

TOWN ADMINISTRATOR'S REPORT

June 4, 2019



ADMINISTRATION:

- Town Administrator (TA) Greg Johnson commends Marge Iannuzzo and Ed Sokolowski for their hard work in organizing and hosting the recent Memorial Day parade, as well as all participants.
- The TA's Office is currently developing its recommended plans for an appointment process to succeed the recently resigned DPW Director. Coordination is required with the department, Town and School Administration.
- The TA's Office is developing plans, in coordination with the DPW and school administration, for the interim period following the resignation of Assistant Facilities Manager Tim Goulding as of June 30, 2019.

Council on Aging:

- Maynard seniors recently enjoyed two wonderful performances by the Maynard Public Schools' instrumental band students. The Maynard High School Symphonic Winds thrilled us with dance music from around the world, and specifically chose music to honor the cultures of some of our seniors. The Fowler band students exhibited enthusiasm as they performed challenging Folk music. As a special "Thank You" to these talented musicians, senior watercolor artist, Nayer Esmaili, was commissioned to create three music-themed paintings. She presented them to the band Director, Mr. Kevin Kozik, for the many concerts he has organized for Maynard seniors over the last four years. Following the concert the seniors enjoyed Erickson's Ice Cream with the musicians. Thank you again to Mr. Kozik and his talented students!



Fire:

- We have had 74 emergency requests for services since May 14, 2019.
- We have had 33 documented fire prevention activities since May 14, 2019, including inspections.
- We have had 24 in-house training events since May 14, 2019. Training remains focused on Firefighter on Probation Training.
- We have had 71 maintenance related activities since May 14, 2019.
- Work remains ongoing with the Fire Station Building Committee as the working group continues meeting with both the architect and owner's project manager.
- We are working with the owners of 247 Main Street to correct some deficiencies at that location, and the builder of the Maynard Vue on an oversight regarding fire protection in the apartment buildings.
- We have ordered the last pieces of equipment from the state-funded grant for fire station upgrades. We have scheduled a photo opportunity with Senator Eldridge for June 28th. This will provide us an opportunity to thank him for his support.
- We continue having ongoing radio issues with some of communications equipment. This should be resolved when our new equipment is installed moving forward. Some equipment has been ordered and we should be fully up to date by mid-summer.

Library:

- **Building Issues:** The dumpster has been removed. Fence replacement is in process.
- **Meeting Room Use:** 76 meetings were held in April. 41 meetings were held in April 2018.
- **Reference Report: Reference Transactions: 315 One-on-One Tech Help Sessions: 6 Programs:** Buy & Sell on Craigslist Workshop (14 attendees). **Reference News:** The library was able to acquire 17 Maynard High School yearbooks from the Historical Society that we didn't previously own and they had an extra copy of.
- **Young Adult Librarian Report:** In April, I had:- 57 attendees at 4 Baby Storytime sessions- 12 attendees at April's Family STEM Night- 5 attendees at the Teen Peeps Taste Test -12 reference questions.
- **Children's Report:** 237 children attended a variety of programs such as Story Time, Toy Time, Lego Club, Photography Club, and other programs.
- **Circulation Statistics:** The library circulated 9,324 items as opposed to 9,646 items in 2018. 890 items went out through our self-check module. 25 new cards were registered. The wireless was accessed 843 times. There were 878 computer logins. Newsbank was accessed 19 times and Ancestry.Com 384 times. 451 items were added to the collection and 18 withdrawn, bringing our collection size to 80,632.

Office of Municipal Services

- MassWellspring Special Permit approved by Planning Board.
- Smack Noodle restaurant has opened in former Willy's Phillies location.
- Zagfest was held and well attended. The event was designed to: thank Mill and Main for their Zagster sponsorship, highlight economic opportunities of the Rail Trail foster communication between Mill tenants and Downtown businesses.
- Master plan steering committee working with Public Works and consultants to begin "element" to help ensure proactive planning for infrastructure needs. Expected to be in progress most of summer.
- Order of Conditions was issued to Sergio Rubino of 247 Main Street for the expansion of their driveway and the removal of debris at the location within the 200 foot Riverfront Area.
- The Town received a \$500 festival grant from the Mass Cultural Council for the Arbor Day Festival.
- Megan Zammuto attended the Merrimack Valley Economic Development Listening Session in Lowell on May 21st. Participants discussed key clusters and industries as well as innovation and startups.

Town Clerk:

- The 2019 Annual Town Census is complete and Street Listings books have been published. The Town population for 2019 is 10,708.
- Number of dogs licensed to date is 1,075
- At the Annual Town Election 1,150 voters cast their ballots for a 14.5% turnout
- At the Annual Town Meeting 343 voters attended for a 4% turnout.
- Results of the Town Meeting are being processed and bylaws will be filed with the Attorney General's Office by June 30, 2019. They will be under review for 90 days.