



# **TOWN ADMINISTRATOR'S REPORT**

## **January 2, 2024**



### **ADMINISTRATION**

- Town offices scheduled to be closed:
  - Monday, January 1, 2023 in observance of New Years.
  - Monday, January 15, 2023 in observance of Martin Luther King, Jr. Day.
- Town Administrator (TA) Johnson attended the Finance Committee on December 11, 2023.
- TA Johnson and Assistant Town Administrator (ATA) Stephanie Duggan are conducting regular collective bargaining agreement negotiations with the AFSCME Clerical Union, and we are expecting to commence negotiations with the IAFF Fire Fighters Local 1947 union. Individual personnel employment agreements to be negotiated include the Planning Director.
- The town's [new website](#) allows for residents to create a log in and register to receive notifications, alerts, and other information relative to their interests. Committee members can also request "Author" permissions to edit their specific body's webpage to be published by a town staff "Administrator".
- In accordance with the Town Charter's Section 4-2, the Town Administrator's Office established policies for the use of Town Hall, which can be [found on the town's website](#).
- TA Johnson continues to meet with departments in consideration of submitted operating budget requests in development of the Fiscal Year 2025 (FY25) general fund budget.
- Members of the town's Capital Planning Committee ("CapCom") are developing their recommended Capital Improvement Plan (CIP) to be submitted to the Town Administrator.
- TA Johnson is expecting to attend the next Budget Sub Committee meeting scheduled for Tuesday, January 9, 2024.

- TA Johnson procured and executed a contract with SLR International Corporation to act as the town's vendor in execution of the state-grant funded Municipal Vulnerability Program (MVP) 2.0 program. The town's Sustainability Committee will serve as the primary point of contact for the contract and services.
- Long-time staff member Mark Malcolm is celebrating his 25<sup>th</sup> year of employment in the Maynard Public Library, Thursday, January 4, 2024.
- The Town Clerk's Office reports the following dates for elections in 2024:
  - Tuesday, March 5, 2024: Presidential Primary Election
  - Tuesday, May 7, 2024: Annual Town Election
  - Tuesday, September 3, 2024: State Primary Election
  - Tuesday, November 5, 2024: Presidential Election

## COUNCIL ON AGING:

- The Council on Aging is open Monday through Friday from 9:00 a.m. to 3:00 p.m. The COA provides information and referral for supportive services including home care, health insurance counseling, fuel assistance, food resources, housing, legal issues, public assistance programs and transportation. The Council on Aging accepts and lends durable medical equipment.
- The Council on Aging van service provides transportation Monday through Friday from 7:00 a.m. to 3:00 p.m. Destinations include medical appointments, grocery shopping, banks, and salons. Special trips include Walmart in Hudson and Savers thrift store in Marlborough.
- Beginning in January of 2024, researchers from the Center for Social & Demographic Research on Aging at the Gerontology Institute of UMASS Boston, will be conducting a study focusing on the needs and interests of Maynard's current and future older adult population (age 50 and over). The study will inform the Town of Maynard's planning for programs and services meant to address the evolving needs and interests of Maynard's older residents.
- In December, the COA offered special programs including:
  - A holiday centerpiece workshop sponsored by Thyme in the Garden





- A glass fusion ornament class provided by Art Signals Studio
- Special holiday concerts by the Maynard High School and Fowler Middle School Band students
- The Council on Aging Mahjong Class had lunch at Magnolia Restaurant followed by several lively games.



- The Culinary Arts Program at the Northeastern Correctional Center provided delicious pies which were distributed at our Thanksgiving Grab-n-Go and the Mt. Calvary Lutheran Church in Acton donated food boxes and gift cards for those in need. Many thanks to such wonderful community businesses and organizations!
- The Council on Aging published a November/December newsletter which featured the Friends of Maynard Seniors Senior Holiday Brunch, Council on Aging Board column, Maynard holiday events, tax exemptions, Captain Mike Parr's column and introductions to Maynard's Health Director Ivan Kwagala, and new Public Health Nurse, Moira Carter.

- The Friends of Maynard Seniors sponsored a Senior Holiday Brunch at the Elks Hall on December 15 with over 125 seniors in attendance. Attendees also included Jay Higgins, Senior Constituent Services Representative for Democratic Whip Katherine Clark, Rep. Kate Hogan, Maynard Select Board members Chris DiSilva and Mike Stevens, Town Administrator Greg Johnson, Maynard Police Chief Mike Noble, Maynard Deputy Fire Chief Chris Troiano, among others.

