



# TOWN ADMINISTRATOR'S REPORT



**September 5,  
2023**

## **ADMINISTRATION:**

- Town Offices will be closed Monday, September 4, 2023 in observance of the Labor Day holiday.
- Town Administrator (TA) Johnson plans to use Personal Time Off (PTO) for vacation on Friday, October 6, 2023.
- TA Johnson attended the opening day for the teachers and staff of Maynard Public Schools on August 28, 2023.
- TA Johnson is planning to attend the monthly meeting of the Massachusetts Municipal Manager Association (MMMA) on Thursday, September 14, 2023.
- TA Johnson and Assistant Town Administrator (ATA) Stephanie Duggan are conducting regular collective bargaining agreement negotiations with NEPBA Police unions (Patrolmen and Superior Officers), and with AFSCME Clerical Union. Individual personnel employment agreements to be negotiated include: Police Chief; Deputy Police Chief; and, Planning Director.
- TA Johnson and ATA Duggan are conducting recruiting and hiring procedures for a new Executive Director of Municipal Services (EDOMS).
- Health Director Ivan Kwagala is partnering with the Town of Concord's staff to recruit and hire a shared public health nurse.
- ATA Duggan and Town Accountant Kevin Petersen partnered in hiring procedures for a new Assistant Town Accountant.
- TA Johnson is partnering with Town Accountant Kevin Petersen in pursuit of consulting and contracted administrative support for the Town Accountant's Office during the personnel transition of that office

and conduct of end of year reporting, including “Schedule A” reporting to the Department of Revenue and working with the Business Office of the Maynard Public School District.

- Chief Assessor Rick Ladd is working to support a potential taxation methodology for the proposed solar array installation at the Maynard High School roof and carport. Taxes may be considered by the selected solar array installation and management firm, Solect, in their negotiated conditions for a Power Purchase Agreement (PPA) with the town.
- Treasurer/Collector Jenn Welch is pursuing implementation for electronic pay stubs for town employees.
- TA Johnson attended a recent meeting of the Finance Committee and Budget Sub Committee to present considerations for the Fiscal Year 2024 General Fund budget amendments and initial FY25 General Fund budget projections.
- The town’s [new website](#) allows for residents to create a log in and register to receive notifications, alerts, and other information relative to their interests. Committee members can also request “Author” permissions to edit their specific body’s webpage to be published by a town staff “Administrator”.
- The crosswalk painting project on Summer Street abutting the Fine Arts Theatre is complete! Great work by all volunteers, town officials, and community supporters! A special thanks to resident Andy Moerlein for his leadership, resolve, and enthusiasm!



- TA Johnson is conducting procurement procedures for multiple leasing agreements for portions of 61-63 Summer Street. TA Johnson is also drafting procurement procedures for soliciting proposals from potential vendors to administer the Municipal Vulnerability Program (MVP) 2.0 grant program.

## LIBRARY:

### Zydeco Comes to Maynard

Over 250 attendees grooved to the music of Grammy-Award winning Terrance Simien and the Zydeco Experience on Thursday, August 17, at the Library's annual summer concert. It was held at Memorial Park and organized by the ultimate impresario, Children's Librarian Mark Malcolm. The six-piece band performed Cajun zydeco music, as well as classic New Orleans jazz songs, and tossed Mardi Gras beads for members of the audience to catch. The concert was made possible by our generous sponsors—the Friends of the Maynard Public Library, the Maynard Cultural Council, Middlesex Savings Bank, Capital Group Properties, and the Boxboro Regency Hotel. Thank you to the Maynard Select Board for allowing us to hold the concert at Memorial Park, and many thanks to the Friends volunteers who helped out at the event.



## Library Launches Access to Justice Service



The Library is proud to announce a new partnership with the Massachusetts Trial Court System to offer virtual court access through the Access to Justice (A2J) program. Through this service, patrons can access court resources via the comfort, convenience, and privacy of a room at their local library. Patrons can reserve a library meeting room and laptop and then get help via Zoom from the Virtual Court Service Center, find legal information, look up case information, join a remote court hearing, or get help from the Virtual Front Desk at the Housing Court or Probate and Family Court. Visit <https://www.maynardpubliclibrary.org/accessstojustice> for more information.

### Get Started with Gmail—Sept. 12, 7pm

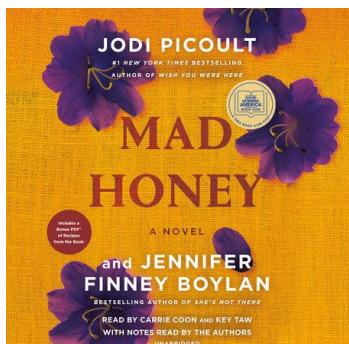
Want to make the most out of your GMail account? See why GMail is the most popular email service on the web and learn a variety of tips and tricks to become an expert user!

(While not mandatory, feel free to bring a laptop to follow along with.)

Register at <https://maynardpubliclibrary.org/calendar>



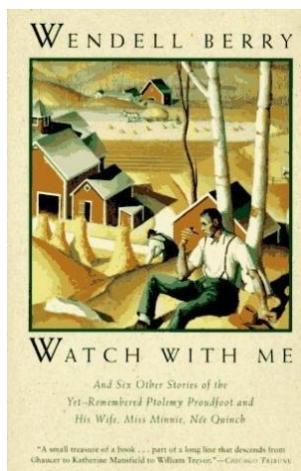
### Book Discussion Groups



Contemporary Conversations—Online, Sept. 13, 7pm. September's book selection is *Mad Honey*, by Jodi Picoult.

Book Mill—Hybrid (in person and online), Sept. 19, 7pm. September's book selection is *Watch with Me*, by Wendell Berry.

Copies of the books for both groups are available at the Library circulation desk.





## **Introduction to Induction Cooking with Chef Tom–Sept. 21, 7pm**

Induction cooktops are the next generation of electric stovetops. They are more energy efficient, faster, and safer than traditional coil burners and even Halogen cooktops. Many power companies are offering rebates for upgrading to the energy efficient induction cooktop, but there are a few drawbacks as well.

This class will cover the basics of what the induction cooktop is, what pots and pans will and will not work with it, and demonstrate some of the safety features and unique properties of this technology.

Register at <https://maynardpubliclibrary.org/calendar>

There are many more programs coming up! See [maynardpubliclibrary.org/calendar](https://maynardpubliclibrary.org/calendar) for details.