

Town Moderator

Dick Downey

presiding over Annual Town Meeting - FY2021

Board of Selectmen

Chris DiSilva, Chair

Melissa Levine-Piro, Clerk

Justine St. John

Armand Diarbekirian

David Gavin

School Committee

Mary Brannelly

Bethlyn Houlihan

Natasha Rivera

Maro Hogan

Lydia Clancy

Finance Committee

Ken Estabrook, Chair

P.J. Gauthier, Clerk

Robert McCarthy

Jillian Prendergast, Vice Chair

Peter Campbell

Alannah Gustavson

Thomas Black

Town Administrator

Gregory W. Johnson

Town Clerk

Michelle Jenkins



Certified Free Cash

MOTION:

Move to approve Article 1 as printed in the warrant, except the words "to do or act thereon."

PURPOSE:

To appropriate from available free cash for:

Snow & Ice Deficit	\$ 200,000.00
General Stabilization	\$ 48,277.00
Green Meadow Roof & Envelope Repairs	\$ 350,000.00
School Bathroom Facilities Renovations	\$ 60,000.00
Total Requested Appropriation	\$658,277.00

General Fund Capital Outlay

MOTION:

Move to approve Article 2 as printed in the warrant, except the words "to do or act thereon."

PURPOSE:

To transfer unexpended balances from various Town operating budget accounts (totaling \$99,386.55) to the General Stabilization Fund and the Department of Public Works (DPW) Capital Improvements account.

FROM:

Various unexpended balances	\$ 99,386.55
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TO:

Fund 8001 General Stabilization	\$ 74,540.81
Fund 5135 DPW Capital Improvements	\$ 24,845.74

SECRET, MAJORITY VOTE

Sewer Enterprise Fund Budget Fiscal Year 2021

MOTION:

Move to approve Article 3 as printed in the warrant,
except the words "to do or act thereon."

PURPOSE:

This is the amount to appropriate for the
Sewer Department annual operating direct expenses...

Sewer Enterprise Fund Budget

Fiscal Year 2021

Article # 3
2 of 2

TOTAL SEWER REVENUES	\$3,368,249.00
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SEWER EXPENSES

Sewer - Salaries	\$254,184.00
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Sewer – Expense	\$313,710.00
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Sewer - Capital	\$237,971.00
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Sewer – Long Term Debt Principal	\$654,153.00
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Sewer – Long Term Debt Interest	\$188,962.00
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Sewer – Waste Treatment Plant Expense	\$1,192,051.00
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TOTAL EXPENSES - DIRECT	\$2,841,031.00
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Total Expenses - Indirect	\$527,218.00
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Total FY2021 Budget	\$3,368,249.00
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APPROPRIATION:	\$2,841,031.00
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SECRET, MAJORITY VOTE

Enterprise Sewer Close Outs

MOTION:

Move to approve Article 4 as printed in the warrant, except the words "to do or act thereon."

PURPOSE:

To transfer unexpended balances from various Sewer Enterprise budget accounts (totaling \$9,750.44) to the Sewer Capital Equipment account.

FROM:

Various unexpended balances	\$ 9,750.44
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TO:

Fund 6425 Sewer Capital Equipment	\$ 9,750.44
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SECRET, MAJORITY VOTE

Water Enterprise Fund Budget Fiscal Year 2021

MOTION:

Move to approve Article 5 as printed in the warrant, except the words "to do or act thereon."

PURPOSE:

This is the amount to appropriate for the
Water Department annual operating direct expenses...

SECRET, MAJORITY VOTE

Water Enterprise Fund Budget

Fiscal Year 2021

Article # 5
2 of 2

TOTAL WATER REVENUES	\$2,160,573.00
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WATER EXPENSES

Water – Salaries	\$305,830.00
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Water – Expense	\$779,398.00
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Water – Capital	\$156,761.00
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Water – Long Term Debt Principal	\$498,228.00
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Water – Long Term Debt Interest	\$113,306.00
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TOTAL EXPENSES - DIRECT	\$1,853,523.00
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Total Expenses - Indirect	\$307,050.00
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Total FY2021 Budget	\$2,160,573.00
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APPROPRIATION:	\$1,853,523.00
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SECRET, MAJORITY VOTE

Enterprise Water Close Outs

MOTION:

Move to approve Article 6 as printed in the warrant, except the words, “or pass any vote or take any action thereon.”

