



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

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**Selectmen's
Meeting Minutes
Tuesday, August 5, 2014
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair William Cranshaw, Selectman Brendon Chetwynd, Selectman David Gavin, Selectman Jason Kreil, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.

(This public meeting was recorded).

Pledge of Allegiance

Acceptance of Minutes of July 7 2014

A motion was made by Selectman Gavin to approve the minutes of July 7 2014 as amended. Second by Selectman Chetwynd. Vote 4-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for August 5, 2014).

- a) Community Preservation Committee, timeline for proposals FY16
- b) Notice of meeting, Recreation July 24, 2014
- c) Press Releases: K. Sweet July 25, 2014
- d) Notice of meeting, Zoning Board of Appeals July 28, 2014
- e) Notice of meeting, Finance Committee July 28, 2014
- f) Notice of meeting, Planning Board July 29, 2014
- g) Notice of meeting, Council on Aging July 31, 2014
- h) Press Release Announcement of Patrick Collins Resignation
- i) Letter dated July 17, from the Cardinal's Office, Special Mass 9/21/14, Holy Cross Boston
- j) Notice of meeting MAPC, Friday October 3, 2014

A motion was made by Selectman Cranshaw to accept the list of correspondences as shown. Second by Selectman Chetwynd. Vote 4-0. Motion approved.

Consent agenda

- a) Block Party Request, McKinley Street: August 16, 2014

A motion was made by Selectman Gavin to approve the consent list as shown. Second by Selectman Chetwynd. Vote 4-0. Motion approved.

Request for Special Election:

Due to the resignation of Sel. Capello from the board, a special election is required, as per the Town Charter. TA Sweet indicated that the Town Clerk determined that the earliest date possible is September 30, 2014. Sel. Gavin asked for details of the timeline but the Town Clerk was not available. Sel. Chetwynd asked whether the revisions of the Town Charter approved at the annual town meeting could be voted on at the same election. TA Sweet is to seek clarification from town counsel.

A motion was made by Selectman Chetwynd to request that the Town Clerk set a Special Election for Tuesday, September 30, 2014. Second by Selectman Kreil. Vote 4-0. Motion approved.

FY 2015 BOS meeting calendar schedule.

The board members confirmed the schedule of regular meeting for FY 2015.

Public Comments – Vic Tomyl requested that the Town write a letter to MacDonald’s Restaurant, to let them know they look very nice.

Review and approve the Town of Maynard Alcoholic Beverage Licensing Regulations

Sel. Cranshaw presented the town counsel’s corrected recommendations regarding the earlier draft discussed at the July 8, 2014 meeting.

A motion was made by Selectman Chetwynd to approve the Town of Maynard Alcoholic Beverage Licensing Regulations dated 7/23/14. Second by Selectman Gavin. Vote 4-0. Motion approved.

BOS Liaison Assignments:

The board reviewed their preferences for board/committee liaison assignments. The following designations were made.

Selectman Gavin:

- Council on Aging
- Finance Committee
- Planning Board

Selectman Kreil

- Conservation Commission
- Historical Committee
- Board of Assessors

Selectman Chetwynd

- School Committee
- Cultural Council

Selectman Cranshaw

- Library
- Community Preservation Committee

TA Sweet will have contact information for all boards/committees posted to board’s dropbox account.

Ratification of Collective Bargaining Agreements –The town is waiting for final confirmation from the unions. The item is expected to be ready for the August 19th meeting.

Discussion of Policy on the Naming of Public Places

Board gave feedback to Sel. Gavin and ask him to bring back revisions to another meeting.

Discussion of Reappointment of Town Fire Chief

A motion was made by Selectman Cranshaw to appoint Chief Anthony Stowers for a 3-year term effective February 6, 2015 contingent upon contract agreement and furthermore to authorize the Town Administrator to negotiate a successor contract with the Fire Chief for Board of Selectmen approval. Second by Selectman Chetwynd. Vote 4-0. Motion approved.

Community Preservation Committee Proposal Ideas

The board discussed initial ideas for CPC proposals. Decision about which to move forward to be made at a later meeting.

- Gavin: Coolidge Building and Alumni Field.
- TA, K. Sweet: Town Hall display case, Memorial Park (gazebo or band stand), Rail Trail – easement, Housing, funding for Open Space, Sidewalks.
- Chetwynd: Skateboard Park Area
- Cranshaw: Funding Source for 2021, Town will be 150 years old.

Water & Sewer Abatement Polices

Board had discussion over the draft water and sewer polices good feedback. Request the TA to have DPW, Operation Manager, Chris Okafor to provide feedback.

Capital Planning Presentation

ATA, A. Scribner-MacLean gave the Board a high-level view of the presentation for the Board. Next, this will go in front of the Finance Committee with a more detail showing with questions and answers. Date is scheduled for August 25, 2014.

Economic Development Updates

- Closing of Walgreens on Main Street. This happened end of July 2014.
- On Waltham Street, the old Oriental Delight building is in demo process
- 109 Powder Mill Road is in rebuild process for self-storage units.
- 86 Powder Mill Road is in remodel process for new business, Advanced Auto
- 124 Acton Street, Crime Lab is in expansion, renovation of new café and lab area
- 129 Parker Street, small group meeting on Aug 6, 2014. Sel. Cranshaw and Sel. Chetwynd expect to attend.
- Kick-off meeting with the Economic Development Committee on Aug. 12, 2014

Town Administrator Report

- Met with Stow, COA Director, talked over management of Maynard COA
- Golf Course, meeting with facilities manager clubhouse space.
- Working with MIIA for opportunities, talking over a change to retirees Med-x plan, looking at PPO plan
- MIIA and Cabot Risk also to look at other vendors costs.
- MacDonald apartment development, we filed civil action on the outstanding issue from Parker Street/ Waltham Street project.

Chair Report:

- Reminded members of TA’s yearly review, to be completed before the end of the month.
- Senior Tax Relief, trying to set up time with Rep. Kate Hogan at a BOS meeting to discuss this for the Town.
- Noted recent state law change for towns to allow retail liquor sales on Sunday mornings. After discussion, board directed that license holders be asked if they wanted that policy adopted.
- Asked Sel. Chetwynd to research whether Maynard’s liquor licensing regulations are stricter than state regulations and are hindering economic development opportunities.

Old/New Business:

Selectman Gavin:

- None

Selectman Kreil:

- On July 24, I went to the School Committee meeting; School is going to host a forum on Asian Students.
- MayDog is schedule to open the Park on Saturday, August 9, at 1:00 p.m.
- Demo policy for residential and commercial property, Bylaw needs to be updated, we have some blight areas and safety issues around town
- Waltham Street issue, Demo and drainage issues want to get more information, want to talk with TA and DPW, can I have BOS ok to do this? BOS, yes.

Selectman Chetwynd:

- Requested that agenda item on collaboration be added to upcoming meeting about board’s FY2015 goals.

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman Chetwynd. Vote 4-0. Motion approved.

Time: 9:56 pm

Approved: _____

Date:

William Cranshaw, Chair
For Brendon Chetwynd, Clerk

Initials: BJM