



## TOWN ADMINISTRATOR'S REPORT

August 16,  
2022



### **ADMINISTRATION:**

- Town Administrator (TA) Greg Johnson encourages the public [to subscribe](#) to the regular newsletter edited by Assistant Town Administrator (ATA) Megan Zammuto that highlights current and future projects, new businesses and upcoming public meetings.
- TA Johnson and Human Resources (HR) Manager Stephanie Duggan continue negotiations with Firefighters and LIUNA Professionals unions, as well as Director of Public Works personnel contract.
- TA Johnson joined representatives from the Green Meadow School Building Committee, including Superintendent's Office and Owners Project Manager and Design Firm, for a presentation to the Mass. School Building Authority (MSBA) relative to the preferred schematic/ Facilities Assessment Subcommittee meeting with the MSBA.
- TA Johnson is planning to take Personal Time Off (PTO) from August 15-19, 2022.
- TA Johnson and Town Accountant Lauri Plourde attended the recent Budget Sub Committee meeting to review the end of year close out status for Fiscal Year 2022, the possible amendments to FY23, and the start to the FY24 budget development. While the town may realize new revenue levels through the finalized state budget and re-evaluated local receipts, there are substantial expenditures that require attention, such as a near-completely negotiated trash/recycling collection contract, personnel contracts not settled before Annual Town Meeting 2022, and maintenance and consulting services.
- TA Johnson joined Fire Chief Tony Stowers and the other members of the Fire Station Building Committee to receive the status report of the construction for the new fire station. The current occupation date is expected by November 1, 2022.
- Becky Mosca's last day with us in Town Hall as the Town Administrator/Select Board's Administrative Assistant will be August 18, 2022. We wish her well in her retirement!

- An Executive Assistant position will replace Administrative Assistant role to the TA/SB, and that new description [is posted online](#).
- Jimmy Maria's retirement in support of the town through custodial services to the Police Station and other offices was celebrated recently, after his 20 years or so of service to Maynard:



## MUNICIPAL SERVICES:

### Planning

- Planning Director Bill Nemser is supporting [phase 2 of the Powder Mill Corridor Study](#). This opportunity was made possible by the generous support of the Metropolitan Area Planning Council, the Executive Office of Energy & Environmental Affairs, and the Department of Housing and Community Development. The Town of Maynard is grateful for the support of these regional and state partners.

## PUBLIC WORKS:

- A major culvert headwall repair on McKinley Street was conducted. Public Works secured the services of Gonsalves Masonry to assist the Highway department with the repair, and secure the headwall.



- Public Works assisted in the installation of thirty-one additional Hometown Heroes, from Great Road (Route 117) at the Mobil Station towards Alumni Field.



- The Department of Public Works (DPW) has performed infrared asphalt repair on Summer Street and recently Parker street in the area of Field street, as part of the state's Winter Recovery Assistance Program (WRAP). We will submit this for reimbursement, and proceed with finishing infrared repairs along Parker street. We will then shift to crack sealing, and bid out those services to repair main artery roadways throughout the community.
- Kyle Brainard of the town's facilities department has been coordinating / managing to assist the Department of Public Works' water division, and town electrical contractor to make required improvements to the water storage tanks as indicated in the Towns public drinking water utilities sanitary survey.



## POLICE:

### Incidents:

- On July 4th, a resident reported that she had been scammed online for approximately \$500.00 while attempting to sell a dryer. A complaint was filed with the application the money was sent through, and a report was filed. Always use caution when sending money to someone for an online purchase!
- On July 7th, the DPW reported that the gas line to one of their vehicles had been cut, and the diesel fuel had been taken out. The incident was photographed and documented. Extra checks of the area are being conducted.
- On July 7th, Ofc. McCann received a report of vandalism at the vehicle charging station on Naylor Court. Ofc. McCann documented the vandalism and will follow up with Maynard Public Schools.

- On July 11th, Ofc. Banatoski responded to the Imago School for a report of illegal dumping at the donation bin. A vehicle was observed leaving the area, and Ofc. Banatoski followed up with the operator who stated they had not dumped the items. This is an on-going issue, and the area is frequently patrolled.
- On July 20th, Ofc. Davoll responded to a residence for a report of a vehicle window that had been broken. There were no items taken from the vehicle, the damage was photographed, and report was filed.
- On July 21st, Ofc. Wellborn responded to Mill and Main Place for a report of graffiti inside of the parking garage stairwell. The new graffiti was photograph and it was documented.
- On July 27th, Sgt. Sutherland responded to a business for a report of a junk car violation. The vehicle appeared to be unregistered and abandoned. The owner of the vehicle was notified and advised that the vehicle would be removed.

#### Community Outreach:

- The Maynard Police Department recently acquired our newest marked Police Cruiser, what makes this cruiser different than the rest? Its a hybrid! The first of our fleet. We are excited to continue transitioning to these more environmentally friendly vehicles as we retire these older models.
- The Maynard Police Department Youth Academy was held from July 11th through July 15th. It was a great week for our staff and Student Officers. Check out our social media pages for a snapshot of the week!
- Lieutenant Cushing, Officer Davoll and Officer Moore stopped by Harry's lemonade stand to cool off and support his cause! Harry sold lemonade and was able to donate his proceeds to the ASPCA, and Children's Horizons matched his donation to St. Jude's.
- The Town of Maynard opened cooling centers this month, which included the Maynard Police Department's EOC.
- Officer Wellborn received a donation of face masks and hand sanitizers from Julie and her daughter Lucia. The donation was made on behalf of the Learning Circle Preschools.



#### Training:

- Deputy Chief Troiano attended a three weeklong Senior Management Institute for Police held at Boston University by the Police Executive Research Forum.

#### Animal Control:

- Total Number of Calls: 24
- Complaints: 5

Lost Dogs: 1

Lost Cats: 1

Cat Related (Other): 2 Animal/Wildlife Calls: 12

Miscellaneous: 2

- Total Number of Human Bites: 1 (Dog Resides in Hudson)
- Animals Sent to State Lab for Testing: 1
- Bats: 1 (Bat, Positive)

Motor Vehicle Stops:

- Civil Citations: 6
- Written Warnings: 51
- Verbal Warnings: 105
- Arrests (Motor Vehicle related): 2
- Criminal Complaints: 8
- Total MV stops: 172

Motor Vehicle Accidents:

- Digital Way: 1
- Euclid Ave: 1
- George Road: 1
- Great Road: 2
- Main Street: 5
- Mill and Main Place: 1
- Parker Street: 1
- Summer Street: 1
- Waltham Street: 1
- Total: 14