



AGENDA
Maynard Board of Selectmen's Meeting
April 3, 2012
Town Building—Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00pm

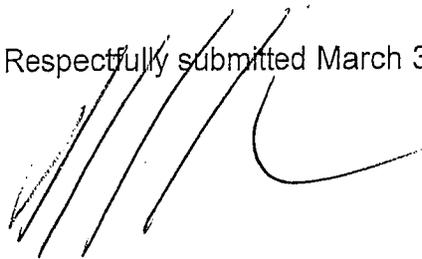
(All public meetings may be recorded, broadcast and or videotaped)

1. Call to order (7:00)
2. Pledge of Allegiance
3. Public Discussion
4. Acceptance of Minutes*
 - a) March 20, 2012
5. Correspondence
 - a) Letter from Tira Colakvic, request to be member of CC
 - b) MBTA Advisory Board meeting posting
 - c) Letter, Dayle MacGillivray, drainage plan
 - d) Letter, MSBA First Amendment for Funding
 - e) DPW, Forth Quarter Billing 2012
 - f) Letter, MBA proposal for downtown plan issue
 - g) Conservation Commission meeting minutes for Feb 28, 2012
 - h) Conservation Commission meeting minutes for Feb 7, 2012
 - i) Memorandum, Conservation Commission dated Mar 26, 2012
 - j) Letter, request for MHS, Scholarship award

- k) Posting from MGCC, dated 4/25/12
- l) Letter from EOPSS, dated Mar 23, 2012
- m) Email, MBTA Fare and Service Proposal

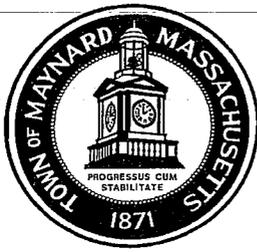
- 6. Consent Agenda (7:05)*
- 7. Contracts for approval and signing (7:10)
 - a) Maynard Golf Course
- 8. Public Hearing: Transfer of Liquor License Maynard Golf Course (7:15)
- 9. Request, DPW Reserve Fund Transfer
- 10. Whites Pond Study Review Committee.
- 11. MaynardCan; Request for blocked parking spaces
- 12. Maynard Business Alliance
- 13. Maynard Draft Articles for Town Meeting
- 14. FY 2012 Budget Discussion
- 15. Town Administrator's Report
- 16. Old/New Business
- 17. Chairman's Report
- 18. Adjourn (9:00)

Respectfully submitted March 30, 2012,



Michael Sullivan, Town Administrator

Upcoming items: Final Articles for TM



Draft minutes 3-20-12

OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1001 Fax: 978-897-8457

Selectmen's Meeting Minutes
Tuesday, March 20, 2012
Town Hall Building, Room 201
Time: 7:00 pm

Present Chairman, David Gavin, Selectman Brendon Chetwynd, Selectman Dawn Capello, Selectman Robert Nadeau, Selectman James Buscemi, and Town Administrator, Michael Sullivan.

Pledge of Allegiance

Public Discussion:

Motion made by Selectman Chetwynd to approve the minutes of the March 6, 2012 meeting. Second by Selectman Capello. Vote 5-0. **Motion approved.**

List of Correspondences

Letter from WAVM, Community Radio Broadcast week 19-22
Monthly report from Maynard Fire Department, Feb 2012
Letter from Chief Dawson regarding appointments
Appointments (Constable) Albanese, Pickett, and Raffi
Appointment, Tree Warden, Flood

Motion made by Selectman Capello to approve the list of correspondences as shown. Second by Selectman Chetwynd. Vote 5-0. **Motion approved.**

Motion made by Selectman Chetwynd to approve Michael Albanese as Constable, term expires June 30, 2014. Second by Selectman Capello. Vote 5-0. **Motion approved.**

Motion made by Selectman Chetwynd to approve William Pickett, Jr. as Constable, term expires June 30, 2014. Second by Selectman Capello. Vote 5-0. **Motion approved.**

Motion made by Selectman Chetwynd to approve Ronald J. Raffi Sr. as Constable, term expires June 30, 2014. Second by Selectman Capello. Vote 5-0. **Motion approved.**

Motion made by Selectman Chetwynd to approve Jerry Flood, Department of Public Works Superintendent, and term expires June 30, 2013. Second by Selectman Capello. Vote 5-0. **Motion approved.**

Discussion with Senator James Eldridge and Representative Kate Hogan

Senator James Eldridge; Priorities will be:

1. Protecting local Aid
2. Maintaining funding for vital social safety
3. Advocating for a fair, adequate and stable tax system
4. Promoting budget transparency
5. Preventing deeper cuts in spending

Representative Kate Hogan; Initiatives and Events-

1. St. Patrick's Eve Celebrations
2. Solar Panel Legislation
3. Double Poles Subcommittee
4. Budget Item SAFE Program for Seniors
5. Newly formed Metrowest Veterans Consortium
6. Public Transportation Summit
7. FY 2013 Local Aid
8. Community Preservation ACT

Question from Nadeau, Solar Farm for Maynard, TA: Town is waiting for DEP approval. Our Panels are here and ready to be put in place. Rep. Hogan wanted to know which DEP is holding us up. Worcester, she will make a call. IPS Solar has the contract with Maynard.

Chetwynd; Thanked both Senator & Rep Hogan for updating the Board and Town. Asked if they think we will see any changes with the Governor's Budget? Neither thinks any changes will be made. Hogan feels if any changes are made it is because of the Feds. Comprehensive Plan Land, Eldridge, Zoning Bill, thinks it will pass.

Capello; Thanks, for both Being around Town and attending events.

Gas prices on the rise, residents ask about transportation plan, with efforts this will be done with your help.

Clean water, Budget to Budget with fair Budgets. More opportunities to regionalize by and with state services.

Nadeau; transportation 25% tax costs parking increases State Budget, would hope state could hold down costs.

Buscemi; Thanked both for coming. Biggest issue the Gas costs. Thankful for the mild winter

Gavin; Thanked both for coming and agreed that last year's winter was a strain on the Town.

Motion made by Selectman Chetwynd to approve the Season Permit- Crowe Park from April 21 thru August 25th, 2012 to Maynard Baseball Charitable Corp. Second by Selectman Nadeau. Vote 5-0. Motion approved.

Motion made by Selectman Chetwynd to approve a carry in alcoholic beverage license for El Huipil, Manager, Sergio A. Moreno, 51R Main Street, Maynard expires December 31, 2012. Second by Selectman Nadeau. Vote 5-0. Motion approved.

Motion made by Selectman Chetwynd to approve a permit for Boys & Girls Club of Assabet Valley 15th annual road race, Saturday, September 15, 2012 at 10:30 am. Second by Selectman Capello. Vote 5-0. Motion approved.

