



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

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Selectmen's Meeting Minutes

Tuesday, June 18, 2013

Room 201, Town Hall

Time: 7:00 pm

Present: Chairman Dawn Capello, Selectman Brendon Chetwynd, Selectman David Gavin, Selectman James Buscemi, Acting Town Administrator, Kevin Sweet and Becky Mosca.

Pledge of Allegiance

Public Comments: None

The Board of Selectmen yearly sponsor a \$250 scholarship for a Maynard High School graduate pursuing a college major in government, political science, law or similar fields of service. This year's recipient is Vanessa Nunes. Vanessa will attend Suffolk University this fall with plans of eventually getting a law degree with a focus on immigration rights.

Motion made by Selectman Gavin to approve the minute for the May 19, 2013 meeting. Second by Selectman Chetwynd. Vote 4 - 0. **Motion approved.**

List of Correspondences:

- a) Treasurer/Collector monthly reports April & May 2013
- b) OMS, monthly report for April 2013 & May 2013
- c) DPW monthly report May 2013
- d) Resignation letter, DPW, WTPO, effective 6/14
- e) DPW, letter to DEP dated May 17, 2013
- f) Police monthly report April 2013

- g) Fire Depart monthly report May 2013
- h) Recreation minutes for April 24, 2013
- i) Assessors minutes for May 19, 2013
- j) Mass DOT letter dated May 31, 2013
- k) Oars, letter dated May 2, 2013
- l) Assessor's email dated May 10, 2013 with monthly report for April 2013
- m) Assessor's monthly report for Feb. & Mar. 2013
- n) Library monthly report May 2013
- o) Sterling Golf Management, MGC monthly report Jan. thru Mar. 2013
- p) Email dated May 7, 2013 from resident, Jiles Robinson
- q) 495/Metro West Partnership notice
- r) Summer meeting coverage, dated June 2, 2013 from Mike Kutlowski
- s) Letter dated June 9 from Bill Cranshaw, request to paint (2) utility boxes

Motion made by Selectman Chetwynd to approve the list of correspondences as shown. Second by Selectman Gavin. Vote 4 - 0. **Motion approved.**

Consent Agenda

- a) **Re-appointments**
- b) **Special Permit, Maynard Community Band**
- c) **Erickson Dairy**

Motion made by Selectman Chetwynd to approve the consent agenda with the following re-appointments:

- Thomas Papson re-appointment to the Council on Aging, term to expire June 30, 2016.
- Jack MacKeen re-appointment to the Historical Commission, term to expire June 30, 2016.
- Nancy Hatch re-appointment to the Council on Aging, term to expire June 30, 1016.
- Stephen Pomfret re-appointment to the Board of Assessors, term to expire June 30 2016.
- Ellen Duggan re-appointment to the Community Preservation Committee, term to expire June 30, 2016.
- Peter Keenan re-appointment to the Conservation Commission, term to expire June 30, 2016.

- Daniel Stuart re-appointment to the Capital Planning Committee, term to expire June 30, 2016.
- Peter Falzone re-appointment to the Recreation Commission, term to expire June 30, 2016

Second by Selectman Gavin. Vote 4 – 0. **Motion approved.**

Appointments to Board and Committees

Motion made by Selectman Gavin to approve the following appointments:

- Christine Bell new appointment to the Recreation Commission, term to expire June 30, 2016.
- Edward Mullin new appointment to the Town School Building Committee, term to expire Dec. 30, 2013.
- Phil Berry new appointment as a citizen representative to the Town School Building Committee, term to expire Dec. 30, 2013.

Second by Selectman Chetwynd. Vote 4 – 0. **Motion approved.**

Public Hearing 7:15 pm Manager Change at Peyton's

Motion made by Selectman Chetwynd to approve the manager change at Peyton's to Jason Yates as shown on form 43 for the ABCC. Second by Selectman Gavin. Vote 4 - 0. **Motion approved.**

Request for Water Ban and issue from a Town Resident.

Motion made by Selectman Brendon Chetwynd to approve the LEVIL 1 WATER BAN, Water Use Restrictions. Out of town water, hook-up homes must be notified of the water ban. Level 1 Water Use Restrictions will be in effect beginning, July1, 2013 until further notice. No Watering use on Mondays.

Level 1 Conservation Restrictions:

- Odd/Even day outdoor water usage requirements shall be in effect. Outdoor usage is permitted for water users with odd numbered addresses on odd-numbered days and water users with even numbered addresses on even numbered days. Public water usage is prohibited between the hours of 9:00 am to 5:00 pm.
- Non-essential water usage is limited to the hours of 5:00 pm to 9:00am. Usage is permitted for water users with odd numbered addresses on odd-numbered days and water users with even numbered addresses on even numbered days.
- In addition, there is to be no watering on Mondays.

