



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

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**Selectmen's
Meeting Minutes
Tuesday, April 1, 2014
Room 201, Town Hall
Time: 6:30 pm**

Present: Chair, Brendon Chetwynd, Selectman David Gavin, Selectman William Cranshaw, Selectman Dawn Capello, Town Administrator Kevin Sweet, Assistant Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.

(This public meeting was recorded).

Pledge of Allegiance

Police Sergeants Appointments, Gregory E. Balzotti and Brian R. Cushing.

Chief Dubois introduced the candidates. He remarked on the importance and duties of sergeants in the Maynard Police Department. The chief also explained the formidable testing requirements for sergeant positions, and that 90% of applicants typically do not pass the test. He expressed his pleasure in recommending these candidates to the Board.

A motion was made by Selectman Capello to approve and appoint Gregory E. Balzotti as Police Sergeant effective April 2, 2014. Second by Selectman Cranshaw. Vote 4-0. Motion approved.

A motion was made by Selectman Capello to approve and appoint Brian R. Cushing as Police Sergeant effective April 3, 2014. Second by Selectman Gavin. Vote 4-0. Motion approved.

Guests, Senator Jamie Eldridge and Representative Kate Hogan.

Senator J. Eldridge: During the budget process, priorities will be;

- Protecting, Chapter 70, lottery aid, SPED circuit breaker and school transportation
- Vital social safety net services
- Investments in Capital infrastructure
- Protecting the environment, including water infrastructure

Legislation of interest:

- H.3822 An Act promoting municipal collaboration and regionalization
- H.2021, An Act improving drinking water and wastewater infrastructure
- H.2033, An Act financing improvements to the Commonwealth's transportation system

Representative Kate Hogan, during the budget process, priorities will be;

- Also protecting Chapter 70, circuit breaker money, Chapter 90 (Roads)

- Funding to Libraries, Restore some past Funding.
- COA, Center for seniors.

Because Maynard is a Purple Heart Community, we have Program for Veterans called “Chair of Honor” we will work to get Maynard a Chair for Town Hall

Board Thanked Both Senator Eldridge and Representative Hogan for joining us tonight and thanked them both for the leadership and work they do and support they give to our community. Request for No more Unfunded Mandates

Public Comments – Marc DeCastro resident Vose Hills Maynard would like to make motion to reallocate \$17,500.00 from free cash for unapproved roads.

Board had discussion and choose not to make a motion at this time.

Minutes of March 4 and 18, 2014

A motion was made by Selectman Capello to approve the minutes of March 4, 2014. Second by Selectman Cranshaw. Vote 4-0. Motion approved.

A motion was made by Selectman Capello to approve the minutes of March 18, 2014. Second by Selectman Gavin. Vote 3-0-1 (Cranshaw). Motion approved.

List of Correspondences (mail to the Selectmen’s Office for April 1 2014).

- Accountant monthly report Feb 2014
- Library monthly report Feb 2014
- Notice meeting, ConsCom, April 1, 2014
- Notice meeting, Community Preservation Committee March 19, 2014
- Notice meeting, School Building Committee, March 19, 2014
- Notice meeting, Finance Committee, March 24, 2014
- Notice meeting, Planning Board, March 25, 2014
- Notice meeting, Board of Health, March 25, 2014
- Notice meeting, Charter Review Committee, March 26, 2014
- Notification from Comcast, Filing date change per letter dated March 12, 2014
- Memorandum dated March 17, 2014 RE: Taylor Road Definitive Plan Subdivision Modification Review and Comment.
- MASSDOT notice, Sudbury St / Mill Canal report filed.

- Notice, March 2014, Three Year Average tax rate change
- Web page, notice of Parking Deck Lower Level parking as of March 21, 2014
- On Call Engineering MGMT Services Feb/March 2014

A motion was made by Selectman Capello to approve the list of correspondences as shown. Second by Selectman Gavin. Vote 4-0. Motion approved.