Motion made by Selectman Chetwynd to approve a One-Day permit to Assabet Valley Little League, Scott Arsenault, Annual Opening Day Parade for the 2012 season Sunday, April 22, 2012 start at 12:30 pm. With new start area in the Clock Tower Parking Lot across from River Rock Grill. Second made by Selectman Nadeau. Vote 5-0. Motion approved.

Contracts for approval and signing:

Motion made by Selectman Chetwynd to approve the Agreement by and between the Town of Maynard, MA. And The American Federation of State, County and Municipal Employees AFL/CIO State Council Number 93, Local 1703 contract, Term July 1, 2011 thru June 30, 2014. Second by Selectman Capello. Vote 5-0. Motion approved.

Motion made by Selectman Chetwynd to approve the Agreement between the Town of Maynard, MA. And New England Police Benevolent Association Locals 55 & 56 contract, Term July 1, 2011 thru June 30, 2014. Second by Selectman Nadeau. Vote 5-0. Motion approved.

MCC Management contract tabled until April 3, 2012

TA, still working contract with Sterling Golf Management, Inc. Some of the details, it's a 2-1/2 year contract.

- Have TA. Send out email to list of folks on the MCC.

Town Administrators Report (M. Sullivan)

- **Boys & Girls Club AVR 9/15**, met with M.Brannelly & Chief Dawson to discuss the logistics.
- **MAPC Transportation Forum**
- **Maynard Auctions**
- **Financial Team Meeting**
- **Trainings, ZBA on Saturday, 3/17/12 Worcester, MA.**
- **MCC contract in works with Sterling Golf Management**

- **Maynard Business Alliance, BOS agenda 4/3/12.**

Old/New business

Buscemi, none

Nadeau, none

Chetwynd, Comment; for another time, request to work on the renewal contract for DPW Supt. (Jerry Flood).

Capello, On upcoming agenda request budget discussion.

Note: Per time line for Warrant, deadline on articles was 3/19/12.

TA, received email about US1 Audit error (-\$400,000.00) in from 2008. On the positive side the new contract for Solid Waste management lower cost between \$170,000.00 - \$210,000.00. Thinks we should use money from free cash to help pay down the -\$400,000.00.

BOS, requests at the 4/3/12 meeting 45/1 hour time to discuss the budget. Then another 45/ 1 hour at the 4/17 meeting.

Nadeau, MBA move event to Main Street, That should help to benefit the whole Town.

Gavin, TA, annual review, send forms out to all Selectmen, Chair will compile final review.

Transfer from reserve fund to the Legal Account. Gavin, initial the RFT.

Adjourn

Motion to adjourn made by Selection Chetwynd. Second by Selectman Nadeau. Vote 5-0. **Motion approved.** Time: 8:55 pm

Approved: _____

Date: March 20, 2012

Selectman, Chetwynd, Clerk

Initials: BJM

Cultural Council
Office of Selectmen
195 Main St. Maynard, MA. 01754
978-897-1301

Letter of Interest:

I would be very enthusiastic to have the opportunity to become a member of the Cultural Council in Maynard for the following reasons: I am bilingual; I speak English and Croatian and have a Bachelor's Degree in the Liberal Arts with emphasis in English Literature and Culture. I have also traveled extensively throughout Europe, thus have been acquainted with European culture and art. In addition, I have traveled over the past years to Costa Rica, Nicaragua, Guatemala, and Mexico, where I have had the chance to discover the culture and art in Central America.

As a result of my traveling experience, I have been inspired to write articles for the local Maynard newspaper and some magazines.

I truly believe that culture and art are vital segments of every society, therefore, as a resident of Maynard I would like to actively participate in organizing cultural gatherings and promoting art.

Regards,

Tira Colakovic, BA
30 Concord St
Maynard, MA

Tira Colakovic
30 Concord St., Maynard, MA 01754
Telephone: (978) 897 2388
tiraandrea1@hotmail.com

Bachelor of Arts, English Spring 2008
University of Massachusetts, Amherst, MA

Publications:

Successfully published several articles in Beacon Villager, Massachusetts; one article having been published in 19 states and in five countries overseas: Antigua Barbuda, Bolivia, Guatemala, UK, and Canada.

Skills:

1. Proficient in Microsoft Word, Excel, Microsoft Outlook, PowerPoint, C++, and Webpage Design
2. Advanced research skills on Internet and libraries
3. Knowledge of Grants/Financial system software and Herman
4. Excellent computer skills, writing, editing and typing skills
5. Knowledge of the operation of office equipment and personal computers
6. Ability to communicate effectively both verbally and in writing.

Employment:

Care Assistant November 2011- Current

Synergy HomeCare, 175 Littleton Road, Suite 10, Westford, MA 01886

Provided support for seniors and persons with disabilities.

Archivist January 2012- Current

Researched literary and scholarly documents and categorized collection by autograph and provenance (Hungarian historical collection of poems, novels, and translations).

Clinical Coordinator Summer 2011

AllOneHealth, 600 West Cummings Park, Suite 3400, Woburn, MA 01801

1. Collected and processed clinical data from various clinics in USA
2. Coordinated clinical examinations and extensively managed clinical data
3. Organized and corrected accounts

DCR employment May 2009-October 2009, May 2010-October 2010

Walden Pond State Reservation, 915 Walden St, Concord 01742

1. Collaborated, as a team, with park workers, and assisted supervisors in the fundamental maintenance and conservation of the park
2. Supplied with visitor information, along with the maps of the park, and customer service, thus reassured quality
3. Worked on contact station and managed money
4. Maintained security during visitor and heavy rash hours
5. Informed environmental or state police in case of an injured animal, or of any suspicious behavior conducted against species or the natural habitat
6. Dealt with 'missing persons' emergencies and conducted the required warning and search

Office Assistant Summer 2007

Financial Aid Services, 255 Whitmore Administrations Building,
181 Presidents Drive, University of Massachusetts, Amherst, MA 01003

1. Checked and maintained inventory and other administrative records and ensured its completeness.
2. Successfully performed extensive work in processing financial aid applications and verifying its accuracy and production.
3. Applied rules, regulations and office policies into the management of accounts and record keeping.
4. Maintained routinely order in new and old applications
5. Contributed in management of financial aid applications (Claim Appeals)
6. Sorted and filed correspondence and documents in the filing system

Administrative Assistant Summer 2006

Controller's office, Department Accounts Payable, 405 Goodell Building,
140 Hicks Way, University of Massachusetts, Amherst, Ma 01003-9272

1. Performed all the duties of input the new data accounts into database
2. Managed the database and maintained the correct accounts
3. Entered information into pre-existing form letters, data forms and spread sheets.
4. Posted routine invoices according to the standard procedures.
5. Trained new employees in the management of accounts

Other Work:

