

TOWN OF MAYNARD
SENIOR CENTER COMMITTEE
Meeting Minutes

April 3, 2025, 7pm

FINAL 4/22/2025

Hybrid meeting (in-person at 195 Main Street, Maynard, and remotely via ZOOM)
(*This public meeting was recorded.*)

Present:

Jerry Culbert, Chair

Jack MacKeen

Deb Roussell, Vice Chair

Mary Ann Bassett

Dan Shields, Clerk

Amy Loveless

Stephanie Duggan

Linda Holt (Liaison, FinComm)

Mark Koenig

Guests: Peg Brown, Mary Ann Shields

Absent: Mary Mitzcavitch; Paul Guthrie; Joshua Morse; Chris DiSilva (Liaison, Select Board)

1. Meeting Opening

Jerry Culbert called the meeting to order at 7:01pm.

2. Acceptance of Prior Meeting Minutes

Minutes for 3/06/2025: Amy Loveless indicated that references to “Working Group” under “Review of RFP Responses” should instead be “Review Team”. **A motion was made** by Deb Roussell and seconded by Mary Ann Bassett to approve the minutes as amended. **Motion carried, 6-0** with one abstention and one member not yet present.

3a. “Next steps” regarding the Town Meeting Warrant Article for the new Senior Center site

Amy Loveless noted the next step is to prepare the presentation for the Town Meeting warrant article. Jack MacKeen and Peg Brown (COA Board) have been working on the slides; the COA Board has reviewed them and discussed the presentation. The COA Board intends to have the SCC take the primary role in the presentation, in line with the SCC’s charge. The final presentation needs to be submitted to the Town by May 5, although a draft version needs to be submitted to Town Moderator Dick Downey before then for his input. Peg Brown noted the Select Board will formally move the motion, and that Mary Ann Shields (COA Board Chair) would then briefly introduce the Senior Center Committee for the slides presentation, which is planned to be made by Josh Morse. Amy Loveless indicated the COA Board will confirm this approach in their next scheduled meeting and invite Josh Morse to make the presentation. Jack MacKeen indicated there may be **two** Warrant Articles, one to approve entering into a lease agreement, and the other for the override to fund the lease payments. Jack MacKeen will send an email to Greg Johnson and Dick Downey to confirm this, and if there are indeed two separate Warrant Articles, to request they be scheduled sequentially. Jerry Culbert recommended the presentation be finalized before the next SCC meeting (April 17).

3b. Discussion of Progress on the Senior Center RFP Evaluation

Jerry Culbert noted that per the recent Select Board meeting, we now know that the 141 Parker site has been selected for the RFP award. Peg has drafted a layout diagram and will update it with the changes most recently agreed to by the property owner, and send a version to Jerry Culbert for sending out to the SCC.

3c. Discussion of SCC support of new Senior Center site at May Town Meeting

Jerry Culbert noted this agenda item has been mostly covered in the above two agenda items. In further discussion re voter education for the Warrant Article, Amy Loveless noted the COA Board, as appointed representatives of the Town, cannot publicly promote the Lease Payments override question; due to this, Mary Ann Shields (COA Board Chair) approached the Friends of Maynard Seniors (FOMS) who have agreed to take up the publicizing work. As a separate nonprofit organization, they are not precluded from this work, although Town Committee members would have to recuse themselves from this work. Mary Ann Bassett discussed steps that are being considered by FOMS in this effort.

4. New Business (none)

5. Public Comments (none)

6. Next Meeting:

Thursday April 17, 7pm, as a **Fully Remote Meeting**.

7. Adjournment

A motion was made by Deb Roussell and seconded by Mark Koenig to adjourn. **Motion carried 8-0.**
Meeting adjourned 7:48pm.

Approval date: 4/17/2025 submitted by Dan Shields, SCC Clerk

Documents

- [**MSCC 2025-04-03 Agenda v2 for Posting.pdf**](#)
- [**MSCC 2025-03-06 Minutes v1.docx**](#)