PURPOSE:

To transfer unexpended balances from various Water Enterprise budget accounts (totaling \$166,280.56) to the Water Capital Equipment account.

FROM:

Various unexpended balances	\$ 166,280.56
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TO:

Fund 6342 Water Capital Equipment	\$ 166,280.56
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SECRET, MAJORITY VOTE

Borrowing Authorization Water Enterprise

MOTION:

Move to approve Article 7 as printed in the warrant, except the words “or pass any vote or take any action thereon.”

PURPOSE:

This article asks the Town to approve \$1.5m funding for the construction and engineering of the installation of a replacement well and to pursue new drinking water sources per the Town’s long-term water utility capital plan. Yearly funding for this debt is included in the water and sewer enterprise operation budget, which is a reflection of the utilities users’ rates. This is the first step in the departments multi-phased water improvement plan.

SECRET, TWO/THIRDS VOTE

Lease to Purchase Ambulance

MOTION:

Move to approve Article 8 as printed in the warrant, except the words “or pass any vote or take any action thereon.”

PURPOSE:

To authorize the Board of Selectmen to enter into a lease agreement for the lease and purchase of an ambulance for a period of five (5) years and to fund the first year of the lease with a \$79,413 appropriation from Capital Stabilization for FY2020 for the payment required in the first fiscal year. Follow-on payments is proposed to be funded through revenue derived from ambulance services.

**Community Preservation
Reserve Fund Appropriation
Fiscal Year 2020**

MOTION:

To approve Article 9, as printed in the Warrant,
except the words “to do or act thereon.”

PURPOSE:

To authorize spending on seven community preservation projects recommended by the Community Preservation Committee, from currently available funds.

Community Preservation Reserve Fund Appropriation Fiscal Year 2020

Funding is from local tax dollars and partial state match, already collected and reserved for projects meeting state Community Preservation Act eligibility requirements.

This year's recommended projects are:

1. \$75,000 for the Maynard Affordable Housing Trust Fund
2. \$9,500 for Regional Housing Services Office Membership
3. \$8,000 for the Marble Farm Project Plan
4. \$20,000 for the Historic Mill Curfew Bell
5. \$10,000 for the Conservation Fund
6. \$10,000 for Memorial Park & Rail Trail Benches
7. \$50,000 for the Maynard High School Front Field Irrigation

SECRET, MAJORITY VOTE

Community Preservation Fund Budget Fiscal Year 2021

MOTION:

To approve Article 10, as printed in the Warrant, except the words
“to do or act thereon.”

PURPOSE:

To authorize appropriations and reserve fund allocations for
anticipated FY2021 Community Preservation Fund revenues.

Community Preservation Fund Budget Fiscal Year 2021

Appropriations

Administrative & Operating Expenses	\$10,000
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Golf Course {	Long Term Debt – Principal	\$105,000
	Long Term Debt – Interest	\$20,500

Reserves:

Historic Preservation Reserve	\$28,000	} Minimum of 10% required for each
Open Space Reserve	\$28,000	
Community Housing Reserve	\$28,000	
Budgeted Reserve	\$60,500	

TOTAL FY2021 BUDGET	\$280,000
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SECRET, MAJORITY VOTE

Authorize Revolving Funds

Chapter 44, Section 53E 1/2

MOTION:

Move to approve Article 11 as printed in the warrant, except the words "to do or act thereon."

PURPOSE:

GL 53E ½ funds are special funds which may collect and spend money across different fiscal years. The maximum limit of the carry-forward balance of each fund must be approved annually by Town Meeting . . .