Free-lance: Taught English in Central America, 2011
Taught English as a second language to foreign students, Cambridge, 2010
Translation of scholarly articles (English-Croatian), Acton, 2009
Wellspring House, Counselor for Troubled Children, Gloucester, 2003
(Provided guidance and care to children with emotional problems)

Languages: English, Spanish, and Croatian

Becky Mosca

From: Deborah Gaul <dgaul@mbtaadvisoryboard.org>
Sent: Friday, March 23, 2012 10:16 AM
To: Deborah Gaul
Subject: FW: MBTA Advisory Board

Importance: High

Dear MBTA Advisory Board Member:

I am writing because we have a meeting scheduled for Thursday, March 29th to discuss the MBTA budget. The meeting was supposed to be necessary because the MBTA Board of Directors was to pass a budget at their last meeting for the Advisory Board to react to. Instead of passing the budget, the MBTA Board passed a placeholder with an unspecified "transfer" of \$159 million. In other words, they are not going to make a decision on fares and/or service cuts until April at the earliest. The staff here is also still waiting for the budget backup materials we have received in years past, so we cannot even do the usual budget analysis regardless of the revenues.

I would like to cancel the March 29th meeting and schedule a meeting for May 1st. This would allow the Advisory Board to react to a real budget within a 30 day window and in the context of the real proposed budget. It would also give recommendations from the Advisory Board additional weight. So the next meeting of the MBTA Advisory Board is:

9:30 am
Tuesday, May 1, 2012
Conference Room #1, 2nd Floor
State Transportation Building
10 Park Plaza
Boston, MA

Sorry if this creates any problems. If you need any additional information, please feel free to contact me.

Paul Regan
Executive Director
MBTA Advisory Board
177 Tremont Street
Boston, MA 02111
phone: 617-426-6054
fax: 617-451-2054
MBTAAadvisoryboard.org

Deborah Gaul
MBTA Advisory Board
dgaul@mbtaadvisoryboard.org
(617)426-6054 Tel
(617)451-2054 Fax

3/27/2012

Dayle MacGillivary
14 Assabet Street
Maynard, MA 01754

Dear Mr. Sullivan,

I am writing to let you know about the issues that I see with the drainage plan that was done on Shore Ave last week. The problem as I and our neighbors see it is the large rocks which were placed on the side of the road commonly called trap rock which are generally used in a culvert or over a guard rail where people would not be walking on them. Jerry Flood ordered his department to put trap rock on the side of Shore Ave creating a dangerous trip hazard as well as an eyesore.

When I saw the rocks being applied further down Shore Ave on March 22nd, I went down to talk to Mr. Flood to ask him if the trap rocks were going to put in front of my property as well, he would not answer. He simply said he was not done with the job. I asked several times and his lack of an answer was very frustrating. When I said that I would not want to see the trap rocks next to my property he said and I quote "that is town property and I will do what I want". I said what I need to do, hire a lawyer to argue this with you. He offered me a business card and said "here be sure to get my name right". He told me the conversation was over and asked me to leave his office. Being a town employee myself, I know that I would be fired if I spoke to a resident in that way. This is not the first time that I and other residents have experienced Mr. Flood forgetting that he is a public employee. I find that what he said to me was unacceptable. I did get very upset, but rightly so.

I would invite you to come up and see this work on Shore Ave to see if you think it is acceptable. I don't have a problem with the quality of work; I think the DPW employees did an excellent job at what they were instructed to do by the Superintendent. Once again I think this is another example of the Superintendent not having the expertise of a planning the job correctly.

Sincerely,


Dayle MacGillivary

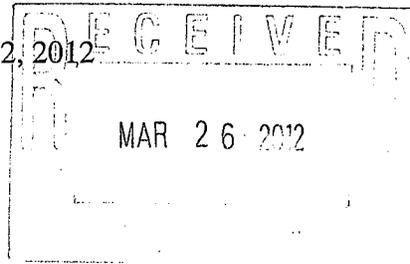
cc: Board of Selectman

Massachusetts School Building Authority

Steven Grossman
Chairman, State Treasurer

John K. McCarthy
Executive Director

March 22, 2012



BY EMAIL & U.S.MAIL to:

Mr. Michael Sullivan, Town Administrator
Town of Maynard
195 Main Street
Maynard, MA 01754
msullivan@townofmaynard.net

Re: First Amendment to Project Funding Agreement for Maynard High School Project
MSBA Project No. 200801740505

Dear Mr. Sullivan:

On February 25, 2011, the Massachusetts School Building Authority (the "MSBA") and the Town of Maynard ("Town") entered into a Project Funding Agreement ("PFA") for the Maynard High School Project. Subsequent to the execution of the PFA, the Town accepted a bid for the Project that was lower than the corresponding amount set forth in the PFA budget for the Project. Pursuant to section 2.3 of the PFA, enclosed please find an Amendment to the PFA which reflects an adjustment in the Total Facilities Grant for the Project based on the lowest, responsible bid accepted by the Town for the Project.

Please return three (3) signed originals of the Amendment, within ten (10) days after the date of this letter. The three (3) signed originals should be mailed to my attention at the MSBA. A fully executed original of the Amendment will be returned to the Town after it has been signed by the MSBA's Executive Director.

Please note that the Amendment must be executed by a duly authorized Town officer. If a Local Governing Body must vote to authorize a town officer to execute the Amendment under local charter, by-law, policy or other applicable law, please return a certified copy of such vote.

After all documentation has been properly completed and submitted to the MSBA, and the Amendment has been fully executed, the Town must enter the amended budget for the Project into the MSBA's ProPay System. The MSBA will include instructions for entering the project budget with the transmittal of the fully executed PFA Amendment. Once the Town has entered the amended PFA budget for the Project and

Mr. Michael Sullivan, Town Administrator
March 22, 2012
Page 2

the budget has been accepted by the MSBA, then the Town can resume submitting requests for reimbursement to the MSBA. The MSBA may suspend the processing of reimbursement requests until the PFA Amendment has been fully executed, the amended budget has been entered and accepted in the MSBA's ProPay System, and all requirements have been satisfied.

If you have any questions, please contact Greg Brunell or me at the MSBA.

