

**MAYNARD CONSERVATION COMMISSION**  
**Minutes, November 16, 2010, 6:30 – 8:26**

**PRESENT:** Commission Members: Fred King (chairman), John Dwyer, Peter Keenan, Jessica Pfeifer, and Doug Moore.  
Conservation Agent: Linda Hansen

**ADMINISTRATIVE BUSINESS:**

- Review minutes from 10/26/10 and 11/3/10. A motion was made, seconded, and approved by all present (5-0) to approve the minutes of 10/26/2010 as amended. A motion was made, seconded, and approved by all present (5-0) to approve the minutes of 11/03/2010 as amended.

**FINANCIAL:**

- L. Hansen's salary for 11/06 to 11/19 = \$947.60 (40 hrs). A motion was made, seconded, and approved by all present (5-0) to increase hours for L. Hansen from 19.5 to 20 per week for this and future pay periods (previously approved by the town administrator). A further increase to 24 hours per week will be discussed after reviewing the balance of funds in the wetland filing fee account. A motion was made, seconded, and approved by all present (5-0) to approve L.Hansen's salary.
- Falcon Tech invoice of laptop setup = \$137.50. A motion was made, seconded, and approved by all present (5-0) to approve the IT invoice.

**PUBLIC HEARING:**

None

**WETLANDS ISSUES:**

- Review draft Order of Conditions and sign for T-Mobile (129 Acton Street). The agent will email the draft special conditions to the Commission for their review. The review documents will be due to the agent by Monday, November 22 so the agent can issue on or before November 23. A motion was made, seconded, and approved by all present (5-0) to sign the Order of Condition (DEP form).
- Update on Taylor Road subdivision, use of asphalt recycled material as fill. An email was sent to the agent with a decision by the Bureau of Solid Waste that use of the asphalt fill material is acceptable for use on house lots. The Commission requested that the agent put the property owner on notice that only clean fill can be used on the two lots under the Conservation Commission's jurisdiction.
- ARRT walk through of potential wetland areas with engineer from AECOM. The Commission is interested in an informal walk of the wetland areas. Alternatively, the Commission can review the wetland flags after the wetlands have been delineated.

**LAND MANAGEMENT:**

- Violation at Amory Road (encroachment on Conservation Land). The agent will place a Conservation sign at the end of Amory Road. The agent will follow up the phone call to the property owner with a violation letter.

**BUSINESS:**

**Discussion:**

- Potential open space land purchase(s). A tour of 18 Winter Street was rescheduled for Dec. 4. The agent will contact the property owner to arrange a time. The agent will also contact Libby Herland at ARNWR regarding the potential sale of the property.
- Provide agent with review comments to draft trails map. The agent will email the draft trail map to the Commission and will plan to review the trail map at the next meeting.
- CPC open space final proposal was submitted on Nov. 9.
- EOEEA issues permit extension act guidance (sent to Commission via email).
- Draft new policy on the use of haybales as erosion control. Fiber logs or straw bales. The agent can research policies by other commissions or MACC.

*Approved December 7, 2010*

**Mail of note:**

- none

**Meeting Adjourned 8:26**