

TOWN OF MAYNARD
SENIOR CENTER COMMITTEE
Meeting Minutes

November 7, 2024, 7pm

Final 11/13/2024

Hybrid meeting (in-person at 195 Main Street, Maynard, and remotely via ZOOM)
(*This public meeting was recorded.*)

Present:

Jerry Culbert, Chair

Mary Ann Bassett

Deb Roussell, Vice Chair

Mark Koenig

Dan Shields, Clerk

Amy Loveless

Mary Mitzcavitch

Stephanie Duggan

Paul Guthrie

Linda Holt (Liaison, FinCom)

Jack MacKeen

Absent: Joshua Morse, Chris DiSilva (Liaison, Select Board)

1. Meeting Opening

Jerry Culbert called the meeting to order at 7:01pm.

2. Acceptance of Prior Meeting Minutes

Minutes for 10/17/2024: Dan Shields noted one minor correction, the spelling of MPS Superintendent Brian Hass's name. **A motion was made** by Jack MacKeen and seconded by Deb Roussell to approve the minutes as amended. **Motion carried, 7-0** with three abstentions.

3. Working Group Report: Real Estate Review

Jerry Culbert introduced the discussion of the current status of the efforts toward a short-term leased space solution. Jack MacKeen noted a meeting was held last week with TA Greg Johnson to inform him of the substance of SCC communications with representatives of 141 Parker St. Amy Loveless clarified the Select Board desires two things to be completed before the May 2025 Town Meeting: The COA formally request inclusion of estimated annual lease payments into their FY2026 budget, and the COA formally request TA Greg Johnson to develop an RFP for a leased space solution. This would be done via the COA's upcoming November 12 meeting and then the Select Board meeting of November 19. Amy noted the COA would also be presenting to the Quad Board meeting (2nd agenda item) on November 12, after the COA meeting is completed.

Amy noted that at this point the SCC should no longer engage with the 141 Parker representatives, to allow RFP development to proceed independently. In response to a question from Linda Holt, Amy indicated she expects the SCC would be given the chance to review the draft RFP before it is formally issued. Jack MacKeen noted the RFP should be requested as a “contingent RFP” since it will be issued well before any funding would be approved via Town Meeting. Jack also noted TA Greg Johnson’s clarification that even as a FY26 budget line item, the annual lease payments would have to be approved by Town Meeting as an override item, possibly along with the Deputy Fire Chief position, whatever the schools will be requesting, the DPW garage, etc.; it is not expected to just find COA lease payment funding within the Town’s annual budget process.

Dan Shields noted that in context of our prior-meeting discussions of SCC social media presence, we will each need to be careful in any public comments regarding pursuit of the leased space solution. Jerry Culbert inquired re the previously discussed updates to the FAQ Page to allow it to be used for responses to various comments and inquiries seen in social media. Dan replied that the FAQ Working Group did meet and discussed making responses to social media inquiries within the FAQ Page, placing those new items at the top of the document and pushing down existing FAQ items. This restructuring is in process and should be completed before the SCC’s next meeting.

In response to a question from Deb Roussell, Amy Loveless clarified that the State funding (specific amounts per senior, via grants) is classified separately from the Town’s general fund budgeting for COA. In response to a question from Linda Holt, Amy noted that cash income from programs (i.e. user fees) is accounted for in unbudgeted “revolving funds” where receipts can be used to pay for expenses incurred for those programs.

4. New Business

Jerry Culbert indicated that Josh Morse could not attend tonight due to an urgent meeting which just came up tonight, but has made a few updates to the MAYCAL report based on information from the UMASS Aging Assessment study. This will be discussed in the next SCC meeting.

5. Public Comments

Peg Brown noted there was a reduction in the Town budget for COA, as shown in the materials for the May 2024 Town Meeting. Amy Loveless and Jack MacKeen clarified this is due to a budget structure change for all Town departments whereby utilities are consolidated into a single budget category for the Town.

6. Next Meeting: Thursday Nov. 21, 7pm, **Fully Remote**

7. Adjournment

A motion was made by Deb Roussell and seconded by Mary Mitzcavitch to adjourn. **Motion carried**

10-0. Meeting adjourned 7:59pm.



Approval date: 11/21/2024

Dan Shields, SCC Clerk

Documents

- **MSCC 2024-11-7 Agenda v2.docx**
- **MSCC 2024-10-17 Minutes v1.docx**