Very truly yours,



George F. Driscoll, Jr.
Deputy General Counsel

Encs.

cc: Senator James Eldridge
Representative Kate Hogan
David Gavin, Chair, Maynard Board of Selectmen
Amanda Rebecca Gay, Chair, Maynard School Committee
Dr. Robert Gerardi, Jr., Superintendent, Maynard Public Schools
Jerry Culbert, Chairman, School Building Committee
Patrick Saitta, Owner's Project Manager, Municipal Building Consultants, Inc.
Brooke Trivas, Designer, Tappe Associates, Inc.
File *Letters 10.2 (Region 2)*

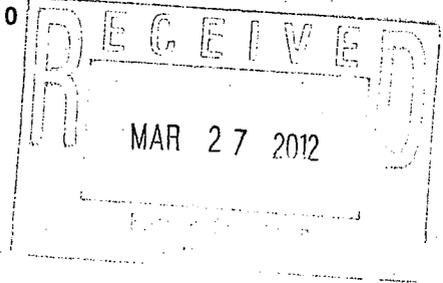


OFFICE OF THE
DEPARTMENT OF PUBLIC WORKS

MUNICIPAL BUILDING 195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

TELEPHONE 978-897-1017

FAX 978-897-7290



DATE: March 26, 2012

FOURTH QUARTER BILLING 2012 TO THE COLLECTOR OF TAXES

COMMITMENT	WATER/SEWER BILLING			
	2011 1 ST QTR	2012 2 ND QTR	2012 3 RD QTR	2012 4 TH QTR
WATER CHARGES:	406,603.36	\$489,405.84	\$387,646.56	\$373,400.69
SEWER CHARGES:	\$584,662.91	\$663,391.95	\$568,396.39	\$562,278.25
CROSS CONNECTIONS:	\$1950.00	\$450.00	\$3900.00	\$50.00
FLAT RATE FOR CHURCHES:	\$130.80	\$130.80	\$109.00	\$109.00
SEWER ONLY- IN TOWN:	\$310.80	\$310.80	\$310.80	\$355.20
SPRINKLER COST:	\$325.00	\$325.00	\$325.00	\$325.00
HYDRANT COST:	\$15.00	\$15.00	\$15.00	\$15.00
SEWER ONLY- OUT OF TOWN:	\$61.80	\$61.80	\$61.80	\$61.80
MISCELANOUS CHARGES:	\$225.00	\$450.00	\$750.00	\$825.00
TOTAL CHARGES:	\$994,284.67	\$1,154,541.19	\$961,514.55	\$937,419.94
TOTAL USAGE CU. FT.	7,061,370	8,011,595	6,504,894	6,251,395

IN TOWN WATER RATES

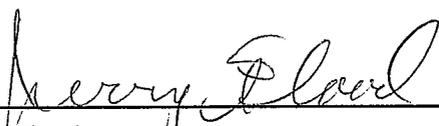
000 - 500 CUBIC FT	\$4.36/100 CU FT
501 - 1000 CUBIC FT	\$5.62/100 CU FT
1001 - 2500 CUBIC FT	\$6.03/100 CU FT
2500 + CF CUBIC FT	\$6.88/100 CU FT

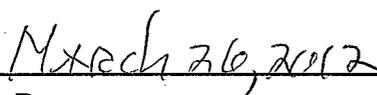
IN TOWN SEWER RATES \$8.88/100 CU FT

OUT OF TOWN WATER RATES

000 - 500 CUBIC FT	\$6.10/100 CU FT
501 - 1000 CUBIC FT	\$7.86/100 CU FT
1001 - 2500 CUBIC FT	\$8.45/100 CU FT
2500 + CF CUBIC FT	\$9.69/100 CU FT

OUT OF TOWN SEWER RATES \$12.36/100 CU FT


Jerry Flood
Superintendent of Public Works


Date: March 26, 2012

March 23, 2012

Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA 01754

Re: Maynard Business Alliance proposal for downtown music concerts

Dear Chairman Gavin & Board members,

I am away on holiday from March 25 to April 5, and will not be able to attend the April 3rd Selectmen's meeting at which the Maynard Business Alliances' plans to present musical concerts in the downtown will be discussed.

Maynard Business Alliance has been working diligently to plan ways in which our downtown can be promoted and their efforts are to be applauded. I am very excited about the musical events organized for three Saturdays in May 4pm to 6pm. As I understand it, the plan was to have bands playing either in public parking lot or Memorial Park. Apparently at the April 3rd Selectmen's the discussion will be to determine if concerts should be held in the streets; closing either Nason Street or Main Street or both. As musical equipment and traffic barriers will need to be set up prior to the concerts and then removed afterwards, the proposed closing of the streets would more likely be from 3pm to 7pm on each of these Saturdays.



from
original
the
meeting
these

While I fully appreciate and support the planned events, as a business owner I do NOT want Nason Street or Main Street closed to vehicular traffic; for any reason short of an emergency. Saturday is one of the busiest retail shopping days of the week and to close down access to our downtown businesses for two to four hours is unacceptable. It should also be noted that Sunday, May 13th is Mother's Day; making Saturday, May 12th a very big retail day for our downtown businesses.

In my opinion these concerts should be held at the green space of Memorial Park. That location would not disturb the downtown "business as usual" and would also allow concert goers to enjoy a stroll around town before or after the

concerts.

Thank you for your time and consideration,

Kathleen O'Dwyer
Main Street Liquors
48 Main Street
Maynard, MA 01754
978-897-2041

Becky Mosca

From: KO <kathieodwyer@hotmail.com>
Sent: Thursday, March 22, 2012 7:31 PM
To: Becky Mosca
Subject: April 3rd Selectmen meeting
Attachments: Bd of Select - music concerts downtown.docx

Hi Becky!

Thank you for taking time to speak with me today!

I am sorry that I will not be able to attend the April 3rd Selectmen's meeting where the Maynard Business Alliance's plans for musical concerts in the downtown will be discussed.

I have attached a letter expressing my opinion on what I believe will be the topic; whether Nason Street and/ or Main Street or both should be closed to vehicular traffic on three Saturday's in May. I hope that I have that information correct as I will be away on holiday before the letter inviting business owners to the Selectmen's meeting is sent out by the Selectmen's office.

I have attached the letter to this email. If you have trouble opening it, I will be mailing a hard copy as well. (just in case!!)

Again & as always, I thank you for your time!!

Kathie O'Dwyer
Main Street Liquors
48 Main Street
Maynard, MA 01754
978-897-2041

TOWN OF MAYNARD

MAYNARD CONSERVATION COMMISSION

Minutes, February 28, 2012, 6:30 – 9:13

Conservation Commission Office, Town Hall

PRESENT: Commission Members: Fred King (chairman), John Dwyer, Peter Keenan, Jessica Pfeifer, and Doug Moore

Agent: Linda Hansen

Visitors: none

ADMINISTRATIVE BUSINESS:

- Review minutes from 02/07/2012. The minutes will be reviewed at the next meeting.

FINANCIAL:

- L. Hansen's salary for 02/25/12 to 03/9/12 = \$971.20. Mr. King signed the payroll form.