Authorize Revolving Funds

Chapter 44, Sec. 53E1/2

Revolving Fund	Spending Limit
Conservation Commission – Wetlands Bylaw Consultant Fees	\$25,000.00
Planning Board - Site Plan Review	\$25,000.00
Disposal - Drop Off Center	\$15,000.00
Board of Health - Licensing Fees	\$25,000.00
Council on Aging - COA Van Service	\$70,000.00
Sealer of Weights & Measures	\$5,000.00
Electrical/Wiring Inspection Services	\$65,000.00
Plumbing & Gas Inspection Services	\$60,000.00
Municipal Permitting	\$40,000.00
Recreation Revolving	\$20,000.00
TOTAL OF ALL REVOLVING FUNDS	\$350,000.00

Fiscal Year 2021 Salary Administration Plan

MOTION:

Move to approve Article 12 as printed in the warrant, except the words, "to do or act thereon."

PURPOSE:

This is an annual procedural article to make adjustments to the salary table and other terms in the Town's Salary Administration Plan.

Full-Time Employees range has been increased from \$16.50 minimum/\$40.00 maximum to \$20.00 minimum/\$45.00 maximum, remaining consistent with collective bargaining agreement and individual employment contract rates. Part-time Employee minimum wage has been increased from \$12.00 per hour to \$12.75 per hour, staying current with Massachusetts Minimum Wage. Veterans' Agent annual salary has been increased by a 2% cost of living allowance (COLA) from \$9,690.00 to \$9,884.00.

SECRET, MAJORITY VOTE

Town General Fund

Budget Fiscal Year 2021

Article #13

MOTION:

Move to approve Article 13 as printed in the warrant, except the words “ to do or act thereon”.

PURPOSE:

To raise and appropriate the town budget:

General Government	\$ 3,312,632.00
Public Safety	\$ 5,098,744.00
Education – Maynard	\$ 20,292,760.00
Education – Assabet	\$ 1,256,568.00
Public Works	\$ 2,135,089.00
Culture and Recreation	\$ 590,844.00
Debt Service	\$ 3,452,787.00
Reserve Fund	\$ 250,000.00
Employee Benefits	\$ 8,586,411.00
Total General Fund Expenses:	\$ 44,975,835.00

SECRET, MAJORITY VOTE



Maynard Public Schools

FY21 Proposed Budget

FY21 District Recommended Budget Goals

- Increase revenue opportunities
- Allocate resources to:
 - Advance strategic initiatives
 - Increase student retention
 - Address School Council recommendations

FY21 District Budget Request Breakdown

Salaries - \$15,585,806

Instructional Expenses & Utilities -
\$2,025,652

Yellow Bus Transportation - \$208,050

Special Education OOD Tuition &
Transportation - \$2,403,552

Athletics - \$69,700

FY21 Total - \$20,292,760

General Fund Increase Request Drivers

Salaries - Four unions (with obligatory contractual increases) and all non-union employees

Contract & Instructional Necessities - Food Service, Transportation, Technology Licensing, Professional Development, and all instructional equipment and supplies, including copiers.

Operations - Increased building maintenance and field maintenance requirements for aging buildings and student needs.

Pupil Services - Increases in Out of District Placements, Assessments, IEP Mandates, Psychological Support, and ELL services

For perspective:

The District's original FY21 recommended budget: \$20,442,760, an increase of 4.4% or \$865,808 over FY20.

The FY21 salary contractual obligations increased by 5.8% or \$863,241.08, which represents 99.7% of the \$865,808 total increase requested.

The District was then asked to cut \$150K from its original request, thereby reducing the total increase over FY20 to \$715,808 or 3.66%. This amount won't even cover the FY21 salary increases.

