



**TOWN OF MAYNARD**  
**Zoning Board of Appeals: Staff Report**  
 195 Main Street · Maynard, MA 01754  
 Tel: 978-897-1302 · www.townofmaynard-ma.gov

**I. Project Information**

<b>Application #</b>	ZBA2501
<b>Project Location</b>	20 Walcott Street
<b>Property Owner</b>	James Rohr & Rebecca Solomon
<b>Applicant</b>	James Rohr & Rebecca Solomon
<b>Type of Request</b>	Special Permit
<b>Zoning</b>	GR
<b>Date App. Received</b>	January 27, 2025

**II. Project Description**

The subject property, 20 Walcott Street, Maynard, MA, 01754 is a pre-existing nonconforming single-family dwelling on a nonconforming lot (due to insufficient frontage, lot area, lot width, front setback, and side setbacks) located in the General Residence (GR) district.

The applicants seek Special Permit approval to construct additions to the front and side of the property which would extend the existing nonconforming northerly front setback (25 feet required, +/- 10 feet provided), and easterly front setback (25 feet required, +/- 13.3 feet provided). The proposed plan also includes demolition of the existing detached garage, which would result in the elimination of the south side setback nonconformity (15 feet required, 1.7 feet provided (accessory structure), 21.6 feet proposed) and bring that side of the property into compliance with setback regulations.

**III. Procedural History**

1. Pursuant to Massachusetts General Law Chapter 40A, Section 10, an application for a Special Permit from the Maynard Zoning By-laws was submitted by the above-referenced owner and filed with the Zoning Board of Appeals (ZBA) on January 27, 2025.
2. The Special Permit application was accompanied by a plan and survey.
3. A public hearing on the Special Permit application was scheduled for February 27, 2025. The Legal Notice was placed in a paper of local circulation and sent via certified mail to interested parties on Feb. 13, 2025 and Feb. 20, 2025.
4. The application documentation and other submitted material were reviewed by Town Staff.

**IV. Regulatory Framework**

**a. State Statute**

M.G.L. Chapter 40A, implemented locally by Section 10.4.2 of the Maynard Protective Zoning By-Law (ZBL), states that to grant a Special Permit, the Board must make a finding that the adverse effects of the proposed use will not outweigh its beneficial impacts to the Town or the neighborhood, in view of the characteristics of the site, and of the proposal in relation to that site. In addition to any specific factors that may be set forth in the ZBL, the determination shall include consideration of each of the following:

1. Social, economic, or community needs which are served by the proposal.
2. Traffic flow and safety, including parking and loading.
3. Adequacy of utilities and other public services.

4. Neighborhood character and social structures.
5. Impacts on the natural environment.
6. Potential fiscal impact, including impact on town services, tax base, and employment.

**b. Recent Court Interpretations and Rulings**

This application is for a Special Permit (as opposed to a Variance). Town Counsel in coordination with the Building Commissioner, has advised that in situations where an existing non-conformity is extended or increased by a proposal, a Special Permit is the appropriate mechanism for approvals. Applications proposing the creation of an entirely new non-conformity shall continue to utilize the Variance process for approval requests. The proposed improvements fall within this category.

**V. Staff Analysis**

**a. Dimensional Requirements and Proposed Conditions**

If granted, the applicant’s request would allow renovations to the property that would extend the existing nonconformities as follows (highlighted):

Table 1. Dimensional Requirement and Proposed Conditions

	<b>Required</b>	<b>Existing</b>	<b>Proposed</b>
<b>Min. Lot Area</b>	7,000 sqft.	+/- 3,929 sqft	<i>Unchanged</i>
<b>Max. Building Coverage</b>	40%	25.2%	21.8%
<b>Setback Side West</b>	15 feet	13.6 feet	<i>Unchanged</i>
<b>Setback Side South</b>	15 feet	1.7 feet (accessory structure)	21.6 feet
<b>Setback Front (Walcott St.)</b>	25 feet	13.4 feet	<i>Unchanged</i>
<b>Setback Front (Lewis St.)</b>	25 feet	10 feet	<i>Unchanged</i>
<b>Setback Rear</b>	25 feet	n/a (corner lot)	<i>n/a</i>

**b. Internal Review**

Building Commissioner	<i>No objection</i>
Conservation Agent	<i>No comment.</i>
Health Director	<i>No comment.</i>
Town Engineer	<i>No comment.</i>
Police	<i>No comment.</i>
Fire	<i>No comment.</i>

**VI. Action Required**

1. If the adverse effects of the proposed use will not outweigh its beneficial impacts to the Town or the neighborhood, in view of the characteristics of the site, and of the proposal in relation to that site. The determination shall include consideration of each of the following:

- a. Social, economic, or community needs.
- b. Traffic/parking.
- c. Adequacy of public services.
- d. Neighborhood character.
- e. Impacts on the environment.
- f. Fiscal impact.

*Describe how each criterion is considered*

- 2. Identification of any project site-specific conditions of approval(s) deemed appropriate to address as a condition of approval by the board. These may include but are not limited to:
  - Renewal times
  - Hours
  - Traffic
  - Noise
  - Lighting
  - Screening
  - Aesthetics
  - Odors/fumes
  - Signage
  - Activity specifically prohibited
- 3. Board Vote:
  - a. finding that the above-referenced criteria has been met by the ZBA's determination as described.
  - b. granting a Special Permit for constructing additions to the front and side of the property which would extend the existing nonconforming northerly front setback (25 feet required, +/- 10 feet provided), and easterly front setback (25 feet required, +/- 13.3 feet provided).

**VII. General Conditions**

**a. Recording of Decision and Approved Plans:**

The Applicant shall file this decision with the Middlesex South District Registry of Deeds (or Land Court if registered land) and a copy of the decision stamped with the recording information (Book/Page or Land Court document number) shall be provided to the Building Department.

**b. Appeals**

Appeals shall be made within twenty (20) days after the date of filing this decision in the Office of the Town Clerk directly to a court of competent jurisdiction in accordance with the provisions of M.G.L., Chapter 40A, Section 17.