PUBLIC MEETING:

- Stormwater Management
Proposed Five unit apartment complex
Spring and Pine streets
Duffy McNulty/Forsite Engineering

Mr. King reviewed the permit application and had the following comments:

1. Soils: for runoff calculations the engineer uses Paxton soil (dense till with slow permeability and a perched, shallow water table, Hydrologic Soil Group (HSG) C), however the soil testing results show an ablation soil type (which is a loose till, and not a Paxton soil). Ablation Till is more typically in category HSG B. The runoff calculations need to be consistent with the soil type present. Category B soil would have less runoff and would change the infiltration rate. The Ablation Till may be localized and observed just at the testing location. The Commission recommends looking at "inclusion soils" typical with Paxton soils to see if any of those more closely match the test results, that may impact the calculations and /or justify his use of a category C soil in the calculations. Also, additional soil tests are warranted, see below.
2. Additional test pits need to be performed to properly map the soils on the site. At the very minimum, one test pit should be located near the west end of the infiltration unit and some scattered throughout the site. The depth should be deeper than 9 feet and preferably to actual groundwater if feasible.
3. The infiltration unit is designed as a detention basin to control stormwater for storms up to a 100 year storm. The hydrologic model includes infiltration occurring throughout the storm event. This is not in accordance with the "Simple Dynamic Method" the engineer says he is using. This would be considered a full dynamic field method. For that method, field test methods to assess saturated hydraulic conductivity need to be performed. The alternative is to use the simple dynamic method as described in DEP's Stormwater Handbook and use the Rawls Rate associated with the slowest of the hydrologic soil groups found where the infiltration unit is proposed. Note that, for the full dynamic method, the infiltration unit needs to be four feet above the groundwater table or a groundwater mounding analysis needs to be performed.
4. The recharge unit (Cultec) is located between 14 to 16 feet away from the building foundation. DEP requires a minimum 20 foot distance to a building foundation. It is also recommended that a foundation infiltration drain be installed.
5. Erosion and sediment control. The plan does not designate the size of the straw wattle to be used. The plan does not show details for the storm drain inlet protection.
6. O & M. The plan needs to clarify the maintenance of the Stormceptor units (inspected at least four times a year and cleaned as needed).
7. Street sweeping is recommended at least twice per year, both in the late spring and late fall after leaf fall.
8. HydroCad Model: The engineer uses the default 5 to 20 hour time period. This needs to be changed for the model to start at time zero and end when the basin is empty (which may be over 40 hours). This is necessary to account for all rainfall. Also the Dt should be 0.01 hours (rather than 0.05).
9. Compute that the basin drains in 72 hours.

10. The engineer is creating a point discharge for the property directly to the east. An easement is generally required for a point discharge to an abutting property.
 11. As stated by Mark Beaudry in his comments: The pre and post development time of concentration (Tc) utilized for subcatchments 1s, 2s and 3s are less than 6 minutes. /The Massachusetts Supplement for TR-55 Hydrology Procedure states that the minimum Tc limit shall be 0.1 hours or 6 minutes.
- The agent will forward the comments to the engineer and will include Mr. King's contact information if the engineer has questions. The meeting will be continued until March 20th at 8:00.

WETLANDS/STORMWATER ISSUES:

- Review plans for sidewalk construction at four locations. The plans for the sidewalk construction project for Concord Road, Parker Street, and Great Road will need to show erosion and sedimentation control and the limit of work. The Commission recommends using fiber logs (straw wattles or coir logs) for this project. Additional comments include:
 1. Concord Road plan needs to delineate the stream at the start of the riverwalk trail. If wetlands are present, they need to be delineated and the wetlands and 100 foot buffer zone shown on the plan.
 2. The plan for Parker Street needs to delineate the wetlands opposite the Vose Pond detention basin and indicate the area is within NHESP Priority and Estimated Habitat. The plans show the creation of a new discharge that drains into the wetlands. The Commission will need to see calculations for the discharge and any increase in peak flow to the wetlands (project must meet the performance standards and Stormwater Management Regulations). We recommend that VHB should prepare this supporting documentation, although the NOI could still be prepared by DPW.
 3. The plans for Great Road need to show the location of the erosion and sedimentation controls.
 4. No issues with the Waltham Street plan.
- Culvert repair at the ARNWF. The refuge is proposing to replace the culvert at Winterberry Way with a spillway. Beaver activity blocks the water flowing through the culvert and has eroded the area on the upstream side of the culvert. On Otter Way, the water control structure is no longer functioning because the water is draining the from relic cranberry bog into the wetlands. Rather than dig up the area and the road, due to the historic nature of the site, the refuge would like to fill in the problem area to preserve the water levels in the bog and Puffer Pond. The Commission requests the Refuge submit either a formal notification of the work with a project description or an RDA.
- Two houses up for auction by the Town have wetland restrictions. The house on Bellevue Terrace has a stream and the pond directly behind the house. The property behind the house on Mill Street is within 200 feet of the riverfront zone. Both properties would require a permit from the Commission for alterations.
- Prepare SW permit form, discuss regulations and permit fee. The Commission would like a permit form that can be recorded. The agent will ask Woodward and Curran for examples of permit forms or modify an OOC form.

LAND MANAGEMENT:

- Upon the request of the Board of Selectmen, the Commission made a formal vote to transfer Reo Road tot lot to the care and custody of the Board of Selectman. A motion was made, seconded, and approved by all present (4-0) to transfer the care and custody of the parcel located on map 8, lot 114 also known as the Reo Road Tot Lot for the continued management for recreational purposes to the Board of Selectman.
- Dana Road parcel possible purchase. The Commission agreed that the agent start a dialogue with the broker for the property. This property would link other conservation properties.
- Legislation for the release of two-acre parcel of land was forwarded to Representative Hogan's and Senator Eldridge's office. Both offices will forward the legislation to their respective counsel for independent review.

BUSINESS:

- Review Open Space Plan Chapter 4. Mr. Dwyer will update the invasive species plant list in Chapter 4 and distribute to the Commission. The last section regarding air quality still needs updating.
- Four Commission members and the agent plan on attending the annual MACC conference scheduled for March 3.
- Reminder to complete ethics online training. Mr. Moore and Mr. Keenan have completed their training.

Meeting adjourned 9:13

TOWN OF MAYNARD

MAYNARD CONSERVATION COMMISSION

Minutes, February 7, 2012, 6:30 – 8:50

Conservation Commission Office, Town Hall

PRESENT: Commission Members: Fred King (chairman), John Dwyer, Peter Keenan, Jessica Pfeifer, and Doug Moore

Agent: Linda Hansen

Visitor: Eva Picard

ADMINISTRATIVE BUSINESS:

- Review minutes from 01/17/2012. A motion was made, seconded, and approved by all present (4-0; Ms. Pfeifer abstained) to approve the minutes of 01/17/12 as written

FINANCIAL:

- L. Hansen's salary for 01/28/12 to 02/10/12 = \$971.20. Mr. King signed the payroll form.

