



TOWN ADMINISTRATOR REPORT

**May 21,
2024**



ADMINISTRATION

- Town Administrator (TA) Johnson and Assistant Town Administrator (ATA) Stephanie Duggan are conducting regular collective bargaining agreement negotiations with the IAFF Fire Fighters Local 1947 union, and have commenced negotiations with the Public Safety Tele-Communicators NEPBA Local 114 dispatchers union.
- Thanks to the Town Clerk's Office, election workers and volunteers, town and School Department staff, Town Moderator, all officials, and especially the voters, for the execution of the Annual Town Meeting held May 20, 2024.
- TA Johnson attended the recent Budget Sub Committee meeting, in which a joint meeting was proposed to be held on June 11, 2024, with the Select Board, School Committee, Finance Committee and Capital Planning Committee.
- TA Johnson attended the Finance Committee's public hearing held on May 13, 2024, to respond to questions from the public and committee members related to the Annual Town Meeting 2024 Warrant.
- The Request for Proposals (RFP) for the disposition of 1 Summer Street (old Fire Station) went live on April 24, 2024, with a submission deadline for proposals on May 28, 2024.
- TA Johnson and Planning Director Bill Nemser attended the annual meeting hosted by the Regional Housing Services Office (RHSO) of Town Managers/Administrators and planning staff, at the Concord Town House, on Monday, May 13, 2024, to review the status of the regional intermunicipal agreement.
- Community Preservation Committee's (CPC) administrative assistant, Anna-Lisa McLaughlin, welcomed a new baby.
- TA Johnson joined other town officials in participating on panels for the Maynard High School seniors final project presentations.
- TA Johnson expects to join other town officials at the Worcester "WooSox" baseball game on Wednesday, May 22, 2024, for the "Town Take Over Night".
- Town Offices will be closed on Monday, May 27, 2024 in observance of Memorial Day holiday.

- TA Johnson and ATA Duggan plan to attend the annual Spring Conference of the Massachusetts Municipal Managers Association (MMMA) on May 30-31, 2024.
- On Thursday, May 16, 2024, the Office of Municipal Services (OMS) was treated to a pizza lunch by a permit applicant in gratitude for friendly, responsive customer service.
- Downtown Maynard sign installed Digital Way in Maynard Crossing:



POLICE

We are pleased to announce the promotion of Eric Davoll to the rank of Sergeant. Sergeant Davoll grew up in Maynard and has been with the Maynard Police Department since 2006. Along with his years of experience, he is someone who has been a Field Training Officer for many years. He is a wealth of knowledge regarding MA General Law, and our town.

Congratulations Sergeant Davoll!



INCIDENTS:

On April 1st, 2024, Ofc. Muraguri responded to 7-11 for a report of a male consistently leaving litter on the property. The individual was located, cleaned up the trash and was advised.

On April 2nd, 2024, Ofc. Gennaro took a report of items that were stolen from behind a Main Street business. The items went missing approximately 1.5 weeks prior. The incident was documented and is under investigation.

On April 6th, 2024, Ofc. Banatoski took a report of a hit and run accident that occurred in the parking lot of CVS. The individual was able to obtain a license plate of the striking vehicle and they were notified. The owner of the vehicle had not been aware they backed into a vehicle, and the operator's exchanged information.

On April 9th, 2024, Ofc. Houle took a report of property damage to a fence on Main Street. The reporting party had photographs of a broken fence, which he had reported to the DPW. The incident was documented.

On April 12th, 2024, Ofc. Riviere responded to Market Basket for a report of a bike rack that had been stolen from a vehicle while in the parking lot. The incident was documented, as there were no cameras covering the area that the vehicle was parked.

On April 15th, 2024, Ofc. George responded to the Mill and Main Place Parking Garage for a report of vandalism inside of the garage. The graffiti was photographed, the incident was documented, and the area was canvassed for video footage.

On April 16th, 2024, Ofc. Oliveira took a report of a debit card that was used without authorization. There were three transactions that were not made by either card holder. Their banking institution was notified and cancelled the cards.

