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*By Jim Alexander - Asst. Town Clerk at 8:59 am, Jul 23, 2024*

**TOWN OF MAYNARD  
SENIOR CENTER COMMITTEE**

**Meeting Minutes**

**June 20, 2024,**

**Draft 7/1/2024**

All remote meetings; Zoom only. (This public meeting was recorded.)

**Present:**

Jerry Culbert, Chair

Paul Guthrie, interim clerk

Dan Shields

Mary Mitzcavitch

Mark Koenig

Jack MacKeen

Mary Ann Bassett

Amy Loveless

Stephanie Duggan

Chris DiSilva (Select Board liaison)

Linda Holt (Fin COMM liaison)

**Absent:**

Joshua Morse, Lindsay McConchie (CapPlan liaison), Deb Rousell

**1. Meeting opening**

Jerry Culbert called the meeting to order at 7:12 PM. A quorum was present.

**2. Acceptance of prior meeting minutes**

Minutes from June 6, 2024; no proposed changes; Mark moved to accept the minutes; Paul seconded. Approved by vote, 10-0; Dan abstained from voting, as he was absent last meeting.

**3. Working group reports**

**Finance/Real Estate:** The presentation of our warrant to the Select Board (SB) was nicely thought out and well presented; most questions were answered by an attentive and respectful SB. **Jerry:** Our RFI was approved as written, though Greg has some ongoing questions. Jerry will take the unofficial RFI to Mill & Main and Maynard Crossing on 6/21. July 8 is the deadline for approval; we are looking for responses from potential sources to guide our proposal to the Town Meeting. **Linda:** Cost estimates are needed, but it's a great proposal, with good feedback; we should emphasize the demographics involved. **Jack:** There is a whole set of issues on tap for the next Town Meeting; we must make sure we're part of the agenda. Each party asking for money is well-justified, and we need to fit into this group. **Mary Ann:** We should emphasize that this is a short-term solution. **Chris:** The next Town Meeting will begin to prioritize various requests; these will be defined in July for the August meeting. The Select Board moderator is unwilling to allow anything *except* Town Meeting business.

**Amy:** The recent Tri-Board meeting indicated that they realize this is a short-term (5-7 year) lease that we're discussing.

**Senior Center visits: Mary Ann:** there are still a couple of visits to make; we are adding a visit to the Maynard Senior Center, asking the same questions and gathering the same sort of data for comparison with all the other centers. We (the Maynard CoA) are on the same path as other towns, as regards plans, money, etc. There were no dissenting opinions to our approach. **Jack:** We should emphasize expense planning, not property purchases; a useful exercise would be to examine the current plan for a short-term lease in greater detail. We're getting to the point where we can present a specific dollar amount for leasing that we can defend. We should also determine what the landlord will pay for and how much expense will fall on us. **Amy:** Do we need to add staff? It would be better to sell our need for robust volunteer participation. A full-time licensed Social Worker would be a key addition, and this should be our first priority.

**FAQ update:** no report

**4. New Business:** Our next move: complete site visits, including one to the Maynard Senior Center; figure out how to get the money we need. Linda volunteered to join the Finance Working Group. **Amy:** John Larkin (from the CapComm?) for our new member? Are there other creative mechanisms for funding, such as corporate donations?

## **5. Next meetings and adjournment**

Our next meetings will be on 7/11/24 (fully remote), with a hybrid meeting 7/25/24. Paul moved to adjourn, seconded by Dan; adjourned at 8:09 PM by unanimous vote.