



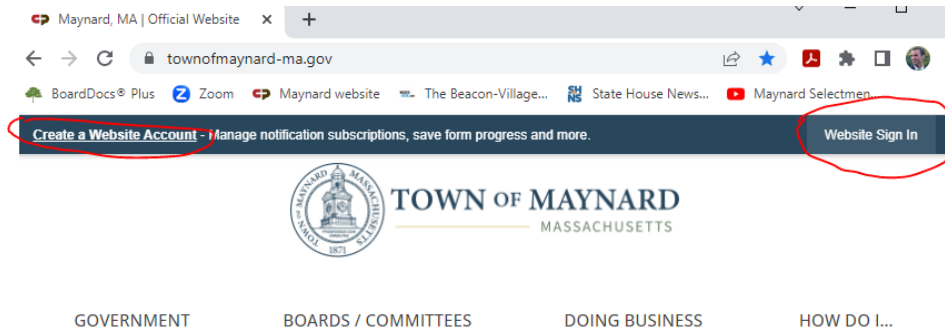
TOWN ADMINISTRATOR'S REPORT



May 16, 2023

ADMINISTRATION:

- The town's [new website](#) allows for residents to create a log in and register to receive notifications, alerts, and other information relative to their interests. Committee members can also request "Author" permissions to edit their specific body's webpage to be published by a town staff "Administrator".



- The Town Clerk's Office may be closed on June 8-9, 2023 while the office's staff attends the annual Massachusetts Town Clerk's Association (MTCA) conference.
- Town staff has been preparing for the Annual Town Meeting scheduled for Monday, May 15, 2023.
- TA Johnson attended the Finance Committee's public hearing before the Annual Town Meeting, and the Budget Sub Committee meeting to discuss the financial and legal considerations of the articles at Town Meeting.
- TA Johnson is expected to attend a Project Scope, Budget and Transition meeting on May 18, 2023, hosted by the Massachusetts School Building Authority (MSBA) in consideration of the Green Meadow School Building project.
- TA Johnson is expected to attend the annual meeting of town managers/administrators for the Regional Housing Services Office (RHSO) members on May 23, 2023 in Concord, MA.

- The annual Legislative Breakfast of the regional planning agency, MAPC and its sub-group MAGIC is scheduled for Thursday, May 25, 2023 to be hosted at the Sanctuary in Maynard.
- TA Johnson and staff are invited to support the Maynard High School senior project presentations on Friday, May 19, 2023.
- Town offices will be closed on Monday, May 29, 2023, in observance of Memorial Day.
- A “Tri-Board” meeting is scheduled for Tuesday, May 30, 2023, at the Fire Station training room at 1 Sudbury Street, to be hosted by the Select Board, Finance Committee and School Committee.
- TA Johnson will be attending the Spring Conference of the Massachusetts Municipal Managers Association in Brewster, MA on June 1-2, 2023.
- Town offices will be closed on Monday, June 19, 2023 in observance of Juneteenth.
- An evaluation team reviewed and analyzed the submitted proposals to the Request for Proposals (RFP) for the disposition of 1 Summer Street (old fire station). Contingent upon results from Annual Town Meeting, results and recommendations will be submitted to the Select Board for consideration and authorization to begin negotiations with the most advantageous proposer.
- Town Administrator (TA) Greg Johnson and Human Resources (HR) Manager Stephanie Duggan are conducting a search for a new Finance Director/Town Accountant.
- TA Johnson and HR Manager Duggan are scheduled to begin regular collective bargaining agreement negotiations with NEPBA Police unions (Patrolmen and Superior Officers), and are expecting to coordinate the start of negotiations with AFSCME Clerical Union. Individual personnel employment agreements to be negotiated include: Police Chief; Deputy Police Chief; Planning Director; and, Human Resources Manager.
- HR Manager Duggan arranged for, managed and hosted a Benefits Fair for employees at the Fowler School auditorium. Great work Stephanie!



BENEFITS FAIR
for Maynard Employees

HEALTH & WELLNESS AT WORK

TODAY—1pm to 4pm—Fowler School Auditorium

RAFFLES, FOOD, DEMOS, and GIVEAWAYS!

Our MIIA Benefits Partners will be on hand to answer all your questions!

PLUS come check out the raffles—every attendee gets 5 TICKETS!
Here are just a few...




MUNICIPAL SERVICES:

- The Reo Road Subcommittee of Conservation Commission organized approximately 15 volunteers to spread wood fiber ground cover at Reo Rd Playground. The Committee hopes to work on a feasibility

study this summer with a CPC grant to design a universally accessible playground in the coming years. For more information, contact Julia Flanary Conservation Agent at conservation@townofmaynard.net



- Maynard has been awarded a \$45,000 Technical Assistance, grant from the Metropolitan Area Planning Council (MAPC) to assist the Town and 61 Summer St., Reuse Committee in evaluating potential uses for the property. The work is expected to include community outreach, evaluation of potential situations and a final report.
- The town's of Maynard and Acton, Staff along with MAPC, has completed additional focus group meetings to discuss the Powdermill Road Corridor initiative. The goal was to do a deep dive with stakeholders and find common components to build off. The next step in the project will involve creation of an overlay zoning district and potential design features for Pedestrian/bicyclist improvements and plans for river access/activation. The final analysis is expected to be ready and presented by MAPC by mid-May. The Town Has received approval from Department of Housing and Community Development to utilize the Powder Mill zoning to meet Maynard 's obligation required by the MBTA Community legislation.
- Town staff has applied for a grant from the MA Community One Stop for Growth for a conceptual design for the widening of Main Street's sidewalks between Nason Street and Waltham Street. The Main Street Road Diet is an initiative by OMS and DPW to ultimately create wider and safer sidewalks by narrowing Main Street's travel lanes to a single lane. The initiative:
 - Further solidifies outdoor dining as an economic initiative for Town.
 - Calms traffic, improving public safety.
 - Results in no loss of on-street parking.
 - Provides more visibility for downtown businesses.
 - Increases revenue for the Town through increased business activity.

- Stimulates the activity and vibrancy of downtown, not only for pedestrians, but also for businesses.

Maynard's 2020 Master Plan, the Community Development Principles, the Long-Range Recovery Plan, and associated Town-wide surveys all highlight increased activation of the downtown as something desirable for the Town to pursue.

FIRE:

- Congratulations to Firefighter Josh Schrader who has successfully earned his Associates Degree in Fire Science.
- Congratulations to Firefighter Travis Gross earning his Fire Officer I Pro-Board Certification.
- We have been providing CPR classes for the Council on Aging as well as the Open Table staff. We hope to do some further work with COA members.
- Crews responded to a truck fire, brush fire, and dumpster fire this past week.
- We made a visit to the Community School Preschool so they could meet the firefighters and see our trucks.
- Crews continue to train, below working with the ladder truck and our Master Stream.



