



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
 MUNICIPAL BUILDING
 195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

Selectmen's Meeting Minutes
Tuesday, June 20, 2017
Room 201, Town Hall
Time: 6:30 pm

Present: Chairman Chris DiSilva, Selectman Terrence Donovan Selectman Jason Kreil, Selectman David Gavin, Selectman Tim Egan Town Administrator Kevin Sweet and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Executive Session

Recommended, move to enter into executive session for the purpose to consider the purchase of real property, the meeting will reconvene in open session.

Roll Call

<u>Selectmen</u>	YEA	NAY	ABSTAIN	ABSENT
Selectman Gavin	X			
Selectman Egan	X			
Selectman Kreil				X
Selectman DiSilva	X			
Selectman Donovan	X			
Selectman Levine-Piro	X			

Close Session note time 7:05 pm.

Public Comments: none

Acceptance of Minutes: June 6, 2017

A motion was made by Selectman DiSilva to accept and approved minutes of June 6, 2017 as shown. Seconded by Selectman Egan. Vote 4-0 motion approved.

Consent Agenda

A) Andrew Scribner-MacLean reappointment to Lowell Regional Transit Authority

A motion was made Selectman DiSilva to accept and approve the consent agenda as shown. Seconded by Selectman Gavin. Vote 4-0 motion approved.

Request for Farmer-Winery License

A motion was made Selectman DiSilva to accept and approve the Farmer-Winery License to sell at the Maynard Farmer's Market at Mill and Main Street to Pony Shack Cider, Inc. Owner, Nate McKinley license FW-2017-01 as shown. Seconded by Selectman Donovan. Vote 4-0 motion approved.

Interviews: Recreation and Conservation Commission

A. Recreation Commission – Barry Roche

T Donovan, Thank you Barry – do you have plans for recreation. Yes and will be glad to work with Peter Falzone and Steve Jones and share the ideas for some added summer programs that will not cost much money and will work with Boys and Girls Club.

A motion was made Selectman DiSilva to accept and approve the Recreation Commission appointment to Barry Roche with a term expiring on June 30, 2020. Seconded by Selectman Donovan. Vote 4-0 motion approved.

B. Conservation Commission – Ellen Greendale

A motion was made Selectman DiSilva to accept and approve the Conservation Commission appointment to Ellen Greendale with a term expiring on June 30, 2019. Seconded by Selectman Egan. Vote 4-0 motion approved.

T. Donovan, Thank you to Ellen – do you have plans for conservation. Ellen has farming background, School Education went to CC meeting on June 6, 2017, and did a site walk this past weekend.

Actuarial Valuation of Postretirement Benefits (OPEB)

USI Consulting Group, Bob Webb, FSA, MAAA, EA 25 years' experience. Denise Reed, ASM, MAAA 6 years' experience.

OPEB = Other Postemployment Benefits

OPEB (benefits other than pensions, other forms, life insurance, long term care insurance, certain long term disability arrangements

Components Recognition: Annual OPEB Cost,

8:05 pm Selectman Kreil arrived.

Open Table

A motion was made by Selectman DiSilva to accept and approve the Open Table Main Street parking Plan meter use and authorize the Town Administrator to sign Memorandum of Agreement between Open Table and Town of Maynard request. Seconded by Selectman Kreil. Vote 5-0. motion approved.

Town Administrator Review Process

Chair reviewed the step process for each Selectman to fill out the required Town Administrator Performance Evaluation Form. Return to Chair. The Chair shall review the forms and develop an overview document to review with the Town Administrator prior to submitting the final document for review on the predetermined date.

Town Administrator Report

Staff Leadership meeting earlier today.

Reviewed personnel polices with staff

FY2018 we will have a New Town Hall security access for employees.

Moving offices on main floor at Town Hall in the fall.

Update on the Waltham Street sewer pipes, installed back in 1937 – Clay pipes over 20 feet deep
Town used outside source to repair and install the new pipes. This work should be complete by Friday, June 24, 2017

One of the issues on Waltham Street – homeowner put daily kitty litter down the drain. This caused a drain blockage.

Honey Bee Meadow grand opening on Saturday June 25, 2017 at 2:00 pm (Artspace, Summer Street).

At the July 5th BOS meeting we will have the first of the department presentations – DPW

Chair Report; August is a 5 –week month, add in the Goal setting meeting for offsite. In addition, we had a letter that needed to be signed for the Maynard Police Department; it is requesting permission to land a Blackhawk at Alumni Field. This is for the youth program the Police Department runs.

Selectman Gavin question to TA, Sweet regarding the bid for the Green Meadow Playground. Sweet sent out update from Aaron Miklosko around 6:00 pm. D. Gavin bid was missing docs and limited budget allocated at Town Meeting. Low Bid

Nathan Ulrich, question; did Town have another article for \$60,000.00. TA K. Sweet yes. It was article to design the playground.

Selectmen Gavin recommends that other Board members walk the Rail Trail.
DPW Garage yard needs a fence around that property. DPW has that in the plan.
Town should be very proud of the Rail Trail – good quality work.

Board Member Reports

Selectman Egan: Thank you to all and best of Luck.

Selectman Kreil: Thank you members of the Board and this have been 10 years of volunteer service to Town.


Selectman Gavin: Thanks, Jason and Tim for your services and working for Town.

Selectmen Donovan: Thanks, to Tim and Jason for your service wishing you well.

A motion to adjourn the meeting was made by Selectman DiSilva. Seconded by Selectman Donovan. Vote 5-0 motion approved

Meeting ended at 8:50 pm

Approved: Yea -4-0
Date: July 5, 2017



Selectman, ~~Jason Kreil~~, Clerk
Melissa Levine-Piro

Initials: BJM