

TOWN OF MAYNARD  
SENIOR CENTER COMMITTEE  
**Meeting Minutes**  
**March 7, 2024, 7pm**

Hybrid meeting (in-person at 195 Main Street, Maynard, and remotely via ZOOM)  
(*This public meeting was recorded.*)

Present:

Jerry Culbert, Chair	Mary Ann Bassett
Deb Roussell, Vice Chair	Liz Drury
Dan Shields, Clerk	Joshua Morse
Mary Mitzcavitch	Amy Loveless
Paul Guthrie	Stephanie Duggan
Jack MacKeen	Linda Holt (Liaison, FinComm)

Absent: Lindsay McConchie (Liaison, CapPlan), Chris DiSilva (Liaison, Select Board)

**1. Meeting Opening**

Jerry Culbert called the meeting to order at 7:01pm.

**2. Acceptance of Prior Meeting Minutes**

**Minutes for 2/1/2024:** Amy Loveless recommended that the “Olympic Village” comment under New Business be attributed (Josh Morse). **A motion was made** by Jack MacKeen and seconded by Deb Roussell to approve the minutes as amended. **Motion carried 11-0.**

**Minutes for 2/15/2024:** **A motion was made** by Jack MacKeen and seconded by Paul Guthrie to approve the minutes as presented. **Motion carried 11-0.**

**3. Working Group Report: Prior Research Documentation**

Dan Shields displayed “**Compiled reference material for SCC Annotations 2024-03-03.xlsx**” noting that the Working Group started with 89 documents received from six different sources. This worksheet identifies the 52 documents (and which version, in cases of duplicate copies for a specific document) that were selected to be publicly retained as the SCC’s baseline body of knowledge for purposes of our work going forward. A finalized list intended for publication of the 52 selected documents “**SCC Reference Documents Listing 2024-03-03.xlsx**” was then displayed, followed by a small number of the selected documents, as examples.

Jerry summarized the work and indicated the SCC would need to vote to authorize publication of these selected documents on SCC’s webpage. Various members indicated the desire to review the selected documents before making such a vote, not as a replication of the Working Group’s sifting effort, but just to have the opportunity to see the documents individually before voting. It was agreed without vote that Dan Shields would send all SCC members a link to the Working Group’s collection of 52 selected

documents (currently held in private cloud storage), and that the SCC would vote in the next scheduled meeting whether or not to authorize publishing them on SCC's webpage.

#### **4. New Business**

Jerry Culbert called for a Working Group to be established to create a **FAQ Page for SCC's webpage**. Jerry asked Deb Roussell to lead this group. Deb indicated Liz Drury was interested in participating and that she would like to have additional members participate. Deb also noted her intention, if ok with the SCC, to request (via MSCFG Facebook posting) the general public to identify questions they'd like to see displayed and answered. Comments on Deb's remarks were all favorable. Josh Morse recommended that each SCC member contribute three example questions for this new Working Group to use as a starting point.

Jerry then turned to the issue of funding for any potential facilities solution that might be identified by the SCC, noting that without a funding path, no potential facilities solution can be successfully pursued. Jerry asked Josh to present a summary document he created on this subject, "**Moving Maynard's Seniors Forward**". This document describes potential funding options that may be available for the leasing of a new short-term facility, with the potential challenges for each option. Also noted is that no progress on a long-term facilities solution could be expected without first obtaining funding for a feasibility design phase. In conclusion, Josh recommended that the SCC consider trying to link the funding for short-term Senior Center facility leasing with much larger expected future funding requests from Maynard Public Schools, with SCC action urgently needed in the next few months to have the chance to establish such a funding path via the Spring 2025 Town Meeting. Jerry summarized by suggesting a separate Working Group be formed to pursue establishment of a funding path for a future Senior Center facility solution. The Committee verbally (without vote) assented to creation of a Finance Working Group comprised of Josh Morse, Jack MacKeen, and Chris DiSilva.

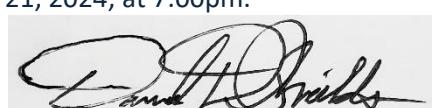
#### **5. Public Comments**

(none offered)

**A motion was made** by Deb Roussell and seconded by Paul Guthrie to adjourn. **Motion carried 11-0.**  
Meeting adjourned 8:30pm.

**Next meeting:** Thursday, March 21, 2024, at 7:00pm.

Approval date: 03/21/2024



Dan Shields, SCC Clerk

#### **Documents**

- **MSCC 2024-03-07 Agenda posted.pdf**
- **Compiled reference material for SCC Annotations 2024-03-03.xlsx**
- **SCC Reference Documents Listing 2024-03-03.xlsx**
- **Moving Maynard's Seniors Forward.pdf**