



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

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**Selectmen's
Meeting Minutes
Tuesday, October 7, 2014
Room 201, Town Hall
Time: 7:00 pm**

Board of Selectmen

Present: Chair William Cranshaw, Selectman David Gavin, Selectman Jason Kreil, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.

School Committee

Present: Chair William Kohlman, Amy Rebecca Gay, Jamal DeVita, Justin Hemm, School Superintendent, Robert Gerardi, School Business Manager, Peter DiCicco.

(This public meeting was recorded).

Pledge of Allegiance

Chair Cranshaw commented on the passing of the Town's Long time Council on Aging Director, Marcia Curren. Also, the passing of current Council on Aging member Carol Milioto.

Joint Board of Selectmen and School Committee Meeting.

The Board of Selectmen and the School Committee met in a joint session to fill the vacancy on the School Committee created with the 9/5/14 resignation of Ken Estabrook. Per the Town Charter, the procedure is as follows:

f) Filling of Vacancies: Elected Officials -

(1) Multiple Member Boards - If there is a vacancy in a board consisting of two or more members, other than the board of selectmen, the remaining members shall give written notice thereof within one (1) month of said vacancy to the board of selectmen. After one (1) weeks' notice, the board of selectmen with the remaining members or member of such board shall fill such vacancy by a

joint vote. If such notice is not given within thirty (30) days following the date on which such vacancy occurs the board of selectmen shall, after one (1) weeks' notice, fill such vacancy without participation by the remaining members of the multiple member board. A majority of the votes of the officers entitled to vote shall be necessary to such election. The person chosen to fill any such vacancy shall serve in such office until the next regular town election at which the balance of the unexpired term, if any, shall be filled. The person elected shall begin the unexpired term as provided by by-law.

There was one applicant for the open position on School Committee; Dawn Capello
Comments from Capello; resident of Maynard for the past 11 years on 5 Third Street, Mom to a 5 year old in Kindergarten.

Question from Chair, Kohlman, do you know about the Common Core. Reply, no but willing to put the time in to get to know the Common Core for the Schools here in Maynard.

Amy Rebecca Gay do you have any comments to make to the Boards; Concerns with services and quality of education and money for budget for schools.

A motion was made by Selectmen Cranshaw to approve the interim appointment of Dawn Capello to the open seat on the School Committee term May 5, 2015. Second by School Chair, Mr. Kohlman. Vote all in favor. 7-0. Motion approved.

A motion was made by Amy Rebecca Gay to close the School Committee meeting. Second by Selectman J. Hemm. Vote all in favor 4-0. Motion approved.
School Committee left the meeting. Time, 7.06 pm

Public Comments –

Resident, Vic TomyI commented from the Downtown businesses Maynard Fest had good attendance but not enough parking.

Acceptance of Minutes of August 19, September 2 and 16, 2014

A motion was made by Selectman Gavin to approve the minutes of August 19, 2014 as shown. Second by Selectman Kreil. Vote 3-0. Motion approved

A motion was made by Selectman Gavin to approve the minutes of September 2, 2014 as amended. Second by Selectman Kreil. Vote 3-0. Motion approved

A motion was made by Selectman Gavin to approve the minutes of September 16, 2014 as amended. Second by Selectman Cranshaw. Vote 3-0. Motion approved

List of Correspondences (mail to the Selectmen's Office for October 7, 2014).

- a) Council on Aging monthly report August 2014
- b) Library monthly report August 2014
- c) Fire Depart monthly report Sept. 2014
- d) Police Depart monthly report Sept 2014
- e) Notice from MA State Lottery Comm, request for Keno To Go game at Main St. Liquor.
- f) Meeting notice, LEPC, 9/16/14
- g) Meeting notice, CC, 9/16/14
- h) Meeting notice, CPC, 9/17/14, 10/1
- i) Meeting notice, COA, 9/18/14
- j) Meeting notice, FinCom 9/22/14, 9/29
- k) Meeting notice, ZBA, 9/29/14
- l) Meeting notice, EDC, 9/30/14
- m) Meeting Notice, BOH, 9/30/14
- n) Meeting notice, PB, 10/1
- o) Comment from resident, Town Brush drop-off, dated October 1, 2014
- p) Notice, Open Studios, 9/27/14
- q) On-Call Engineering Service, VHB, Wayne Amico
- r) Notice, Xfinity, RE: Grandfather Cable Package, dated 9/15/14
- s) Letter dated 9/29 DEP appeal.
- t) Town Clerk list of members that need to take the oath of office, dated 9/25
- u) Current list of Board Openings
- v) MMA, invite to workshop for Board of Selectmen, 10/25/14
- w) MBA, minutes, 5/27 and 6/24

A motion was made by Selectman Cranshaw to accept the list of correspondences a-w, except e as shown. Second by Selectman Kreil. Vote 3-0. Motion approved.

