
MAYNARD HOUSING AUTHORITY

**15 POWDERMILL CIRCLE
MAYNARD, MASSACHUSETTS 01754**

BOARD OF COMMISSIONERS

**Bill Cranshaw
Judith Peterson
Matthew Preys
Richard Greenaway**

Regular Meeting

April 28, 2025, at 2:00 pm

Members present: Chair, William Cranshaw (WC), Judith Peterson (JP), Matthew Preys (MP), Richard Greenaway (RG)

No Public present.

Call to Order: The meeting was called to order at 2:00 pm.

Minutes from March 31, 2025, regular board meeting were reviewed. Brief discussion. WC stated that the Board Member that abstained should be mentioned by name. Executive Director to add initials going forward. Motion by RG to Approve minutes as written, Seconded by MP. The vote was unanimous 4 – 0.

The Executive Director (ED) provided board members with a copy of the Performance Management Review (PMR) desk audit. There were no findings, only two (2) Operational Guidance. First discussed was Board Member Training. Three out of four members took training last year. The 2nd area is late filing of financials. The fee accountant was one (1) day late filing once. No concerns from EOHLC. The physical and on site PMR inspection is scheduled for May 8th.

Also discussed the open Board Member seat(s). Bills' commission expires June 30, 2025. The State Board position remains open. MP has been working on filing the open seats. The idea of changing the meeting time was discussed. The time remains at 2 pm until the need to change it.

All bills and warrants were reviewed and executed properly.

Next meeting was scheduled for May 19, 2025, at 2 pm.

A motion to adjourn was made by WC, Seconded by MP. The vote was unanimous 4 - 0.

The meeting adjourned at 2:11 pm.

Date approved: ____