Goals for FY 2009 (updates on progress in italics)

1. Avalon Bay 40B
   Design to be consistent with CDIC Guidelines
   TA to provide 60 day update or as information is available

   **Avalon Bay**
   *I spoke with Scott Dale yesterday. They are working on submission for approval from Mass Housing. I am meeting with him next week to discuss this process.*

   TA Report November 25, 2008
   *I met Scott Dale Wednesday. Avalon is submitting an application to MHFA. He is also interested in concurrently pursuing a LIP Agreement with the BOS. I recommended we establish a subcommittee with a member of the ZBA. This committee will work on the development agreement. As an action Item under new Business I am recommending that the Board establish this committee*

   TA Report January 13, 2009
   *I went on the Site visit with Sally Babier. Bill, Sally and I drafted a preliminary letter that is in your packets for review. I have also set a up Development Task Force Meeting for Monday to gather comments from Department Heads and Boards.*

   TA Report March 24, 2009
   *I have a call into Scott Dale to report the BOS position on LIP versus Market Rate. He is on vacation until March 23, 2009. I will follow up when he returns.*

2. Website
   Updated Weekly
   Assistant Town Administrator to check bi-weekly
   Provide 60 day update
   Received E-Government Common Cause award with distinction.

3. Capital Improvement Plan
   Change Capital Planning Committee from three to five
   Identify five year plan
   Identify Long Term Issues
   *The Committee was expanded at Fall Town Meeting from three to Five Members*
   A five year plan was done by the CPC using the same method as the prior year. **Lack of Funding was a factor.**
   1st Floor of Town Hall is substantially renovated – windows have been replaced
   New Police Station is complete
   Fire Station Design is 50% complete
   WWTP project has been awarded under budget
   School Feasibility Study is funded and underway
   Fire Station Boilers have been replaced
4. Water and Sewer Rate Project  
Move to quarterly rates  
The rates and collections have been consistently stable and the process has tightened up to a point where the Town is ready to go to quarterly billing.

5. Continue Downtown Economic Development  
Special Meeting November  
_The BOS never implemented the special meeting format discussed at the retreat – therefore this meeting was not held._  
Garage Assessment Completed  
Walgreens Approved – nearly complete  
MacDonald Development nearly complete  
15 minute parking policy implemented  
River Rock Grille Approved  
Bean House Relocated  
La Matina opened  
Way Finding Project  
Pleasant Café Expanded

6. Energy Savings Effort  
Town Administrator to get baseline energy use report in 90 days.  
_The town was awarded a technical assistance grant through DOER._  
_In order to move ahead with this grant the Town has benefited from the services of an intern to determine the baseline energy use of the Town. This report will be complete in August._