



# TOWN ADMINISTRATOR REPORT

## March 19, 2024



### ADMINISTRATION

- TA Johnson and Assistant Town Administrator (ATA) Stephanie Duggan are conducting regular collective bargaining agreement negotiations with the AFSCME Clerical Union, and have commenced negotiations with the IAFF Fire Fighters Local 1947 union. We are expecting to commence negotiations with Public Safety Tele-Communicators NEPBA Local 114 dispatchers union. Individual personnel employment agreements to be negotiated include the Planning Director.
- The town's long-time Information Technology (IT) services provider, Drive Tech, was acquired by national firm "The 20 MSP". TA Johnson met with Drive Tech founder/owner Bob Falco to review the expected changes to customer experience. Little to no impact is expected initially.
- TA Johnson joined town officials at the inaugural awards brunch hosted by the town's Economic Development Committee (EDC) and held at the Sanctuary on Sunday, March 10, 2024.



- TA Johnson and ATA Duggan hosted an Insurance Advisory Committee (IAC) meeting, along with long-time health insurance and benefits consultant NFP, to review proposed new dental insurance

provider options with employee representatives. Dental insurance costs is borne entirely by employees, unlike health insurance in which the town pays 75% of premium costs for staff. Another IAC meeting is scheduled March 26, 2024, to receive input from employees prior to the submission of premium renewal approval to MIIA Health before April 1, 2024.

- Work continues on the new solar panels at the front parking of the Maynard High School:



Beth Greenblatt, the town's solar array project consultant for Beacon Integrated Solutions, provided advice to the project management team of the new Green Meadow School.

TA Johnson partnered with project management team and Town Counsel to contract with Energy Tax Savers, Inc. for Tax Attorney and Accounting consulting services to assist the Green Meadow Elementary School project and the Town of Maynard in complying with all the applicable Inflation Reduction Act (IRA) program regulations to ensure the project and Town of Maynard receives all the possible tax credits / incentives it is possible to receive considering the ground-source heat pump system, solar panel system, etc. designed in the project.

- ATA Duggan attended the Massachusetts Municipal Association's (MMA) Spring series of Legislative Breakfast Meetings, on March 15, 2024, at the Westborough Municipal Building.

Each year, the MMA hosts a series of meetings in communities across the Commonwealth to give local leaders, legislators, and MMA staff the opportunity to network in an informal setting and learn about and discuss issues of importance at the local and state level.

MMA Legislative staff will discuss the latest activity in the current legislative session, which has wide-ranging implications for cities and towns. Topics at the breakfasts will include the fiscal 2025 state budget, the Municipal Empowerment Act, PFAS regulations, road and bridge funding, the housing bond bill, and more. City and town officials from every community are encouraged to take advantage of this opportunity to discuss issues of importance with MMA staff and legislators.

- TA Johnson plans to take Personal Time Off (PTO) on Friday, March 22, 2024, and may (uncertain) take PTO for Friday, March 29, 2024.



- Town Administration hosted National Employee Appreciation Day and treated staff to pancakes, pizza, coffee and hot chocolate, on Tuesday, March 5, 2024.



- TA Johnson attend the performance of Dublin born folklorist, folk singer, and instrumentalist Tom O'Carroll at the Maynard Library, sponsored by the Friends of the Maynard Library, on March 14, 2024.



- TA Johnson attended a networking breakfast hosted by the Middlesex Chamber of Commerce at the Sanctuary, and sponsored by the Maynard Education Foundation (MEF), on Friday, March 15, 2024.



- The Maynard Senior Center Committee is seeking public input via a Maynard Needs Assessment Survey, produced by UMass Boston. The survey can be completed online as well as hard copy. The survey submission period ends April 3, 2024.

[https://umassboston.co1.qualtrics.com/jfe/form/SV\\_1HREIjgq9i1KI8m](https://umassboston.co1.qualtrics.com/jfe/form/SV_1HREIjgq9i1KI8m)



## FIRE

- The Maynard Fire Department new station finalizing its new “training mezzanine” within the apparatus garage.



