



# TOWN ADMINISTRATOR REPORT



**May 20, 2025**

## ADMINISTRATION

- Town Administrator (TA) Johnson thanks all the staff and volunteers and officials, especially the Town Clerk's Office and Town Moderator Dick Downey, for executing the Annual Town Meeting of 2025.
- TA Johnson thanks all the staff and volunteers for supporting the Special Election scheduled for Tuesday, May 27, 2025.
- TA Johnson attended the Finance Committee's meeting in which they hosted a public hearing before Town Meeting. TA Johnson answered questions concerning the proposed articles for Town Meeting.
- Town Offices will be closed on Monday, May 26, 2025 in observance of Memorial Day.
- TA Johnson and Director of Municipal Services (OMS) Steve Silverstein met with the Town Manager and staff of the Town of Acton to discuss a possible partnership to re-introduce a commuter shuttle to Maynard.
- The Treasurer/Collector's Office will be closed on the morning of Monday, May 19, 2025.
- Assistant Town Administrator Stephanie Duggan hosted wellness programming to provide meditation sessions to employees on two Mondays in May.
- ATA Duggan hosted an online meeting for employees to review the town's benefits and health plan changes during this year's "Open Enrollment" period.
- TA Johnson thanks all the volunteers and staff that participate in and support this year's Memorial Day activities.
- On Wednesday, May 14, 2025, TA Johnson joined Maynard Fire Chief Lawless and many active and retired Fire Chiefs and Fire Fighters to celebrate Fire Captain Mark Tomyl's last shift before his retirement.



## PUBLIC WORKS

- Maynard Highway Department conducted pavement repairs on Powder Mill Road.



- The Water Department executed a new insertion gate improvement at the Emergency connection point of the Maynard water distribution system and Acton water districts distribution system. Our emergency interconnection is one that assists both communities in a water demand emergency as indicated in the towns water emergency management plan. Acton will be performing work on their control system in the next several weeks to improve the ability for both utilities to respond in the future to emergencies with efficiency and haste. This has been a long time partnership, and we continue to look to grow this relationship for mutual beneficial assistance due to each utilities ongoing water capacity issues we face.

