



# TOWN ADMINISTRATOR REPORT



**January 7, 2025**

## ADMINISTRATION

- Town Administrator (TA) Johnson and Assistant Town Administrator (ATA) Stephanie Duggan are expecting to begin regular collective bargaining agreement negotiations with the LIUNA Professionals union and LIUNA Laborers union.
- In observance of the Martin Luther King, Jr Day holidays, town offices will be closing on Monday, January 20, 2025.
- TA Johnson met with representatives of the town's Sustainability Committee to strategize an approach to development of a Climate Action Plan (CAP) to be considered for adoption by the Select Board.
- Fire Chief Lawless invites officials to a "Push In Ceremony" at the Fire Station on Sudbury Street, for the newest truck, on Thursday, January 9, 2025, at 9am.
- TA Johnson visited the Green Meadow Elementary School to observe water damage from a broken pipe in the music equipment storage room. School Department staff coordinated with vendors for cleaning and abatement services. The TA office assisted the Superintendent's Office in submitting property insurance claim towards the expected costs. School is expected to commence per regular schedule on Monday.
- TA Johnson continues to work in development of his recommended Fiscal Year 2026 (FY26) General Fund budget for the Select Board's consideration. He is supporting the Capital Planning Committee (CapCom) development of their recommended Capital Improvement Plan (CIP).
- TA Johnson prepared and made available a Request For Proposal (RFP) seeking space to lease for an interim Senior Center. Interested parties may register for the procurement documents on the town's website.
- Christmas Tree disposal services are being offered via the Department of Public Works and the Fire Fighters union Local 1947. More information is available on the town's website.
- The town of Maynard's public safety, non-emergency business line phones will be unavailable during the transition to a new phone system within Town Hall, the Police Department and Fire Department.

Residents and others are advised to dial 911 in the event that they are in need of Police/Fire/EMS (Emergency Medical Services).

The transition is planned for Friday, January 10, 2025, from 1:00pm to 3:00pm.