Non-essential water usage includes but not limited to:

- Lawn Watering
- Pressure washing houses, deck, driveways etc.
- Pool filling
- Car washing
- Flower Beds & Vegetable Gardens

In addition, to Grant the DPW Operations Manager to change the Level of the Water Ban if needed.

Second by Selectman Gavin. Vote 3 - 1. Selectman Buscemi apposed. **Motion approved.**

7:45 PM Water Abatement, account # 0002969-0

Motion made by Selectman Chetwynd to approve the water abatement for account # 0002969-0 for \$959.97 and waiver the penalty and test fee of \$75.00. Second by Selectman Gavin. Vote 4 - 0. **Motion approved.**

MIIA insurance vote, MGL c 32B, Section 26.

Motion made by Selectman Gavin to approve the MIIA insurance request for the change to the Town of Maynard and add MGL c32B, Section 26. Second by Selectman Chetwynd. Vote 4 - 0. **Motion approved.**

Interview, Town Planner Candidate

Motion made by Selectman Brendon Chetwynd to approve the appointment of Eric Ross Smith as Town Planner with the Acting Town Administrator finalizing his contract. Second by Selectman Gavin. Vote 4 – 0. **Motion approved.**

Summer Hours Request, Town Hall Employees

Motion made by Selectman Chetwynd to approve the change in the Town Hall hours – Town Hall will be closed on Thursday, July 4th and Friday, July 5th with hours for Friday July 5th made-up the week prior. Second by Selectmen Gavin. **Motion approved.**

Reo/Coolidge Park playground updates

Acting Town Administrator Kevin Sweet
Issues being looked at with BSC

- Drainage at Coolidge
- Grass growing in the infield of ball field/ dirt infield
- Slide, is it per spec

REO

- Cost over runs
- Soil came up bad in area of the playground equipment
- Need redesign
- Request check with Wayne in DPW for the test bores, was it done by standard practice.

Audit Report results TABLED until July 2, 2013 meeting.

Town Administrator's Report

- DOT meeting regarding ARRT on June 13, 2013
- New Planner, comment he has ARRT experience
- FEMA, kicking off meeting for reimbursement from this past winters storm in process
- Comprehensive Regional plan in process
- Meetings with both Chiefs, (Fire/Police) for roll out plan dispatch
- Conversion new software, Softright
- Town Accountant update
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Old/New Business

Letter emailed and dropped off to the Selectmen from group in Maynard Note will be added to the next BOS packet, July 2, 2013 in correspondence

Motion made by Selectman Gavin to approve the Town to hire special council to review the opinion letter that the Building Commissioner sent as opinion regarding 129 Parker Street mainly question # 2. Second by Selectman Chetwynd. Vote 1-0-3 Selectmen Capello, Chetwynd and Buscemi Abstain. **Motion does not Pass.**

- Request from the Town Administrator Search Committee to meet with the Board of Selectmen. Date set for July 9, 2013 at 7:00 PM
- Request from Maynard Farmers Market/Aimee Ledwell for a Costume Parade.

Motion made by Selectman Chetwynd to approve the 1st Annual Costume parade on July 29, 2013 at 10:00 am with approval from the Chief of Police and detail for either sidewalk parade or street parade. Second by Capello. Vote 4-0. Motion approved.

Selectman Gavin

- Update on meeting with ARRT
- Update on Maynard School Building Committee on schedule for August 2, 2013, Note the Auditorium will not be ready.

Selectman Chetwynd

- July 2, 2013 BOS meeting review BOS roles with Liaison committees
- Request from Bill Cranshaw to have (2) Utility boxes painted.

Motion made by Selectman Chetwynd to approve the request for the (2) Utility boxes to be painted and work with the TA at Town Hall with the details. Second by Selectman Gavin. Vote 4-0. Motion Approved.

Chair, Dawn Capello

- July 2nd, to have the Maynard Community Life Center do a wrap up with the Board. Also, the Maynard Golf Re-use committee to come in and do wrap up.

Executive Session ~

Motion to convene an executive session was made by Selectman Gavin and duly seconded by Selectman Buscemi. Vote 4-0. **Motion approved.**

Roll Call	Yea	Nay	Abstain	Absent
Selectman David Gavin	X			
Selectman James Buscemi	X			
Selectman Dawn Capello	X			
Selectman Brendon Chetwynd	X			

Board will not reconvene into open session.

Motion made by Selectman Gavin to adjourn. Second by Selectman Buscemi. Vote 4-0. **Motion approved.**

Time: 10:20 pm

Approved: _____

Date:

Selectman, Chetwynd, Clerk

Initials: BJM