



# TOWN ADMINISTRATOR'S REPORT

## January 4, 2022



### ADMINISTRATION:

- In observance of Martin Luther King Jr Day, town offices will be closed Monday, January 17, 2022.
- Town Administrator (TA) Greg Johnson directed that in order to reduce the risk of exposure to COVID-19 by town officials and the public: through February 28, 2022, all public meetings held by town committees, boards and commissions will be held remotely. Requests for exemptions to this policy must be submitted to the Town Administrator and explicit approval must be attained before posting a meeting's agenda.
- TA Johnson reported that he will not be attending the upcoming 2022 Massachusetts Municipal Association (MMA) Annual Conference at the end of January 2022.
- Town Administrator (TA) Greg Johnson continues to develop his recommendations to the Select Board for the Fiscal Year 2023 (FY23) budget.
- TA Johnson procured the accounting services of Melanson to provide American Rescue Plan Act (ARPA) funding administration and reporting support.
- TA Johnson and Assistant Town Administrator (ATA) Megan Zammuto are working with Town Counsel in development of proposed conditions for negotiating a Host Community Agreement (HCA) with UPA Inc and potentially a Development Agreement with Adam Stack, owner of Rice Road Development LLC.
- The town was awarded a MassDOT Complete Streets Grant of \$399,000, to be applied to the following projects:

- Project Name: Curb Extension at Glendale Street/Acton Street

Estimated Construction Cost: \$125,000

This project includes specific sidewalk and pedestrian ramp upgrades along at the intersection of Glendale Street and Acton Street; sidewalk and curb upgrades along west side of Glendale Street from Acton Street to Colbert Avenue to provide connection a to the Assabet River Walk trailhead. These improvements will provide a connection between the downtown and the Assabet River trail system.

The work will include remove and reset existing granite curb, installation of new granite curb, replace existing cement concrete sidewalk with new 5' wide cement concrete sidewalk, new

pavement markings and advanced warning signs at intersection of Glendale and Acton Street, installation of new ‘sharrow’ pavement markings along Glendale Street and Colbert Avenue, installation of new information kiosk and granite curb at existing trailhead located at end of Colbert Avenue.

This project brings the assets into compliance with current AAB/ADA standards. The location of these upgrades is part of the Town’s effort to ensure pedestrian accommodation, accessibility, and safety along a portion of Glendale Street while closing a sidewalk gap that will connect the downtown to an existing trail system.

- Project Name: Curb Extension on Summer Street at Nason Street

Estimated Construction Cost: \$60,000

This project includes specific sidewalk and pedestrian ramp upgrades along at the intersection of Summer Street and Nason Street including traffic signal upgrades and new pavement markings.

The work will include remove and reset existing granite curb, installation of new granite curb, replace existing cement sidewalk with new 5’ wide (min.) cement concrete sidewalk, installation of new ADA pedestrian ramps, new APS pushbuttons and pavement markings.

This project brings the assets into compliance with current AAB/ADA standards. The location of these upgrades is part of the Town’s effort to ensure pedestrian accommodation, accessibility, and safety at this highly used intersection that connects to the downtown.

- Project Name: Brown Street Connection to Recreation/Senior Center

Estimated Construction Cost: \$215,000

This project includes new sidewalk and pedestrian ramp upgrades within the Recreation/Senior Center, new signal and crossing of Brown Street and connection along Brown Street to the existing Assabet River Rail Trail and that also connects to the downtown area.

The work will include installation of new granite curb and 5’ wide cement concrete walk to provide a pedestrian connection from the existing building to Brown Street; installation of new rectangular rapid flashing beacon (RRFB), crosswalk pavement markings and advanced warning signage at the intersection of the driveway entrance and Brown Street; new granite curb and 5’ wide cement concrete sidewalk along the west side of Brown Street for a distance of approximately 600 feet where it will connect to the existing Assabet River Rail Trail through land owned by the Town.

This project brings the assets into compliance with current AAB/ADA standards, closes a critical gap that will provide a connection from a ‘senior’ destination to an existing trail system and subsequently the downtown area.

## **COUNCIL ON AGING:**

- The Council on Aging is open Monday through Friday from 9:00 a.m. to 3:00 p.m. The COA provides information and referral for supportive services including home care, health insurance counseling, fuel

assistance, food resources, housing, legal issues, public assistance programs and transportation. The Council on Aging accepts and lends durable medical equipment.

- The Council on Aging van service is providing transportation Monday through Friday from 7:00 a.m. to 3:00 p.m. Destinations include medical appointments, grocery shopping and personal needs such as banking and hair salons.

- The COA sponsored a Grab-n-Go luncheon which provided a hot meal delivered (by Flo's Catering) drive-through style at the Maynard Elks Club.



- The COA re-started its monthly Walmart shopping trips with limited riders per van trip.

- The Council on Aging produced a December/January newsletter promoting the COA's activities, including arts and craft classes, nature and classic comedy series and virtual fitness classes. The newsletter also included the Maynard COA Book Club, 6 Bridges Gallery exhibitions, Maynard Library programs, Open Table and Maynard Food Pantries, fuel assistance guidelines and Rep. Kate Hogan's monthly article.

- The COAs offers an iPad and Chromebooks lending program for those with limited financial resources to increase opportunities for Zoom classes, online activity, and the means to contact friends and family.

- Council on Aging Director Amy Loveless attended Minuteman Senior Services Annual Meeting, the Making the Connections transportation meeting, as well as monthly meetings with area COA directors.



- Council on Aging Principal Clerk Pat Kozik attended Massachusetts Councils on Aging's COA Transportation Scheduling Systems Discussion workshop.

## **MUNICIPAL SERVICES:**

### **Health**

- As of December 29, 2021, there were 87 confirmed COVID-19 cases and 18 probable cases in isolation.
- Preparations continue for the January 4, 2022 vaccine clinic at the Fowler School Auditorium.

- [General and COVID-19 related information](#) continues to be updated on the Town website and Public Health Division page.
- The Board of Health is gathering information and guidance related to considering requirements for face coverings.
- Memorandums of Understanding (MOUs) were signed this week confirming Maynard's relationship with MetroWest Shared Public Health Services, a collaborative of 8 communities. The shared services include assistance with contact tracing, inspections, and community health. A letter of commitment was also signed for additional COVID-19 response resources.