Expense	Funding Source
Facilities Director, primarily responsible for school buildings	New Position
Increased Guidance Support for each building	New Position
Expanded Computer Science pathway and programs in K-12	New Position
Co-teaching program in grades 1-5	Reallocation
Expanded Engineering Pathway courses for grades 9-12	Reallocation
Increased funding for Literacy Professional Development and Coaching	Reallocation
Increased Technology, Curriculum, and Professional Development funds at the building level	Reallocation
Expansion of Maynard High School Leadership from 1.5 to 2.0 FTE*	Reallocation
Restoration of Green Meadow School Leadership from 1.5 to 2.0 FTE**	Reduced due to \$150,000 reduction from proposed budget

Revenue Increase Opportunities Explored

Revenue Generation	Budget Impact	Program Impact	Recommendation for FY21-22 Budgets
Expand Preschool Program	Increase operating fund resources by \$218,000 annually	•Add two additional preschool rooms •Increase program to 5 days •Explore before & after school care	Develop program expansion plan for FY22
Relocate Grade 8 to Maynard High School	Reduce FY22 vocational, charter, and school choice tuition by 5-10 students	•Potential retention of students •Ability to personalize 8th grade student course selection with increased offerings •Reorganizes Middle School and High School model	Review data in Spring of 2020 & develop relocation plan for FY22
Increase International Student Seats	Potential for increase in FY21 tuition from Beijing Royal School for students grades 9-12 by approximately 20 students	•Current enrollment allows for the addition tuition students with limited impact to current MHS students •Expected advanced skills from these students will allow MHS to offer advanced math and science courses previously unavailable due to class size	Work with the Beijing Royal School to develop a successful FY21 9-12 program & an ongoing 3+1 program
Install Solar	Potential reduction in electricity costs between \$40,000 to \$50,000	•Construction will occur during summer of 2020, with hopeful limited impact on programming •Increased STEM programming related to solar and green energy K-12	Finalize Solar contract for summer installation

**Debt Exclusion Appropriation for
Borrowing Authorization
(Green Meadow School Roof)**

Article #14

MOTION:

Move to approve Article 14 as printed in the warrant, except the words, "to do or act thereon."

PURPOSE:

The roof sections over the pre-kindergarten and kindergarten wing of the Green Meadow Elementary School are proposed for repair and replacement. This article's amount of \$300,000 is expected to only fund approximately half the wing's roof. The other half's replacement is proposed to be funded through Free Cash appropriation.

This vote is contingent upon the results of the ballot question contained in the June 23, 2020 local election warrant.

SECRET, TWO/THIRDS VOTE

**Zoning By-Law Amendment subsection
From 9.4.9 to 9.4.8**

MOTION:

Move to approve Article 15 as printed in the warrant, except the words, "to do or act thereon."

PURPOSE:

This section of the Zoning By-Law was incorrectly numbered, resulting in a jump from Section 9.4.7 to 9.4.9. This amendment will correct the numbering discrepancy.

SECRET, TWO/THIRDS VOTE

Article 97 Land Transfer

MOTION:

Move to approve Article 16 as printed in the warrant, except the words, "to do or act thereon."

PURPOSE:

Transfers care and control of four undevelopable parcels of land from the Board of Selectmen to the Conservation Commission to satisfy an outstanding condition of the 2012 State agreement authorizing the solar farm off Waltham Street.

SECRET, TWO/THIRDS VOTE

Article 97 Land Transfer

Article #16
Page 2 of 2



SECRET, TWO/THIRDS VOTE

Taking for Bridge Construction

Withdrawn

Authorize Lease – License of Municipal Property for Solar Photovoltaic Installation

MOTION:

Move to approve Article 18 as printed in the warrant, except the words "to do or act thereon."

PURPOSE:

To change the use of certain areas of school property to allow for the installation and operation of solar photovoltaic facilities for electric generation, as negotiated by the Board of Selectmen with a commercial solar firm for an agreement of up to 30 years. The Town is currently conducting a procurement process to find the most advantageous firm.

The areas being considered include the high school roof, land connecting between the three school buildings, and parking lot areas.