- The Fire Department’s Ladder Truck has some very significant issues that will need to be out of service to correct right away for 2 months, and this will be an unanticipated expense. We had a recent inspection on the ladder and have some significant safety issues. Repairs could cost up to \$50,000. A reserve fund transfer request may be required. Regional Fire Departments will be notified in anticipation of mutual aid.

## POLICE

- The Maynard Police Department is officially 100 Years Old!  
On February 13th, 1924 the Town of Maynard created the Police Department under the direction of the Select Board and Deputy Connors was named the Chief of Police (pictured below).  
You can read about the history of the Maynard Police Department on our website:  
<https://maynardpolice.com/about-mpd/history/>



**Incidents (Feb '24):**

On February 4th, 2024, Officer Riviere investigated a hit and run accident that occurred at Market Basket. The owner of the vehicle returned from shopping and there was damage to the rear bumper. The matter was documented and is under investigation.

On February 5th, 2024, Officer Wellborn responded to Market Basket for a report of shoplifting. Three males were pictured raking items from a shelf and into the bathroom with backpacks and leaving the store without paying. Ofc. Wellborn obtained a license plate number from video footage and was able to identify the individuals responsible. No trespass orders were issued to those involved.

On February 7th, 2024, Officer Muraguri was conducting an area check of an unoccupied building on Powder Mill Road and noticed a door was propped open. Officers searched the building and located a duffle bag containing metal copper pipes. The matter is under investigation.

On February 9th, 2024, Officers Gennaro and Officer George responded to the Halstead Club House on Digital Way for a report of individuals going into the Club House without official access. The manager reviewed footage with Officers, confirmed there was no damage to the property, and they were advised to contact us if they returned. The incident was documented.

On February 10th, 2024, Officer Seeley responded to a residence for a report of property damage. An Amazon delivery van appeared to have struck the garage causing damage and left the scene. Contact was made with Amazon, and the contractor used to make deliveries. The driver was issued a summons to court for leaving the scene of property damage.

On February 11th, 2024, Officer Gates responded to a motor vehicle accident with injuries and damage to a street sign. The incident was photographed and documented.

On February 17th, 2024, Officer Riviere took a report for a resident that was scammed out of money for concert tickets. The individual sent the money and did not receive the tickets. The individual then deleted their online presence and did not refund the money. The incident was documented and is under investigation.

On February 22nd, 2024, Officer Riviere took a report from an individual stating that her son's bicycle had been stolen from Market Basket. The video footage was reviewed, and an individual was seen riding away with the bicycle. The individual was identified, admitted to having the bicycle and it was returned to the owner. The individual was summonsed to court.

On February 26th, 2024, Officer Seeley responded to Cumberland Farms for a report of fake bills that were passed for a purchase. The individual was identified, and a summons to court was issued.

On February 29th, 2024, Officer George responded to Rockland Avenue for a report of illegal dumping. A mattress, propane tank, and paint cans were located on the side of the street. The items were photographed, and the DPW was notified to retrieve the items.

### **Community Outreach:**

On February 14<sup>th</sup>, Jersey Mike's donated lunch to staff at the Maynard Police Department.

February 15<sup>th</sup> was National School Resource Officer Appreciation Day. We extend a heartfelt thank you to our School Resource Officer, Officer McCann. Her contributions to the Maynard Schools, and Town of Maynard as a whole are so appreciated!



**Training (February 2024):**

- Officer Banatoski attended In Service Training in Lowell.
- Officer Muraguri attended In Service Training in Lowell.
- SRO McCann attended In Service Training in Lowell.
- Sergeant Petersen attended In Service Training in Lowell.

**Motor Vehicle (MV) Stops (February 2024):**

- Civil Citation: 21
- Written Warning: 62
- Verbal Warning: 104
- Arrests (MV related): 2
- Criminal Complaint: 4
- Total MV stops (Feb '24): 193

**MV accidents (February 2024):**

- Brown Street: 2
- Digital Way: 1
- Great Road: 1
- McKinley St: 1



Parker St: 3

Spring Lane: 1

Summer St: 2

Tobin Drive: 1

Total MV Accidents (Feb '24): 12

**Total Arrests (Feb '24): 12**