



TOWN ADMINISTRATOR REPORT

October 21, 2025



Maple Leaves at Town Hall, October 2025

ADMINISTRATION

- Town Administrator Johnson will be taking vacation on Monday and Tuesday, October 20 and 21, 2025.
- Assistant Town Administrator (ATA) Stephanie Duggan was a member of a panel during the Massachusetts Municipal Managers Associations (MMMA) Annual Boot Camp. The boot camp is designed as a guide for administrators and assistants who are new to the profession, and for department heads and professional staff who are planning to move into a town manager or administrator role. It's a great opportunity to network with experienced town managers and other professional peers. The agenda includes sessions on resiliency, career advancement and finance.
- TA Johnson and ATA Duggan thanks everyone for coming to the indoor Fall "Picnic" gathering of all employees on Tuesday, October 14, 2025. Special gratitude goes to Kyle Brainard, Lucie Distafano, Greg Wilson, and Matt Gargano for helping with hands-on support. We were able to reach our goal of 20 Kids' Bags for Open Table! Donations of 240 items were received and then some! Bags have been filled and are ready for drop off. Our generous donors were:
 - Bill Nemser
 - Carol Casey
 - Diane Donovan
 - Diane Montanez
 - Greg Johnson
 - Greg Wilson
 - Jean Maguire
 - Jenn Welch
 - Lucie DiStefano



- Marianne Harrold
- Matthew Gargano
- Rachel Alexander



And lastly, a heartfelt thanks to those who were able to purchase an Maynard Fire Department (MFD) Breast Cancer Awareness Month shirt in support of Maynard Police Detective Manchuso's sister, Sergeant Tia Manchuso of Concord Police Department. Our hearts and hope go out to Tia, Trista and the Manchuso family as Tia bravely fights and meets this challenge with courage and strength.

Maynard Fire Local 1947

\$25 per shirt
Sizes Small to XL

Maynard Firefighters
 @Maynard-Firefighters

venmo

**Proceeds to help Support Concord PD
 Sergeant Tia Manchuso, Sister of
 Maynard PD Detective Trista Manchuso,
 in her fight against breast cancer**

- TA Johnson and ATA Duggan continue negotiations with LIUNA Professionals and LIUNA Laborers (DPW), and are expecting to initiate negotiations with AFSCME Clerical and NEPBA Police.
- TA Johnson and ATA Duggan met with MIIA Health Insurance representatives to receive initial forecasting reports for planning the benefits budget for all employees (town and school departments) for Fiscal Year 2027 (FY27). Despite health insurance plan changes endorsed by the town's employee unions for this fiscal year, MIIA Health advises expecting a minimum of 12% increase to premiums for FY27, citing continued volatility in the national health care economy, substantial costs associated with

GLP-1 drugs (diabetes and weight loss), and state-specific health care changes (ie hospital mergers and absences).

- Maynard's Veterans Service Officer (VSO) Peter Harvell supported Maynard High School football team members visit to the Town Hall on Wednesday, October 15, 2025 to view the memorial wall of deceased war-time veterans.
- VSO Harvell is expected fifteen Medals of Liberty to be presented at the upcoming Veterans Day ceremony, at Memorial Park, on Tuesday, November 11, 2025.
- We welcome new Business Manager for the Department of Public Works, Bryce Carson! Bryce joins us with over 18 years of experience in finance and accounting, including the past two years as an Accounting Manager for a large public company. His background spans financial analysis, budgeting, process improvement, and cross-departmental collaboration. He brings expertise in financial management and a collaborative approach to improving systems, workflows, and overall departmental performance. "I'm excited to transition my career into the municipal world, where I can use my financial background to directly support the community. I'm looking forward to working with the DPW team to streamline processes, strengthen financial reporting, and help the department achieve its goals." Outside of work, Bryce enjoys spending time outdoors and staying active. He loves fishing, disc golf, and spending time with family. He lives locally with his wife and two children, who keep him busy and grounded.



- Casey Mellin will be joining us as our new Health Agent. Casey Mellin has been in local public health for close to 20 years and was a regional health inspector already working in Maynard the last 2 years along with several other towns with Metrowest Public Health Shared Services. He has worked in several other towns as a Sanitarian and a Health Director/Agent including Woburn, Dracut and Northborough. He has been involved in almost every aspect of local public health including housing and nuisance cases, foodborne outbreaks, Covid-19, environmental issues, mosquito emergencies (EEE) and everything in between. Before public health he worked in wastewater/environmental labs for roughly 5 years



Casey met his wife in Ecuador as a Peace Corps volunteer in the late 90s. He has two sons and has lived in Nashua NH since 1999. He grew up in Milford NH before attending UNH and graduating in Environmental Sciences in 1995 then briefly living in Atlanta, GA. He has two small dogs and plays in rock/pop band that regularly gigs in the Southern NH area.

- Thanks to all the staff that participated in the Maynard Fest recently:





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