Gavin commented, Lottery Commission notification of Keno at Main Street Liquors, 48 Main Street received on 9/15 per deadline of 21 days,(MGL c10 sec27A, has passed. It invites people to loiter at transient establishments.

A motion was made by Selectman Cranshaw to accept item e. Second by Selectman Kreil. Vote 3-0 Motion approved.

Consent agenda

- a) Reappoint Board of Registrars; Deborah Collins, Madaline Lukashuk, Charles T. Shea.
- b) Common Victualler license approved new owner, Mohammad Khan at Roasted Peppers.

Item (a) was removed from the consent agenda.

A motion was made by Selectman Cranshaw to approve the consent agenda item B. Second by Selectman Gavin. Vote 3-0. Motion approved.

A motion was made by Selectman Cranshaw to appoint C. David Hull, Deborah Collins, Madaline Lukashuk, Charles T. Shea to the Board of Registrars for a term expiring December 31, 2015. Second by Selectman Gavin. Vote 3-0. Motion approved.

Appointment Interview for Board of Assessor opening. Interview with Christopher Worthy Chris Worthy; lived in Maynard for year and half works in Acton for Wilson and Orcutt.

A motion was made by Selectman Cranshaw to approve Christopher Worthy to the Board of Assessors with a term June 30, 2015. Second by Selectman Kreil. Vote 3-0. Motion Approved.

Request to approve Cemetery Deed # 2016

A motion was made by Selectman Cranshaw to approve Deed # 2016 for D and J Walsh for lot 2-8 section 21. Second by Selectman Kreil. Vote 3-0. Motion approved.

Special Town Meeting, balance of (3) articles, 1 Assabet River Rail Trail and 2 Zoning changes need to be accepted, Final Warrant to be approved, and signature page signed.

A motion was made by Selectman Cranshaw to accept the control J and approve for the warrant Assabet River Rail Trail easement article. Second by Selectmen Gavin. Vote 3-0 Motion approved.

A motion was made by Selectman Cranshaw to accept control F and G and approve for the warrant, zoning designation change and section 3, use regulations amendment changes. Second by Selectman Kreil. Vote 3-0. Motion approved.

A motion was made by Selectman Cranshaw to approve the final warrant of 3:31 pm today that was added in Drop Box, for the Monday, October 27, 2014 at Fowler School Auditorium at 7:00 PM. Second by Selectman Gavin. Vote 3-0. Motion approved.

Presentation for articles at STM assigned to Board members

New Business item: from ATA, Andrew Scribner-MacLean for approval of a letter of Support from the Board of Selectmen for three grant proposals supported by Cross Town Connect member communities. One of the grant proposals, for a flex-transit service to Concord Hospital and nearby medical office, directly applies to Maynard. This will be funded for the first year via grant but down the road, we will need to fund some portion. Grants might be available on going. The demand for this might grow.

A motion was made by Selectman Cranshaw to provide a letter of support for the grant proposals. Second by Selectman Gavin. Vote 3-0. Motion approved.

Town Administrator Annual Evaluation

Sel. Cranshaw presented the summary of the 2014 annual review for the Town Administrator Kevin Sweet. The Board found that he did indeed meet the standards for the position during the past year and the Board was pleased with his performance during what was his first year as Town Administrator.

Discussion of Permanent Subcommittees

Sel. Cranshaw introduced the topic of the Board having permanent subcommittees, as does the School Committee. Noted need for a policy committee to finalize backlog of polices/regulations that had come up during the past year, including water/sewer polices and cemetery policies.

A motion was made by Selectman Cranshaw to establish a permanent subcommittee on Polices and Regulations, consisting of (3) Board members with terms concurrent with the fiscal year. Second by Selectman Gavin. Vote 3-0. Motion approved.

Request from board member to Ken Estabrook as to what the SC does with subcommittees, KE, they only have 2 members that work on each polices and then they bring back to SC to either approve or kick back for more input.

KS, commented that Charter has input on how we move forward with number of members, open meeting law would place these meetings as public.

Economic Development updates

KS, EDC, Chair is Chris Worthy, early mix of meetings, Tuesday morning and Thursday evenings. They now have residents joining the meetings. Group is working with WAVM and another person to develop and working on advertisement to Brand Maynard
Savoring Indian Cuisine is closed, TA/OMS office sent notice to SIC, and it will be in the next packet.

