



Minutes for March 12, 2013

OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

Selectmen's Meeting Minutes

Tuesday, March 12, 2013

Room 201, Town Hall

Time: 7:00 pm

Present: Chairman Dawn Capello, Selectman Brendon Chetwynd, Selectman David Gavin, Selectman Mick Hurrey, Town Administrator, Michael Sullivan and Becky Mosca. Absent, Selectman James Buscemi.

Pledge of Allegiance

Public Comments: Board commended DPW for snow cleanup after the storm on Friday, March 8, 2013. Board thanked TA for his years of service and the impact he has had on our community.

Vic Tomyl commented he wished more could have been done to keep TA. The surrounding communities have had continuity with Town Administrators, managers and other staff.

Ben Clark commented about traffic conditions on Old Marlboro Road and asked if Board could look into mitigation strategies. TA to ask Chief Dubois to do a speed test.

Ben also asked for clarification on by-law for removal of Selectmen due to excessive absence.

Motion made by Selectman Chetwynd to approve the minute for the February 26, 2013 meeting. Second by Selectman Gavin. Vote 4-0. **Motion approved.**

List of Correspondences

- a) Washington Gas Energy Systems dated 2/14/13
- b) Town of Maynard ABCC Annual Report information submitted for 2012
- c) Treasurer/Collector report for Jan 2013
- d) Tetra Tech letter dated March 4 2013

Minutes for March 12, 2013

- e) Finance meeting notice
- f) Email from Lynda Thayer request for info 129 Parker Street
- g) Boys & Girls Club Program Jan 2013
- h) Planning Board meeting notice Feb 26, 2013
- i) Board of Health meeting minutes 12/11/2012
- j) Facilities monthly report Feb 2013
- k) Email request for Chair to attend Girl Scout Gold Award Ceremony
- l) Town Clerk monthly report Feb 2013
- m) Planning Board notice meeting room change 3/5/13
- n) PB Legal notice dated 3/19/13
- o) Regular BOS meeting notice cancelled 3/5/13
- p) Letter AVRV School, 2/25/13 check for \$7687.40 via DOR (E & D)
- q) Email from Chris Okafor, Thank you for interview
- r) ConsCom meeting notice 3/5/13
- s) Town Accountant monthly report Feb 2013
- t) Assessors monthly report Jan 2013
- u) 495/Metrowest Partnership updates for Feb 2013
- v) Letter of interest to the Cultural Council
- w) Letter of interest to the Planning Board
- x) Meeting notice MCC/MRC
- y) Fire Department monthly report Feb 2013
- z) DPW monthly report Feb 2013
- aa) Letter from MRC Feb 2013 Blizzard

Minutes for March 12, 2013

- bb) WAVM Annual Broadcast week march 18-21
- cc) Maynard Historical Comm meeting notice 3/12/13
- dd) MBA meeting minutes Feb 26, 2013
- ee) FinCom meeting notice March 11, 2013

Motion made by Selectman Chetwynd to approve the list of correspondences as shown. Second by Selectman Gavin. Vote 4-0. **Motion approved.**

Consent Agenda

- Proclamation Girl Scout, Emily Doucette
- Proclamation Girl Scout, Stephanie Wasiuk

Motion made by Selectman Capello to approve the consent agenda as shown. Second by Selectman Gavin. Vote 4-0. **Motion approved.**

MassDOT Community Transit Grant Program – GrantsPlus+”

Update FROM ta, Mike Sullivan, grant for \$6000.00 fee to be used with other communities. On call demand dispatch.

Contract for DPW Operations Manager, and Appointments

All Board members had correction requests on the new contract from Legal for the Operations Manager.

Request TA to set some goals for the Operations Manager for the next meeting. Have on the agenda for March 19, 2013.

Appointment: Maynard Cultural Council

Motion made by Selectman Hurrey to appoint Joyce McJilton Dwyer to the Maynard Cultural Council term expires on June 30, 2016. Second by Selectman Gavin. Vote 4-0. Motion approved.

Budget

TA, Mike Sullivan gave an update for the budget \$40,000.00 Intra transfer for Town Accountant

Motion made by Selectman Chetwynd to approve the Intra budget transfer for the Town Accountant in the amount of \$33,000.00 acc# 0001.0135.530006 to acc# 0001.01955.530006. Second by Selectman Hurrey. Vote 4-0. Motion approved.

Budget for FY2014 very close with less revenue. At 3/19, BOS bring the free cash amount to meeting. We are still watching and waiting for the Governor’s budget. TA does not think it will affect Maynard via the Chapter 70

Minutes for March 12, 2013

Selectman Hurrey pointed out that the school budget request assumed a reduction in Chapter 70 funds from FY13 and the current budget assumes a small increase, dependent on whether the Governor's budget is accepted.

TA, MIA insurance still pending, BCBS one of the plans has a 12.8% decrease the other plan has 1.1% increase. One set of claims is up by 91% for Town Employees.

Police Department starting in July will take over the Crosswalk Guards.

Schedule extra meeting on Monday, March 25, 2013 let the Capital Planning Committee know. Have the allocations for free cash on that agenda.

Proposal: To put away some of the free cash for big projects down the road for Maynard.

List of ATM draft control items

TA, Mike Sullivan went over the controls that are new for this year.

Request to add control for Rockland Ave, zone change S1 Parcel 2 & 3

Add control: DO NOT SELL MARG, AMMO, GUNS near schools ZONING CHANGE.

Town Administrator Search Committee

Update: Request have notice sent to web, and other sites for advertisement.

Chetwynd read the Charter session for a Town Administrator Search committee. BOS discussed points and asked to have this back on the agenda for the March 19, 2013.

Town Administrator's Report

TA, Mike Sullivan said he would start the transition with ATA.

Update with Metatrol, will bring the contract to the Board on the 19th.

Old/New Business

Selectman Hurrey

- Dates for groundbreaking for Reo Rd and Coolidge Parks and Solar Array.
- Potential job opportunity would cause relocation out of town. Once final decision made, official letter of resignation with date of departure will be presented to Chairman Capello.
- Letter from Carp. Union, presented to TA to give to Gregg Lefter for consideration as our representative for Assabet Valley Building Committee.
- Asked TA to ensure that DPW assess underground infrastructure during a repair as part of long term planning.

Selectman Gavin

- Thank you for working with BI on having the sign removed from the Paper store
- Congrats to MHS for the fine work they did with the play, Anne of Green Gables

Minutes for March 12, 2013

Selectman Chetwynd

- Acting ATA appointment, roll

Chair, Dawn Capello

- Deadline near for scholarships to MHS graduates.
- Fund (1) from Selectmen, personal money (Leader)
- Fund (1) from Peg Access (Tech)

Motion made by Selectman Chetwynd to approve the scholarship from Peg Access for \$200.00. Second made by Selectman Hurrey. Vote 4 -0. Motion approved.

- Meeting on March 13, 2013 with Town Hall staff, update regarding TA and transition

Executive Session ~ Personnel

Motion to convene an executive session was made by Selectman Chetwynd and duly seconded by Selectman Gavin. Vote 4-0. **Motion approved.**

Roll Call	Yea	Nay	Abstain	Absent
Selectman David Gavin	X			
Selectman James Buscemi				X
Selectman Dawn Capello	X			
Selectman Mick Hurrey	X			
Selectman Brendon Chetwynd	X			

Board will not reconvene into open session.

Motion made by Selectman Chetwynd to adjourn. Second by Selectman Gavin. Vote 4-0. **Motion approved.**

Time: 11:00 pm

Approved: _____

Date:

Selectman, Chetwynd, Clerk

Initials: BJM