



Approved minutes at BOS on 1/3/12

OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1001 Fax: 978-897-8457

**Selectmen's Meeting Minutes**  
**Tuesday, December 20, 2011**  
**Town Hall Building, Room 201**  
**Time: 7:00 pm**

**Present Chairman, David Gavin, Selectman Brendon Chetwynd, Selectman Dawn Capello, Selectman Robert Nadeau, Selectman and Town Administrator, Michael Sullivan. Selectman James Buscemi absent.**

Pledge of Allegiance

Public Discussion:

**Motion** made by Selectman Brendon Chetwynd to approve the minutes of the December 6, 2011 meeting. Second by Selectman Dawn Capello. Vote 4-0. **Motion approved.**

List of Correspondences

- DPW Nov. Report
- Conservation Commission November Minutes
- Charter Review Com. November Minutes
- American Legion Auxiliary Invitation
- DPW Sidewalk Plowing
- Planning Board Public Hearing
- Treasurer/Collector Job Posting
- Incident Reports; Morey's Tavern, Maynard CC.

**Mass State Lottery Commission Letter (REMOVE PER CHAIR 12/20).**

**Motion** made by Selectman Capello to have TA write letter to the Mass State lottery regarding the request from 260 Main Street for Keno to go game. Second by Selectman Nadeau. Vote 4-0. **Motion approved.**

**Stow Planning Board Zoning Reform (REMOVE PER CHAIR 12/20).**

- Project Revocation – 129 Parker Street, LLC
- Assabet Valley Vocational School

**Motion** made by Selectman Brendon Chetwynd to approve the correspondences listed on the agenda of December 20, 2011. Second by Selectman Capello. **Motion approved.**

**REDEVELOPMENT AUTHORITY DISCUSSION (MIKE SULLIVAN)**

**TA will send redevelopment by email**

**ENERGY ISSUES (MIKE SULLIVAN)**

**A) SOLAR AGREEMENT, DISCUSSION AND EXECUTION**

**Motion** made by Selectman Robert Nadeau to approve the contract with EPA Solar. Second by Selectman Capello. **Motion approved.**

**B) AGGREGATED ENERGY, EMAND RESPONSE, PEAK CAPACITY**

**Annual Re-appointments of Committees (B Mosca)**

**Motion** made by Selectman Brendon Chetwynd to approve the new term for the Ad-Hoc, Local Emergency Planning Committee, and members as shown term expires December 31, 2012. Second by Selectman Dawn Capello. Vote 4-0. **Motion approved.**

**Motion** made by Selectman Brendon Chetwynd to approve the new term for Board of Health member, Lisa Thuot, term expires June 30, 2014. Second by Selectman Dawn Capello. Vote 4-0. **Motion approved.**

**Motion** made by Selectman Brendon Chetwynd to approve the new term for the Ad-Hoc, Maynard Green Communities Committee, and members as shown term expires December 31, 2012. Second by Selectman Dawn Capello. Vote 4-0. **Motion approved.**

**Motion** made by Selectman Brendon Chetwynd to approve the new term for the Ad-Hoc, Maynard Community Life Center Committee, and members as shown term expires December 31, 2012. Second by Selectman Dawn Capello. Vote 4-0. **Motion approved.**

**Motion** made by Selectman Brendon Chetwynd to approve the new term for the Ad-Hoc, White's Pond Study Review Committee members as shown term expires December 31, 2012. Second by Selectman Dawn Capello. Vote 4-0. **Motion approved.**

**Motion** made by Selectman Brendon Chetwynd to approve the new term for the Ad-Hoc, Town School Building Committee members as shown term expires December 31, 2012. Second by Selectman Dawn Capello. Vote 4-0. **Motion approved.**

**Motion** made by Selectman Brendon Chetwynd to approve the new term for Assabet Valley Regional Vocational School Building Committee member, Gregg Lefter, term expires December 31, 2012. Second by Selectman Dawn Capello. Vote 4-0. **Motion approved.**

**Facilities Manager briefing (G Lefter)**

- Start date of July 2011 here at Town Hall
- Town Hall, stair treads, painting done, fire escape work completed.
- Work, Green Meadow – Flooring
- Work, Fowler School updated lights working with Nstar for next phase
- Work, Maynard High School
- School report, working from report to get the upgrades done.
- Monthly test now being done at All (3) schools
- Repairs getting lined up
- Computer software being researched.

**Waste Water Treatment Agreement (J Flood)**

Jerry Flood, Contract management with Weston & Sampson David Simpson. Lab work being done at an outside lab, savings of \$25,000.00 for Town. That employee now does other work at the WWTP that was not being done. SOP's in place, maintenance on schedule, Employees has better understanding of the new equipment and operation of the new WWTP.

**Motion** made by Selectman Brendon Chetwynd to approve the contract for management with Weston & Sampson thru January 2013. Second by Selectman Dawn Capello. Vote 4-0. **Motion Approved.**

**Town Administrators Report (M. Sullivan)**

TA, report dated Dec 20, 2011  
Issue with the Liquor Licenses, Tax Holds

**Motion** made by Selectman Nadeau to grant TA authority to pursue any and all legal remedies available to the Town to collect delinquent taxes owed by the establishments provided in order to facilitate collection of taxes to allow town to issue appropriate licenses.

El Huipel 51R Main Street wants Beer & Wine License but until one is available they requested B.Y.O.B. Office is working on survey with other Towns this should be complete soon.

Reserve fund for M.C.C. survey and RFP costs

Old/New business

Dawn Capello update of the Sub Budget Committee, Gym issue at Memorial on Summer Street. Meetings 1<sup>st</sup> Wednesday of each month.

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Bob Nadeau, question letter on the 129 Parker Street TIF stopped per sale. AVRVS bring them in for one of our agendas.

David Gavin Merry Christmas to All.

Executive Session

**Motion** made by Selectman Brendon Chetwynd to convene executive session in the matter of Negotiations & Personnel. Second by Selectman Robert Nadeau.

Roll Call

David Gavin	YEA
Dawn Capello	YEA
Jim Buscemi	Absent
Robert Nadeau	YEA
Brendon Chetwynd	YEA

**Adjourn**

**Motion** to adjourn made by Selection Brendon Chetwynd. Second by Selectman Robert Nadeau Vote 4-0. **Motion approved.** Time: 10:00 pm

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Selectman, Chetwynd, Clerk

Initials: BJM