PUBLIC HEARING:

none

WETLANDS/STORMWATER ISSUES:

- Update on site visit at 0 Old Mill Road. The property owner needs to come up with an erosion control plan for the area that was clear cut to make sure the area is stable. No need for stormwater management but stabilization is required until a plan for the parcel is finalized.
- Update on clear-cutting of area for turtle habitat in ARNWF. The ARNWF does not need to file with the Conservation Commission due to a federal exemption. DPW has the option to notify DEP Office of Water about the clear cutting in a Zone I area.
- Follow-up on Stormwater review for Pine Street Condo project by Meridian Associates. The review by Meridian showed problems with the porous pavement model. During a recent meeting with the site engineer, the conservation agent and the Planning Board consultant, Mark Beaudry (Meridian) discouraged the use of porous pavement and asked the engineer to redesign the SW management for the site and then apply with the Conservation Commission for compliance under the bylaw. Mr. King also reviewed the Stormwater Report submitted with the Planning Board application and stated that the plan and the model used had numerous deficiencies. The agent will provide the engineer with Mr. King's email contact to discuss SW management for the project.
- Prepare SW permit form, discuss regulations and permit fee. The agent will start with an OOC form and modify it for the SW permit form to include a signature page, a finding section, and a section to indicate whether the project was denied, approved, or approved with conditions.
- OOC for Taylor Road. The Conservation Commission agreed that a proposal to change lot sizes and limits of disturbance for the two parcels within the Commission's jurisdiction would require a new Notice of Intent filing.

LAND MANAGEMENT:

- Trail assessment for mobility-disabled access required for town trails. The agent recently attended a workshop regarding this access requirement and the need for Commissions to develop policies. Audubon and Trustees of Reservations have policies that restrict motorized access to electric vehicles only. The Town of Carlisle has a similar policy.
- Gift of \$2K for upkeep of conservation parcel on Taylor Road (not currently owned by ConsCom). David Hunter would like to present the Commission with a check. However, the land owner has not yet transferred the lot to the Commission as required by the Order of Conditions. If the land owner chooses to apply for a new or amended OOC, the conservation parcel could be altered in size.
- Review legislation for the release of two-acre parcel of land. The home rule petition drafted by Town Counsel will be sent out electronically to the Commission members for their review.

BUSINESS:

- Review Open Space Plan Chapter 4. The comments provided by the Commission will be incorporated in the document and an electronic draft will be sent out for review.

- Town Report due February 10th. The agent will send out a draft on Thursday for the Commission's review.
- Annual Environmental Conference scheduled for March 3. Three Commission members and the agent plan to attend. The agent will register those attending.
- Agent will not be available for the February 21st meeting. The Commission suggested having a February 28th meeting instead, or cancel the meeting if no applications are submitted before then.

Mail of note:

- NSTAR utility maintenance exemption notification for Hillside Street
- Keystone Project 3-day training workshop application
- Middlesex Conservation District Spring Plant Sale
- Division of Ecological Restoration Ebb and Flow newsletter
- Rushing Rivers Newsletter

Meetings Adjourned: 8:50

303



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754



MEMORANDUM

TO: The Honorable Kate Hogan
FROM: Maynard Board of Selectman and the Maynard Conservation Commission
SUBJECT: Petition for the release of conservation land
DATE: March 26, 2012
CC: Mr. Bob O'Connor, EEA

The following document provides background and environmental information regarding the release of a 2-acre parcel of conservation land by the Town of Maynard.

Background

Discussions with the Town of Maynard and the adjacent property owner, Robert Quirk, to release a two-acre parcel of conservation land began in earnest in August 2011. Mr. Quirk was interested in obtaining additional land adjacent to his building at 124 Acton Street so his tenant, the State Police Crime Lab, could expand their operations. The original proposal was to swap a strip of conservation land, similar in size and value, for the last remaining parcel of abandoned rail bed (Map 5, parcel 95; owned by Mr. Quirk). This transaction would allow the Town to complete the Assabet River Rail Trail along the abandoned rail bed, rather than seek an alternative route. Further discussions with Mr. Quirk (and his brother Bruce) and the Town resulted in a Memorandum of Understanding dated September 28, 2011 (Attachment A) that includes the purchase through an easement by the Town of Maynard of the abandoned rail bed, the purchase of a two-acre parcel of conservation land adjacent to 124 Acton Street (Attachment B) by Mr. Quirk, and the purchase of a 12-acre parcel of open space (Attachment C; Map 23, parcel 3) with the monies obtained from the sale of the two-acre parcel by the Maynard Conservation Commission.

Timeline

August 2011 – Discussions with the Town of Maynard and property owner, Robert Quirk, and his power of attorney, Bruce Quirk began in earnest.

September 15, 2011 – Meeting conducted with Town of Maynard and Bruce Quirk. Participants decided to move forward with a Memorandum of Understanding, appraisals for the two-acre parcel and the easement for the abandoned rail bed parcel, and obtaining approvals for releasing conservation land.

September 26, 2011 – Appraisal for the abandoned rail bed easement completed. Avery Associates updated the appraisal for the abandoned rail bed parcel to include the entire width of the parcel. The easement is valued at \$38,500 (Attachment D). This parcel has received all necessary votes to acquire, and the funds for the acquisition costs, adequate to cover the appraised value, and reserved out of Community Preservation funds.

October 4, 2011 – The Maynard Conservation Commission took an official vote that passed unanimously to release the two-acre parcel of conservation land located off Rockland Avenue (see Attachment E for approved minutes).

October 12, 2011 – Appraisal for the two-acre parcel completed. Avery Associates completed an appraisal for the two-acre parcel that was paid for by Mr. Quirk. The parcel was appraised at \$165,000.

October 26, 2011 – Special Town Meeting held. Article 7, for the release of the two-acre parcel of land was passed by a two-thirds vote (Attachment F). Article 8, for the purchase of the 12-acre parcel located at 18 Winter Street, using the monies from the sale of two-acre parcel was passed by a two-thirds vote (Attachment G).

Environmental Information

The Conservation Commission owns a 14-acre parcel located off Rockland Avenue in Maynard that was acquired in 1994 due to non-payment of property taxes. The two-acre parcel considered for release is part of this greater 14-acre parcel and is 450 feet in length and abuts the entire length of the rear parking lot at 124 Acton Street and is 200 feet deep (Attachment B). This parcel consists of a rocky outcrop that is densely wooded with a combination of deciduous and coniferous trees. This parcel does not support any wetlands, vernal pools, or threatened or endangered species. The eastern property boundary abuts a 40 foot wide undeveloped right-of-way. The parcel is zoned industrial and valued at \$165,000 (Attachment H).

