



# TOWN ADMINISTRATOR'S REPORT

**July 13, 2021**



## ADMINISTRATION:

- Town Administrator (TA) Greg Johnson and Town Accountant Lauri Plourde attended the Finance Committee meeting and recommended approval of the Fiscal Year (FY) 2021 End of Year (EOY) budget transfers, as well as presented American Rescue Plan Act funding recommendations.
- TA Greg Johnson and HR Manager Stephanie Duggan continue negotiations with NEPBA Dispatchers Union, as well as AFSCME Clerical Union.
- New Assistant Town Clerk Brenda O'Neil began in Town Hall on July 6, 2021.
- Assistant Town Administrator/ Director of Municipal Services Megan Zammuto is developing a proposal to increase the town's Health Agent position's hours to better support the Board of Health, following the resignation of Kelly Pawluczzonek and the current interim Health Agent position.

## POLICE:

From May 2021:

Incidents:

- It was brought to our attention that there has been an ongoing issue of items being left on the side of the road specifically in the area of Parker St at Old Marlboro Rd (FEMA side) Please dispose of items properly and refrain from leaving them on the side of the road.
- On May 5th, the Maynard Post Office reported that an arrow had been shot through a window of their building. A makeshift target was in the alleyway behind the Post Office. Officers had previously spoken to

an individual shooting a bow and arrow at that location. He was spoken to and advised. The individual resolved the matter with the Post Office.

- On May 6th, Officers responded to a report of illegal dumping on Dawn Road. Officers were able to determine the individual that left the trash, and he was advised.
- On May 16th, an Officer and the ACO responded to a report of a dog that attacked their dog and subsequently bit the owner. The ACO placed the dog under a 10-day quarantine and the incident was documented.
- On May 20th, Mill and Main Security reported recent graffiti in the parking garage, the graffiti may have occurred during the hours of 3:00AM – 11:00AM. The incident was documented.
- On May 25th, Officers responded to a medical emergency related to a juvenile being struck by a motor vehicle while riding a bicycle.
- Approximately 30 minutes prior while crossing the street on a bicycle he was struck by a vehicle causing him to flip over his handlebar. The driver stopped and asked if he was okay, to which he replied yes. The juvenile was examined by MFD, and a waiver was obtained. Officers obtained video of the incident from a nearby residence. The matter is under investigation.
- MPD continues to respond to numerous mental health related calls and encourages all people suffering a crisis or substance abuse issues to use the resources that are posting on our website and social media. These include family members affected by others mental health issues.

#### Community Outreach:

- Girl Scout Troop 83829 visited the Maynard Police Department to deliver cards for National Police Week and discuss the topic of respect with Officer Brennan and Officer Gennaro. We would like to thank you for stopping by, and the wonderful cards recognizing National Police Week!
- Our Officers have recently increased foot patrols in the downtown area, we hope that you will take a moment to engage with our Police Officers and get to know them. Soon we will also be having the officers on regular bicycle patrols.
- The Senior citizen parking stickers, which allow seniors to park at meters for free, were redesigned to be more visible. Anyone with an old green senior sticker is encouraged to stop in the police station or give us a call to exchange for a new yellow sticker.

#### Training:

- During the month of May, all Police Officers and Special Police Officers attended annual firearms training held at the Maynard Rod and Gun Club.
- All officers attended Less Lethal De-escalation training at Acton Police Department.
- Ofc. Davoll and Ofc. Brennan attended Search, Seizure and Exit Orders training.

- Lt. Cushing and Sgt. Sutherland attended the Maynard/Acton Public Safety Leadership Academy held at the Acton Police Department.
- Sgt. Bodwell attended the Firearms Instructor Development Course held at Ft. Devens.
- Sgt. Petersen, Sgt. Manchuso, Ofc. Houle, Ofc. Brennan and Ofc. Ruggiero attended CIT training at the Andover Police Department.

Animal Control:

Total Number of Calls: 17

Complaints: 2 Lost Dogs:

Lost Cats: 2

Cat Related (Other): Animal/Wildlife Calls: 7

Miscellaneous: 4

Total Number of Human Bites: 1

Total Number of Animal to Animal Bites: 1

Animals Sent to State Lab for Testing: 1

Bats: 1 (negative result)

Motor Vehicle Stops:

Action Taken

Civil Citation 17

Written Warning 44

Verbal Warning 113

Arrests (Motor Vehicle Related) 1

Criminal Complaint 7

Total Motor Vehicle Stops 182

Motor Vehicle Accidents:

Location	Number of Motor Vehicle Accidents
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Great Road	1
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Haynes Street	1
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Main Street	5
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Parker Street	1
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Total	8
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**LIBRARY:**

- The library building will be open for expanded hours beginning July 1:  
Monday/Wednesday/Friday 10:00am-4:00pm, Tuesday/Thursday 1:00pm-8:00pm
- To make the expanded schedule possible, we are discontinuing our designated curbside-pickup appointment days. However, patrons who are not ready or able to come inside the building can place a hold on an item through the online catalog and, when they're informed that the item is ready, call us when they come to the library during our open hours, and we will bring the item outside to them. In addition, we continue to offer

our Homebound Delivery Service for residents who are unable to leave their home due to temporary or permanent limitations.