On April 19th, 2024, Ofc. Banatoski responded to the Coolidge School on Bancroft Street for a report of juveniles throwing rocks at the windows of the building. On arrival, there were no juveniles on scene. The damage was documented.

On April 25th, 2024, Ofc. Wellborn took a report of a larceny of a motor vehicle. The reporting party stated that an acquaintance that was staying at the apartment took his keys and the vehicle without permission. The individual was contacted and asked to return the vehicle, but he did not reply. The vehicle was entered as stolen. The individual who took the vehicle contacted the owner and provided the location of the vehicle, and he was going to pick it up.

April 27th, 2024, the Maynard Fire Department and Maynard Police Department responded to Walcott Street for a report of a structure fire. On arrival, the house was evacuated, and the fire was extinguished, and the cause is under investigation by the Maynard Fire Department.

On April 29th, 2024, Ofc. Wellborn responded to Mill and Main Place Parking Garage for a report of graffiti in the stairwell. It was documented, and video footage is being reviewed.

Community Outreach

In honor of National Autism Awareness Day our officers were proud to light up our cruisers and join in on the Light It Up Blue Campaign which has become a symbol of solidarity, compassion, and understanding for those living with autism.

April 14th–April 20th was National Public Safety Telecommunicators Week! Here in Maynard, we are fortunate to have a dedicated group of individuals serving as our Public Safety Dispatchers. Our Public Safety Communications Center is staffed 24/7, 365 by some of the greatest! A heartfelt thank you to...

Communications Supervisor Finnerty

Dispatcher Sharaffa

Dispatcher MacDonald

Dispatcher Barakat

Dispatcher Sweeney

Dispatcher Cacciatore

Dispatcher Higley

FF McGowan

We are thankful for all that you do to serve the community each and every day!

The Department of Public works is notifying residents that Eversource will be performing roadway Gas utility replacement at the intersection of Haynes Street / Concord Street / Brown Street. Work is expected to begin around April 22nd and lasting for several weeks. Travel on these roads will be delayed, please plan accordingly. Thank you in advance for your patience as this work is performed.

The Maynard Police Department participated in National Drug Take Back Day on April 27th from 10AM-2PM.

Training

Sergeant Sutherland attended In Service Training in Lowell.

Detective Avril and Officer Muraguri attended the NEMLEC Police Foundation Criminal Investigation Training Program.

Sergeant Davoll attended In Service Training in Lowell.

Deputy Chief Troiano attended In Service Training in Lowell.

Maynard Police Department Youth Academy

From July 29 to August 2, 2024



Maynard Police Department

Youth Academy

The Maynard Police Department will be hosting the annual Youth Police Academy for students entering 6th – 8th grade. The topics covered during the week will include, but are not limited to:

- CPR and First Aid
- Physical Fitness
- Patrol Procedures
- Criminal and Constitutional Law
- Drug Recognition
- Criminal Investigations
- Public Safety Communications



The Academy will be held July 29th – August 2nd, 2024, from 8:00AM -2:00PM. The Maynard Police Department will provide Student Officers with a uniform consisting of a hat, shirt, and water bottle. The Student Officer will be responsible for providing black athletic shorts, white socks and sneakers that are suitable for running. Student Officers will be expected to participate in daily physical training. If you are interested, please contact School Resource Officer/ Detective Allison McCann at amccann@maynardpolice.com. The deadline for applicants is June 10th, 2024, and space is limited! Due to limited space, spots will be given to applicants who have not previously attended first.

Motor Vehicle Stops

Action Taken	
Civil Citation	3

Written Warning	42
Verbal Warning	130
Arrests (Motor Vehicle Related)	0
Criminal Complaint	4
Total Motor Vehicle Stops	179

Motor Vehicle Accidents

Location	Number of Motor Vehicle Accidents
Acton Street	1
Brown Street	3
Digital Way	2
Great Road	3
Main Street	3
Parker Street	2
Summer Street	1
Waltham Street	2
Totals	17