From the sale of the two-acre parcel of land, the Maynard Conservation Commission plans to purchase a 12-acre parcel of open space located at 18 Winter Street (Attachment C). This parcel is currently enrolled in a tax deferral program (G.L. Chapter 61B) that allows the Town the first right of refusal. The current owners are interested in selling this parcel to the Maynard Conservation Commission for preservation. This parcel has a much greater natural resource value than the two-acre parcel considered for release. The parcel at 18 Winter Street abuts the Assabet River National Wildlife Refuge, Taylor Brook and Thanksgiving Pond, and the proposed rail trail and includes wetlands, a vernal pool, second growth forest, and supports a large variety of animal and plant life. This parcel has been identified as a priority acquisition by the Maynard Conservation Commission since 2004.

This land transaction has the support of the Maynard Conservation Commission, the Board of Selectman, and the residents of the Town of Maynard. In exchange for releasing a two-acre parcel of conservation land, the Town would benefit by acquiring both the remaining section of the abandoned rail bed to complete the Assabet River Rail Trail and a 12-acre parcel of open space that has a high ecological value and recreational opportunities.

MAYNARD HIGH SCHOOL

Guidance Department

1 Tiger Drive

Maynard, MA 01754

March 23, 2012

Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA 01754

Dear Board of Selectmen:

The Maynard Board of Selectmen Scholarship has been awarded to a deserving senior in the past and I hope you will continue your generous support.

Please complete and return the enclosed form to me by Friday, April 13, 2012 so that the scholarship committee can begin its selection process.

Sincerely,



Renee Muise
Scholarship Committee Chairman
Maynard High School

Enclosure

Maynard High School

Guidance Department

I (____ will ____ will not) be giving a scholarship.

Name of scholarship: _____

Please describe the criteria for awarding this scholarship:

____ I would like the Scholarship Committee to choose the recipient of my scholarship for me.

____ I would like to choose the scholarship recipient, please send me applications to review.

Number of scholarships given _____

\$ Amount of each scholarship _____

I (____ will ____ will not) attend graduation to present my scholarship

Name of person who will present scholarship at graduation

Authorized Signature:

Date:

Contact telephone number:

Organization Name & Address:



MAYNARD GREEN COMMUNITY
COMMITTEE
TOWN HALL
195 MAIN STREET
MAYNARD, MA 01754

The Maynard Green Community Committee will hold a public meeting on Wednesday, April 25, 2012 at 8:30 a.m. in the training room at the Maynard Police Station, 197 Main Street, Maynard. The regular monthly meeting scheduled for April 11, 2012 is cancelled.

Kevin Sweet, Board of Health
Director And Green Communities
Coordinator

Police, Fire, DPW.



The Commonwealth of Massachusetts
Executive Office of Public Safety & Security

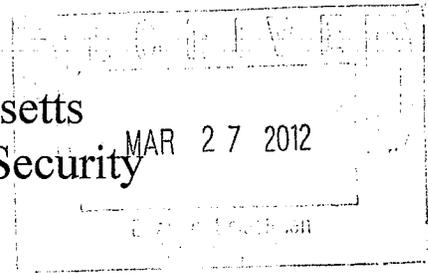
One Ashburton Place, Room 2133
Boston, Massachusetts 02108

Tel: (617) 727-7775

TTY Tel: (617) 727-6618

Fax: (617) 727-4764

www.mass.gov/eops



Deval L. Patrick
Governor

Timothy P. Murray
Lieutenant Governor

Mary Elizabeth Heffernan
Secretary

March 23, 2012

Dear Municipal Official:

The Executive Office of Public Safety & Security (EOPSS) is pleased to provide you with a customized summary sheet of your municipality's readiness to meet the upcoming Federal Communications Commission (FCC) "Narrowband Mandate". The attached municipal information sheet is provided to you with an estimated equipment count and narrowbanding status summary. The radio counts and cost estimates are intended to provide a starting point for your own, more detailed assessment. The numbers in the summary were derived from a combination of information sources including FCC and survey data.

The summary provides you with cost estimates, based on information available on the ITT40 state contract, that we hope will help you plan and budget for the FCC narrowband transition. On the back of the sheet you will find a list of some suggested steps to follow in order to complete the narrowbanding process.

As you may be aware, the FCC will require all of its UHF and VHF licensees operating within the 25-kHz bandwidth channels to reduce their bandwidth or "narrowband" by no later than December 31, 2012. This mandate impacts all municipal radio systems. Failure to narrowband may result in fines, the loss of the FCC license to use a particular frequency, interference from other radio systems, and most importantly the potential loss of communications capabilities amongst your public safety personnel and mutual aid partners.

While compliance with the FCC mandate is the responsibility of individual license holders, the local and state agency representatives on the Statewide Interoperability Executive Committee, (SIEC) Chaired by EOPSS, felt that we could assist cities and towns by conducting a statewide assessment of progress toward meeting the mandate. Our hope is that the information included with this letter will help cities and towns more effectively plan to meet the December 31, 2012 FCC deadline. The results of this study indicate that approximately 35% of cities and towns have not yet narrowbanded their licenses and/or radio systems.

If you have any questions or concerns about the information you are receiving please feel free to contact us at Interop@state.ma.us or call our staff project coordinator, Jeff Brownell at (617) 725-3323.

Sincerely,

Kurt Schwartz
Undersecretary for Homeland Security and Emergency Management
Executive Office of Public Safety & Security



MAYNARD, MASSACHUSETTS

Public Safety Radio Narrowband Status Summary

Estimated Cost to meet Narrowband Mandate*	\$19,967
FCC Narrowbanding Deadline	December 31, 2012

This summary is being provided to you as a service from the Massachusetts Executive Office of Public Safety and Security (EOPSS) in order to help your municipality comply with the Federal Communications Commission (FCC) "Narrowband Mandate" that must be met by midnight December 31, 2012.

This mandate affects UHF and VHF frequencies used by municipal and state public safety radio systems including police, fire, emergency medical services, emergency management, public works, as well as other departments such as schools. If your town has already narrowbanded its radio systems for all public safety agencies, then you do not need to take any further action. Otherwise, the information provided below will help your municipality to complete narrowbanding of affected radio systems. No grant funding is being offered.

In order to derive *estimated* radio equipment counts and produce Narrowband Status Summaries, each Massachusetts municipality was contacted through its chief elected officials, department heads or other municipal staff through surveys, phone calls, emails and interviews. Additionally EOPSS used statistical models to estimate the number of impacted radios when data wasn't available through other means. Your municipality's estimated status is detailed in the tables below.

