



**TOWN OF MAYNARD**  
**OFFICE OF THE TOWN ADMINISTRATOR**

MUNICIPAL BUILDING

*195 Main Street*

*Maynard, MA 01754*

*Tel: 978-897-1375 Fax: 978-897-8457*

*www.townofmaynard-ma.gov*

September 23, 2024

MacDonald Development, Inc.  
10 Main Street  
Maynard, MA 01754

RE: Notice of Award

Mr. MacDonald:

Thank you for your submission to our Request for Proposals (RFP) for the disposition of town-owned property at 1 Summer Street, Maynard. As the town's Chief Procurement Officer, I found the submission from MacDonald Development, Inc. to be of a responsive and responsible nature, and that it met all requirements for consideration. As such, this correspondence serves as a Notice of Award for the disposition of the identified property.

My office will be forwarding the Purchase and Sales Agreement and related materials shortly and looks forward to working with you.

Sincerely,

Gregory W. Johnson  
Town Administrator  
Maynard