Consent

- Special permit, Maynard Business Alliance, 2nd Annual Spring ArtWalk, date, May 3, 2014.
- Special Permit, Maynard Litter League, 17th Annual Town Wide Cleanup, April 19 thru April 27th.
- One/(Four-Day) Wine and Malt permit, CTP, for (Acton ITC) date, May 2 thru 5, 2014 Event is on May 3, 2014
- One/(Three-Day) Wine and Malt permit, Organization for the Assabet River (OAR) date, April 29 thru 31, 2014, Event on April 30, 2014 At Fine Arts Theatre. Request to waive Fee for OAR.

A motion was made by Selectman Cranshaw to amend by excluding the OARS permit and approve the other consent items as shown. Second by Selectman Chetwynd. Vote 4-0. Motion approved.

A motion was made by Selectman Capello to approve the Special Permit for OARS, The Wild & Scenic Environmental Film Festival and not waive the fee. Second by Selectman Gavin. Vote 3-1 (Cranshaw).

Junk Dealer License, Collectors Paradise, 35 Nason Street, Owner Bernard Novitch, TABLED to April 15, 2014.

Farmer-Winery License at the Farmer's Market, Zoll Cellars

A motion was made by Selectman Chetwynd to approve the Maynard Farmer's Market, Farmer-Winery License for Zoll Brothers Private Cellars, LLC d/b/a Zoll Cellars, Owner, and Frank Zoll. Dates, June 28, 2014 thru October 4, 2014 at Mill Pond Parking Lot, Clock Tower Place. Second by Selectman Capello. Vote 4-0. Motion approved.

129 Parker Street / Planning Board / Bob & Bill Depietri

Representatives of the developer of the 129 Parker Street property, including Bob and Bill Depietri, presented their latest development ideas for the property to the Board of Selectmen and to members of the Planning Board in attendance. The Depietris indicated that in order for them to move forward on the concepts discussed during the recent process with the 129 Parker Street ad-hoc committee any zoning changes would need to be presented at the May town meetings. After being informed that it was not possible to do so because the town meeting warrant was being finalized in a week or two, among other reasons, the Depietris

indicated that they would proceed with development options not requiring town meeting action. The Town is already in receipt of a 40B plan from capital Group. In addition, they expect to bring to Planning Board within 3 or 4 months a proposal for a supermarket on the southeast corner of the parcel, and a commercial development on the north half of the parcel that is consistent with the proposal that received site plan approval previously.

Approval; ATM/STM Control/Articles

A motion was made by Selectman Capello to accept Control A (Town Report Acceptance). Second by Selectman Gavin. Vote 4-0. Motion approved.

A motion was made by Selectman Chetwynd to accept as amended with redlines and remove BOA stipend Control B FY15 Salary Admin Plan. Second by Selectman Capello. Vote 4-0 Motion approved.

A motion was made by Selectman Capello to approve and accept Control C (Obsolete Equipment, Material). Second by Selectman Gavin. Vote 4-0. Motion approved.

A motion was made by Selectman Gavin to approve and accept Control D (Authorizing Revolving Funds). Second by Selectman Capello. Vote 4-0. Motion approved.

A motion was made by Selectman Gavin to accept Control F (Finance Committee Reserve Fund). Second by Selectman Capello. Vote 4-0. Motion approved.

A motion to approve and accept Control I failed by a vote of 2-2 (Cranshaw, Gavin).

A motion to reconsider passed 4-0. A motion was made by Selectman Capello to approve Control I as amended (Certified Free Cash Appropriation). Second by Selectman Chetwynd. Vote 3-1 (Cranshaw). Motion approved

A motion was made by Selectman Capello to approve Control J as amended (Reserve from Overlay Release Appropriation). Second by Selectman Cranshaw. Vote 3-1.(Gavin) . Motion approved.

A motion was made by Selectman Cranshaw to accept Control K (Optional Additional Exemption). Second by Selectman Capello. Vote 4-0. Motion approved.

Control M not ready for acceptance as it is incomplete.

A motion was made by Selectman Capello to accept Control N (Amend By-Law, Flood Plan District). Second by Selectman Cranshaw. Vote 4-0. Motion approved.