SECRET, TWO/THIRDS VOTE

Zoning By-Law Amendment – DOD Clarification, Section 9.4

MOTION:

Move to approve Article 19 as printed in the warrant, except the words "to do or act thereon."

PURPOSE:

Clarifies minimum percentage of ground floor uses for Mixed Use projects.

Defines “Ground Floor”.

Zoning By-Law Amendment – Live Work definition and Use Table

MOTION:

To approve Article 20, as printed in the Warrant,
except the words "to do or act thereon."

PURPOSE:

Clarifies the definition of “Live/Work Dwelling Unit”.

Requires a Special Permit from the Planning Board to allow
Live/Work Dwelling Units in the Central Business District.

SECRET, TWO/THIRDS VOTE

**Zoning By-Law Amendment:
Renaming Board of Selectmen to
Select Board in Zoning By-Laws**

MOTION:

Move to approve Article 21 as printed in the warrant,
except the words "to do or act thereon."

PURPOSE:

The Board of Selectmen wish to alter their body's official title to be gender-neutral. This change would be reflected in the town's Zoning By-laws.

SECRET, TWO/THIRDS VOTE

Town Report Acceptance

MOTION:

To approve Article 22, as printed in the Warrant,
except the words "to do or act thereon."

PURPOSE:

This is an annual procedural article to accept reports from various Town committees. The town's Annual Report is the specific report proposed for acceptance.

OPEN, MAJORITY VOTE

Obsolete Equipment, Material

MOTION:

To approve Article 23, as printed in the Warrant,
except the words "to do or act thereon."

PURPOSE:

Annual article to allow sale/disposal of surplus equipment, if any, in
accordance with state law.

OPEN, MAJORITY VOTE

**Home Rule Petition –
Special Legislation Concerning
Liquoring License at J. Salamone**

MOTION:

To approve Article 24, as printed in the Warrant,
except the words "to do or act thereon."

PURPOSE:

Advocates in support of this petition propose an additional license is necessary to balance the three (3) existing licenses for all-alcohol package stores not to be drunk on premise.

A similar article was accepted during the 2019 Annual Town Meeting. However, the state legislature increased the level of detail necessary for a municipality to request an additional liquor license. Therefore, the language in this article has been drafted in collaboration with the State Legislature and meets the current requirements.

OPEN, MAJORITY VOTE

Renaming Board of Selectmen to Select Board in General By-Law

MOTION:

Move to approve Article 25 as printed in the warrant, except the words, "to do or act thereon."

PURPOSE:

The Board of Selectmen wish to alter their body's official title to be gender-neutral. This change would be reflected in the Town Charter and General Bylaws. A change to the Town Charter requires the state legislature's approval.

OPEN, MAJORITY VOTE

Community Preservation Fund Close Out Undesignated Fund Balance

MOTION:

Move to approve Article 26 as printed in the warrant, except the words "to do or act thereon."

PURPOSE:

To see if the Town will vote to reserve from FY2017 and FY2018 Community Preservation Fund undesignated fund balance in the amounts recommended by the Community Preservation Committee (CPC), with each item to be considered a separate appropriation:

Reserves:

Historic Preservation Reserve	\$ 11,975.26
Open Space Reserve	\$ 11,975.26
Community Housing Reserve	\$ 11,975.26
Budgeted Reserve	<u>\$ 83,826.88</u>
TOTAL BALANCE	\$119,752.66

OPEN, MAJORITY VOTE

Authorization to Enter Tax Agreement for Solar Arrays on Town And School Properties

MOTION:

Move to approve Article 27, as printed in the warrant, except the words "to do or act thereon."

PURPOSE:

To authorize the Board of Selectmen and the Board of Assessors to negotiate and enter into a structured tax agreement for personal and real property with the lessee of the solar photovoltaic energy generating facility to be developed on municipal property.

This agreement would provide the Town with a known annual taxable income stream and would reduce tax uncertainty for the firm.

OPEN, MAJORITY VOTE