Note a brewery is looking at maynard.

DG, question, J. Mullin anything new? TA, A meeting is scheduled with Joe & Bob – JP Morgan, has investors KS will get more information soon.

BC, did we respond back to Capital Group? Yes, TA, we needed some clarity from the last responds. BC will reach out again.

TA Report

- 10/2 Attended MAGIC meeting with BN, good discussion – Transportation - Rail Lines
- Bruce Davidsons' project EP Landscaping donation to Town Hall and Dog Park. Good project to add new landscaping.
- King information in for wrap up, they spent 6 days at TH and Map Room. They now have plan to complete and cleanup of storage areas. Jan/Feb time frame.
- Health Insurance switch Med-x3 planned meeting with retirees on Oct 21, 2014. Savings to members and town with \$360,000.00 savings
- 10/3 MMA meeting in Oxford, MA. Rep Kate Hogan, Q & A session regarding Ch. 90 funding money and OPEB
- Drop-off Center opens this Sat 10/11 from 8 to 12:00 noon, Along with Rabbi Clinic.
- Looking at Pine Street, Town owns land it might be a site that we can make more useful as Drop off area with the right design. Working with Wayne Amico.
- Agreement with ASCME, it is done. CB should be at next BOS meeting to review and sign.
- We had 102 water meter bills not sent out to residents. Software issue. New bills in process to be mailed out.
- We had 275 residents before that had received the senior rate discount on Water/Sewer bills. With new policy now it is up to 404, might go up another 20 or 30. The difference in monies is about \$35,000.00. The COA newsletter helped get that information out to seniors.
- Newsletter for October will be mailed next week – We now have a Shine Counselor available for seniors at Town Hall.
- Skate Park, next steps: Is looking into control of the land and allowed uses. Will then determine if School Committee and Police wish to pursue further.
- Next Steps for Senior Tax Relief: The Assistant Assessor is looking in the implications of a policy similar to that of Sudbury. TA has meeting with finance team on 10/14.

- Discussed procedural changes noted in letter from Chief DuBois about Animal Control. Sel. Cranshaw requested copy of revised citation notice to ensure that the applicable Town's By-Law sections are referenced.

Chair Report:

- At the next BOS meeting there will be (2) liquor license transfers, Russell's and El Huipil, Rep Kate Hogan with her recap information from the past year.
- Reminded members to offer time to all Boards and Committees to come in to our BOS meeting and give us some feedback of what they are working on.
- Request that at October 21st meeting Board have Town Planner, Bill Nemser, discuss Complete Street Policy and to discuss trends and impacts of changing commercial properties to residential use.
- Asked members to have the STM information on motions and drafts of presentation ready for the October 21st meeting.

New/Old Business:

Selectman Cranshaw

- Following up on discussion that water/sewer rates again did not have to be raised for most recent quarterly billing, question why in the past rates were set retroactively. Conservation-based rates not effective if users do not know how much they will be charged.

Selectman Gavin:

- Events, in Maynard, Maynard Fest, October Fest, B& G, Road Race, many events in Town this past month with no issues, all good for the Town.
- Comment, from Police detail at the MHS football game, we are missing the do not exit sign at the B & G Club. It is needed; can we get this back up?
- Comment, article in Boston Globe, 10/7 editorial on the retirement, small town – should look into regionalize. We should defend our Town. TA, has had conversation with our PR rep. he thinks differently.

Selectman Kreil:

- Comment on the real estate bill and water sewer bill both mail and received on same day, why not together? TA, we continue to look for a new vendor to combine bills since our previous vendor moved. Based on the service cost to combine bills, it is more cost effective to send two bills.
- Skate Board Park – We need to know what, if any restrictions have been placed on the skate board park land before we can decide the future of the space.
- Regarding Sel. Cranshaw's comment on Commercial/Industrial land to Residential, I have started that conversation already with Bill Nemser and it would be good to have Bill in to discuss.
- Safe Routes to School Program – We need to work with Wayne Amico. I understand that it is a difficult process, but we have a walkable community, which should help. Bikes and walking should be easy for our kids at schools.
- Sidewalks ~ issue need to work on this. The Board agreed to prepare a proclamation for the Boys and Girls Club youth of the year. Proclamation to be prepared for October 21st meeting.

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman Kreil. Vote 3-0. Motion approved.

Time: 9:25 pm

Approved: 11/5/14 BOS

Date: 11/14/14

Jason Kreil

Selectman, Jason Kreil, Clerk

Initials: BJM