

WINTER Special Town Meeting 2017 Timeline

Tuesday, September 20, 2016	The Board of Selectmen vote to hold a Special Town Meeting (STM) on Monday, January 09, 2017 respectively at 7:00PM at the Fowler School Auditorium
Wednesday, September 21, 2016	Board of Selectmen (Town Administrator) gives notice to all Town Agencies, Town Officers and Chairpersons of Multiple Member Committees <i>Deadline imposed by the Town Administrator (Charter is silent on this notification for STM)</i>
Wednesday, November 23, 2016	Board of Selectmen publishes notice of the calling of Special Town Meeting <i>Maynard Town Charter, Section 2-5: BOS to publish notice at least 45 days prior to STM (November 23rd is Beacon deadline)</i>
Wednesday, November 23, 2016	Deadline for submittal of all Draft Warrant Articles to Board of Selectmen by Town Agencies, Boards and Committees <i>(Funding amounts and sources required) - Deadline imposed by the Town Administrator</i>
Wednesday, November 23, 2016	Deadline for submittal of all Citizens Petition Warrant Articles for STM; referred to FinCom upon receipt <i>Maynard Town Charter Section 2-7 C.2: Citizens Petitions must be received at least 45 days prior to STM</i>
Monday, December 05, 2016	FinCom recommendations, comments and reports due for STM <i>Must be done before BOS approves STM Warrant</i>
Tuesday, December 6, 2016	Board of Selectmen vote to approve STM Warrant <i>Last meeting before Beacon-Villager publishing deadline</i>
Thursday, December 22, 2016	STM Warrant to be printed (400 copies) <i>Printing deadline (earliest time available after printing of STM)</i>
Thursday, December 22, 2016	STM Warrant published in Beacon-Villager <i>Town of Maynard By-Laws, Chapter 1, Section 1: The Warrant for the Annual Town Meeting, and any and all Special Town Meetings, shall be printed in a local publication or delivered to each household, at the discretion of the Board of Selectmen, and made available at the Town Building and Post Office at least 14 days prior to the meeting. The Warrant shall state the time and place at which the meeting is to convene and, by separate articles, the subject matter to be acted upon.</i>
Tuesday, December 27, 2016	Post Meeting Notice of STM <i>Town of Maynard By-Laws, Section 1A: Town Meeting shall be notified by posting an attested copy of the warrant calling the same, one at the Post Office, and at each of the ten (10) other public places in Town, seven (7) days at least before the day appointed for said meeting</i>
Monday January 09, 2017	Special Town Meeting