- The Cullen Room was reopened for meeting reservations on June 15, and we are preparing the Trustees Room to be available starting in July. Library meeting rooms are reserved online at [maynardpubliclibrary.org/meeting-room-reservations](http://maynardpubliclibrary.org/meeting-room-reservations).
- The Summer Reading Program for children and teens began June 20. In July there will be several related events, including craft kits and programs, a wildlife encounter, a STEM program, and storytimes. Programs will be held outdoors (or online if weather requires).
- Adult programs in July include the monthly gathering of the Cookbook Club outdoors on the library patio on July 19 (this month's book selection: Love and Lemons) and the latest online program in our Maynard Sesquicentennial Series by local historian David Mark, "And the Band Played On," on July 22, about music throughout Maynard's history. See [maynardpubliclibrary.org/calendar](http://maynardpubliclibrary.org/calendar) for details and registration for all library programs.
- The library staff was grateful to receive a very nice thank you-note from a patron just as our building reopened: "To the Maynard Library Staff, I can't tell you how grateful I am to you all for the outdoor browsing market you set up each week during the pandemic. My boys and I looked forward to it each week, and many times it was the only time we really got out of the house. It was so nice to have new books each week to read with the boys. Again, it gave us an escape from what was going on in the world. I was also homeschooling for the first time—something I never thought I'd do! And you made it easier by allowing us to get books on topics we were exploring. Some of my favorite times during all this was reading Roald Dahl books aloud with the boys. It made a scary time more comfortable and enjoyable. We want you to know what you did made a difference. We appreciated when you ran in to find a book, had our order ready at the table, squinted in the sun to check us out, or just to help the boys pick out something new to read. We all loved seeing you each week. [\_\_] read and re-read books over and over...it helped him get through this and at the rate he reads we would be broke buying books! Thank you so much. We look forward to seeing you inside soon."

## **COUNCIL ON AGING:**

- The Council on Aging continues to operate remotely during our normal hours, Monday through Friday, 9:00 to 3:00.
- Information and referrals are being provided, including but not limited to, homecare services, fuel assistance, SHINE (health insurance) counseling, food resources, public assistance programs and housing issues. The Council on Aging's Durable Equipment Loan program provides an important resource for necessary medical devices.
- The Council on Aging van is continuing to provide transportation to essential services such as grocery stores, pharmacies, banks, and medical appointments. Ridership continues to increase.
- Council on Aging Director Amy Loveless gave a report to the Select Board on June 15 regarding the search for a new senior center space. Previous as well as current options, such as purchase, rent, lease, shared and multi-use facilities were discussed. The COA Board's priorities of accessibility, parking, space to expand programs and attendance, as well as proximity to downtown Maynard were included. A space at Mill & Main is under negotiation with Lincoln Properties. The COA Board made recommendations for the COA Director and the Town administrations to consider the next steps.



- Council on Aging Director Amy Loveless attended the Master Plan Implementation Committee and shared feedback from Recreation Commission. (Amy Loveless is the liaison to the Recreation Commission from the MPIC).
- Council on Aging Director Amy Loveless attended the weekly area Councils on Aging directors' meeting. Discussion included phased in reopening plans for individual COA's.
- The Council on Aging produced a June newsletter promoting Artspace and 6 Bridges Gallery exhibitions, the Maynard Sesquicentennial events, Maynard Library programs, the upcoming Farmers Market and included a column written by the library's director, Jean McGuire, with information about the Maynard Library's reopening.
- The COAs offers an iPad and Chromebooks lending program for those with limited financial resources to increase opportunities for Zoom classes, online activity, and the means to contact friends and family.
- The COA sponsored a "Grab-n-Go" lunch. Seniors picked up a hot meal and enjoyed saying hello to friends and staff.



## **OFFICE OF MUNICIPAL SERVICES:**

- 115 Main Street – The Planning Board will open the Special Permit/Site Plan hearing August 10, 2021. This is a “remand hearing” ordered by the Land Court Department of the Massachusetts Trial Court after the Applicant (MacDonald Development) appealed the Planning Board's 2020 Decision denying the mixed-use project. After nearly eight months of negotiations, exchanges of information and plan updates and revisions, the parties agreed upon the terms and conditions pursuant to which the project may obtain Planning Board approval. Other approvals will be required from the Conservation Commission, as well as state regulatory agencies due to river proximity and associated project work. Its development agreement results are required between the Town and the Applicant.