



Approved minutes at BOS on Jan 20, 2011

OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1001 Fax: 978-897-8457

Selectmen's Meeting Minutes
Tuesday, January 4, 2011
Town Hall Building, Room 201
Time: 7:00 pm

Present Chairman Robert Nadeau, Selectman Brendon Chetwynd, Selectman Sally Bubier, Selectman David Gavin, Selectman Dawn Capello, Town Administrator Michael Sullivan.

Pledge of Allegiance

Public Discussion

Motion made by Selectman Nadeau to approve the minutes as corrected of December 13, 2010. Second by Selectman Chetwynd. Vote 4-0-1. (Selectman Capello abstained)
Motion approved.

Motion made by Selectman Nadeau to approve the minutes as corrected of December 21, 2010. Second by Selectman Bubier. Vote 5-0. Motion approved.

Consent Agenda

Motion made by Selectman Gavin to approve the consent agenda. Second by Selectman Capello. Vote 5-0. Motion approved.

List of correspondences

Reports of Departments, Boards and Committees

Report, Cons Com dated Dec 27, 2010

Library Budget Issue, Dated Dec. 22, 2010

Cemetery Deed revised (1003) dated 12/28/10

TA, report dated Jan 1, 2011

Water/Sewer 3rd qtr billing Dated, Dec 27, 2010.

Comment from Board of Selectmen regarding letter from Library, Library should follow the normal budget process to talk with TA first.

Annual Reappointment of Boards/Commissions Ad-Hoc

White's Pond Study Committee

Motion made by Selectman Chetwynd to approve the Ad-Hoc, Whites Pond Study Review Committee, Ellen Duggan, Jim Fulton, Dick Downey, Jason Kreil, Herb Symes, Peter Reed, Non-Voting Member, Eugene Redner with a term to expire on December 31, 2011. Second by Selectman Bubier. Vote 5-0. Motion approved.

Maynard School Building Committee

Motion made by Selectman Chetwynd to approve the Ad-Hoc, Town School Building Committee, Non Voting members, Mark Masterson, Superintendent, Pete DiCicco, Business Advisor, Michael Sullivan, Town Administrator, Laura Chesson, Principal, Voting members from the community, Jerry Culbert, Matt Briggs, Mark Howrey, Anthony Midey, Ken Neuhauser, Chris Johnson, Bonnie Winokar, Ed Mullin, Bob Nadeau with a term to expire December 31, 2011. Second by Selectman Bubier. Vote 5-0. Motion Approved.

Local Emergency Planning Committee

Motion made by Selectman Chetwynd to approve the Ad-Hoc, Local Emergency Planning Committee, Kevin Sweet, Local Environmental, Ron Cassidy, Board of Health, Chief James Corcoran, Law Enforcement, Chief Stephen Kulik, Fire Department, Robert Nadeau, Elected Official, Michael Sullivan, Town Administrator, Peter DiCicco School Department, Jerry Flood, Public Works, Bob Larkin, Housing Authority, John Flood, MCC/MRC term to expire December 31, 2011. Second by Selectman Capello. Vote 5-0. Motion approved.

Maynard Green Communities Committee

Motion made by Selectman Chetwynd to approve the Ad-Hoc, Maynard Green Communities Committee, Kevin Sweet, Board of Health, Marie Morando, Planning Board, Richard Asmann, Building Inspector, Michael Sullivan, Town Administrator, Peter DiCicco, School Department, Jerry Flood, Public Works, Stephen Weiner, Library, Jerry Culbert and Max Lamson (2) Members at large term expires on December 31, 2011. Second by Selectman Gavin. Vote 5-0. Motion approved.

MASS School Building Authority

Motion made by Selectman Gavin Pursuant to the vote on Article 1 at the Special Town Meeting held on October 25, 2010. The Board of Selectmen is authorized to enter into and be bound by the Project Scope and Budget Agreement with the Massachusetts School Building Authority ("MSBA"). And that in furtherance thereof and pursuant to the powers vested in the Board of Selectmen in accordance with section 3-2 of the Charter and section 4-2 of the Charter. The Board of Selectmen has appointed the Town Administrator to execute on its behalf any and all-necessary documents related to the Maynard High School project by and between the Town of Maynard and the MSBA. **Motion** was seconded by Selectman Chetwynd. Vote 5 yes 0 no Dated January 4, 2011 Note, certified by the Town Clerk as a true and accurate record of the vote so taken.

Alcohol Beverage Regulations

Comments from Board, TA will work over and bring it back to Board.

Facilities Study Draft, Facilities Manager Job Description

TA, comments from Capital Planning Group gave some good feed back for job description and interview questions.

Old/New Business

Request to submit Town Hall improvements to Capital Planning, BOS gave the TA ok.

- February 12, 2011, Joint Meeting at the Maynard Public Library
- Town Payroll System down a couple of times to upload the Invoice Cloud software.
- WWTP, Dave Simmons up and running at the WWTP plant.
- Union Contracts: Fire Department in the works, Police Department not started.
- Chiefs Contracts: Selectman Nadeau to write letter to both Chiefs, BOS to take lead.
- TA, Toby Fedder, his company did the W/S analysis back in spring, will be in on Wednesday for another update. Note: Clear message from BOS that a rate increase is not acceptable.

Motion to adjourn Selectman Nadeau. Second by Selectman Chetwynd Vote 5-0. Meeting adjourned at 9:30 pm.

Approved: _____

Date: _____

Selectman, Brendon Chetwynd, Clerk

Initials: _____