

**MAYNARD CONSERVATION COMMISSION**  
**Minutes, December 15, 2009, 6:30 – 9:02**

**PRESENT:** Commission Members Fred King (chairman), John Dwyer, Peter Keenan, Doug Moore, and Jessica Pfeifer.

Conservation Agent: Linda Hansen

Visitors: David and Cecilia Small (101 Summer Street, abutters to 20 Charles St.)

**ADMINISTRATIVE BUSINESS:**

- Review minutes from 12/01/09. A motion was made, seconded, and approved by all present (5-0) to approve the minutes as amended.

**FINANCIAL:**

- L. Hansen's salary for 12/07 to 12/18 = \$901.29 (39 hrs). A motion was made, seconded, and approved by all present (5-0) to pay L. Hansen's salary.
- L. Hansen's salary for 12/21 to 01/01 = \$600.86 (26 hrs). A motion was made, seconded, and approved by all present (5-0) to pay L. Hansen's salary.

**PUBLIC HEARING:**

- Notice of Intent  
DEP File number 213-0228  
12 – 16 Main Street  
James MacDonald  
A motion was made, seconded, and approved by all present (5-0) to continue the hearing until January 5, 2010 at 7:00 under the assumption that the applicant agrees.
- Notice of Intent  
DEP File number 213-0235  
20 Charles Street  
Robert Lopez  
The Commission opened the hearing. The applicants were not present. The Commission reviewed the Notice of Intent and was concerned that the applicant proposed to build a shed 15 feet from the rear and side property line and less than 15 feet from the wetlands located along the rear property line. The hand-drawn map does not provide enough accuracy to locate the shed exactly 15 feet from the property line. A motion was made, seconded, and approved by all present (5-0) to continue the hearing until January 5, 2010 at 7:30 under the assumption that the applicant agrees.

**WETLANDS ISSUES**

- Schedule site visit for 5 Burns Court. Fred King spoke with Ed Mroz regarding condition 14 which allows the Commission access to the property. Mr. Mroz agreed to allow the agent to conduct future site visits.
- Beaver activity at 12 Taft Avenue may require tree removal in buffer zone. The Commission recognizes that the tree is a hazard and has no objection to removing the tree. If the homeowner plans to leave the fallen tree in place, the Commission would prefer that the tree is in a location so it will not dislodge during flood conditions.

**BUSINESS:**

**Discussion:**

- Draft comment letter to ACOE for proposed removal of Ben Smith Dam. The Commission agreed not to draft a comment letter at this time although individual Commission members are free to submit their comments.

- New trails brochure. The Commission will have additional brochures printed for the time being until the foreclosure process is complete and potential additional open space is acquired.
- Review draft citizen survey for Open Space and Recreation Plan. The Commission needs to finish the review of the survey and also needs input from the Recreation Department. The Commission discussed the process of either sending out the survey hard copy with the tax bill or completing the survey electronically. The agent will look into the cost of including an insert in the tax bill.
- FY 2011 budgeting process begins. The Department Head meeting on Wednesday, December 16 will discuss the budget process.
- New Munsell soil color chart available.

**Mail of note:**

- FEMA letter to notify town to formally adopt the FIRM maps for Maynard. The agent will make sure that the town adopts the maps through town meeting vote by June 4, 2010.
- The Commission inquired about a requirement that commission members need to be certified that they have a copy of the conflict of interest law and have passed an online test to certify that they understand the conflict of interest law.
- DEP notified Commission that OOC online filing is available and notarized signatures are no longer required on OOCs.
- MassWildlife News – note midwinter eagle survey scheduled.
- Assabet River Sediment and Dam Removal Feasibility Study (on loan from TA).

**Meeting adjourned 9:02**