A motion was made by Selectman Capello to approve Control P as amended (Sewer Enterprise Stabilization). Second by Selectman Cranshaw. Vote 4-0. Motion approved.

A motion was made by Selectman Capello to approve Control Q as amended (Water Enterprise Stabilization Fund). Second by Selectman Gavin. Vote 4-0. Motion approved.

A motion was made by Selectman Gavin to approve and accept Control R as amended (Vendor Contract for Emergency Notification with more than three (3) Years but not greater than ten (10) Years. Second by Selectman Cranshaw. Vote 3-0. Motion approved.

A motion was made by Selectman Gavin to approve and accept Control T as amended (Water Stabilization Fund). Second by Selectman Chetwynd. Vote 4-0. Motion approved.

A motion was made by Selectman Chetwynd to approve and accept Control U (Municipal Permitting Fund). Second by Selectman Gavin. Vote 4-0. Motion approved.

A motion was made by Selectman Gavin to accept Control V, W, X, Y, Z, AA, BB AND CC (Charter Changes). Second by Selectman Capello. Vote 4-0. Motion approved.

A motion was made by Selectman Gavin to approve and accept Control DD as amended (Revoke Charter 31 of the Acts of 1917, Civil Service). Second by Selectman Capello. Vote 4-0. Motion approved.

A motion was made by Selectman Capello to approve Control EE (Information Technology) Second by Selectman Gavin. Vote 4-0. Motion approved.

A motion was made by Selectman Capello to approve and accept Control G (Sewer Enterprise Fund Budget FY15). Second by Sel. Chetwynd. Vote 4-0 Motion approved.

A motion was made by Sel. Capello to approve and accept Control H (Water Enterprise Fund Budget FY15). Second by Sel. Chetwynd. Vote 4-0. Motion approved.

FY15 Operating Budget Discussion, TA, Sweet presented updated operating budget revenues and expenses. The changes included most recent local aid estimates from the House and Senate and Senate, and final indirect cost assumptions for water and sewer enterprise funds. Along with the changes made by the Board tonight to the Salary Administration Plan, the excess revenues are projected to be \$94,803.00. **A motion was made by** Sel. Gavin to approve the Town Administrator's operating Budget dated 4/1/14 as amended to provide an additional \$94,803.00 for the School Department cost center. Second by Sel. Capello. Vote 4-0 Motion approved.

A motion was made by Sel. Chetwynd to approve and accept Control E (Operating Budget) with the new budget table. Second by Sel. Capello. Vote 4-0. Motion approved.

TA, Kevin Sweet:

- Review panel for planner, Deadline for resumes is April 11, 2014
- MIA meeting with account Rep. RATE set 2.4%, moving forward with a plan change HMO BC/BS will end up as a savings for employees

- Street lights, Down Town, Next week work will begin with some of the ballasts and some other work will be completed by NStar, which does not have a date scheduled to do the work.

Old/New Business

Selectman Gavin

- Can we get a nameplate for Andrew? TA, yes

Selectman Capello: no comments

Selectman Cranshaw

- Parking Deck, when will it be done? TA, bid due this week and we should have a date soon have its accepted.
- What is the plan down at the MacDonald site? TA will get update from Building Commissioner for Board for next meeting.
- Why didn't we have Senator Eldridge and Representative Kate Hogan listed on our Agenda? TA, we all found out tonight.
- Angus G. Jennings helped to delay the Ad-Hoc process

Executive Session,

In the Matter of: Strategy with respect to Personnel

Motion to convene an Executive Session was made by Selectman Capello and duly seconded by Selectman Gavin. The following roll call vote was taken on the above motion.

David Gavin Yea
Dawn Capello Yea
William Cranshaw Yea
Brendon Chetwynd Yea

After the Executive Session, the meeting will not reconvene.

A motion to adjourn the meeting was made by Selectman Capello. Second by Selectman Gavin Vote 4-0. Motion approved.

Time: 10:58 pm

Approved: _____

Date:

Selectman, David Gavin, Clerk

Initials: BJM