Public Safety Radio Assets

Estimated Radio Counts by Agency & Type							
Legend	Survey based data is <u>underlined</u>			Regression-based data estimates – <i>not underlined</i>			
	Fire Radios			Police Radios			
Radio Counts:	Mobiles	Portables	Stations	Mobiles	Portables	Stations	Total radios
	<u>12</u>	<u>26</u>	<u>2</u>	10	28	1	78

Narrowbanding Status

Radio Types:	Narrowbanding Complete			Must Replace			Must Reprogram		
	Mobiles/ Control Stations	Portables	Base/ Repeater Station	Mobiles/ Control Stations	Portables	Base/ Repeater Station	Mobiles/ Control Stations	Portables	Base/ Repeater Station
	<u>13</u>	<u>38</u>	<u>2</u>	6	3	0	9	16	1

Estimated Narrowbanding Costs

Narrowband status:	Replacement Cost			Reprogramming cost			Total
	Mobiles / Control Stations	Portables	Base / Repeater Station	Mobiles/ Control Stations	Portables	Base/ Repeater Station	
Unit price	\$2,657	\$1,000	\$16,616	\$35	\$35	\$150	
Total Cost	\$15,942	\$3,000	\$-	\$315	\$560	\$150	\$19,967

Suggested Steps on Next Page

* The Estimated Cost to meet the FCC Narrowband Mandate is based upon a combination of FCC licensing data, information provided to EOPSS from your municipality or regression-based modeling analysis and prices derived from the ITT40 state contract using specific sample radio products and reprogramming costs. The sample radios were- Portable: Motorola model XTS1500 @ \$1,000 each; Mobile: Motorola XTL2500 \$2,457 plus \$200 installation= \$2,657; Repeater/Base Station: Motorola GTR8000, \$16,119 plus \$500 installation= \$16,619. Your equipment selection and installation variables will affect actual costs.

Steps to Narrowband Compliance

- 1. Convert current wideband licenses to the corresponding narrowband license** - This approach avoids both the risk of losing primary access to public safety frequencies and also protects licensees from any FCC legal action to impose fines or stop wideband voice-radio transmissions that will be considered illegal after 12/31/2012.
- 2. Take an inventory of your radios** - Verify the estimates provided in this summary. Equipment purchased during the last ten years likely is narrowband capable and can be re-programmed. Older equipment will likely need to be replaced.
- 3. Reprogram existing radios** – Narrowband capable equipment can be easily converted
- 4. Paging Channels** - If you perform radio paging on your radio system verify whether that channel is designated by the FCC as a "paging only" channel. "Paging only" channels are exempt from the FCC's narrowbanding requirements. It is important to note that if your system sends out pages on channels that also support voice and if that channel is currently operating in a wideband mode, then a new system FCC license will need to be obtained and all radio equipment on that channel, including pagers, must be narrowbanded.
Data Only Channels - are exempt from the FCC narrowbanding requirement if that equipment supports a data equivalency of 19.2 Kbps for a 25 KHz channel.
- 5. Develop budget requirements and explore funding options** - There are no grant funding sources that are dedicated to covering narrowband conversion costs so municipal funding is likely the most viable option.
- 6. Establish a conversion and implementation schedule** - Make sure that all aspects of compliance are completed in 2012 before the FCC deadline.
- 7. Coordinate your conversion with neighboring public safety agencies** - This will help ensure continued interoperability among your mutual aid partners and minimize communications interference
- 8. Conduct tests during conversion** - Ensure that your system continues to provide similar coverage and help determine if transmitter site changes or additions will be required to compensate for possible coverage reductions.

Although **complying with the narrowband mandate is the responsibility of individual FCC license holders**, EOPSS hopes that the results gathered from its statewide narrowband needs assessment provides valuable information upon which local officials can base their decision-making and planning for narrowbanding.

It has been found that those cities and towns that have already narrowbanded, relied on their own internal funding sources – such as town meeting articles or other special funding articles. Neither the FCC nor EOPSS has identified any funding sources that are specifically dedicated to meet this mandate. **Cities and towns should ensure that any funding needed to complete narrowbanding activities is included in municipal budgets in time to meet the midnight, December 31, 2012 deadline.**

For questions about this summary document, please contact the Executive Office of Public Safety and Security, Office of Grants and Research, Homeland Security Division, interop@state.ma.us or Jeff Brownell at 617-725-3323.

Detailed information and references to other resources concerning narrowbanding are available from the FCC at www.fcc.gov/narrowbanding.

Becky Mosca

From: Deborah Gaul <dgaul@mbtaadvisoryboard.org>
Sent: Wednesday, March 28, 2012 3:07 PM
To: Deborah Gaul
Subject: FW: MBTA Fare and Service Proposal

Importance: High

Dear MBTA Advisory Board Members:

The MBTA announced today the combination of fare increases, service reductions and modifications, and one-time revenue sources that they plan to use to balance the FY2013 budget. The details of the plan can be found here (http://www.mbta.com/about_the_mbta/?id=23567) Staff is analyzing the details of the plan, but in broad strokes the plan includes:

- 23% fare increases
- Students and Seniors would pay half of the full cost
- RIDE customers base fare would increase to \$4.00 with a \$1.00 additional charge for travel outside of the new service area but inside the old service area
- Commuter rail prices increase an average of 29%, ferry riders see fare increases of 33%
- One-time revenues total \$61 million, \$51 million from the Motor Vehicle Inspection trust fund (pending legislative approval)

Service changes include the elimination of four bus routes and modification to 14 more. No changes to weekday commuter rail service, but weekend service to Greenbush, Needham and Kingston/Plymouth will be eliminated. Ferry service to Quincy on weekends will be ended.

Staff will continue to analyze the information released today. If you need any information or if you have questions, please feel free to contact me at the number below. Thanks you.

Sincerely,

Paul

Paul Regan
Executive Director
MBTA Advisory Board
177 Tremont Street
Boston, MA 02111
phone: 617-426-6054
fax: 617-451-2054
MBTAAdvisoryboard.org



RESERVE FUND TRANSFER FORM

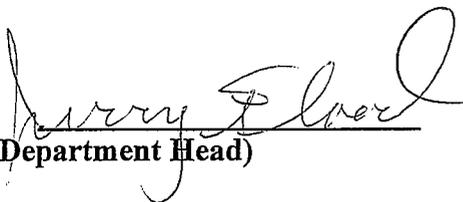
Date: March 26, 2012

Request is hereby made of the following transfer from the Reserve Fund in accordance with Chapter 40 of the Massachusetts General Laws.

1. Amount Requested: \$3,000.00
2. To be transferred to: Forestry Expenses
3. Present Balance in account \$2,539.40
4. The amount requested will be used for (specific reason): Tree removals and pruning of public shade Trees as needed for the safety of the Town's residents. We are expecting a invoice of \$1,200.00 for emergency work completed week of 3/19/2012. We had a cut of \$9,000.00 in our budget ½ of our expense budget last year.

This expenditure is extraordinary and unforeseen for the following reason: Forestry budget was reduced by \$9,000.00. We had two storms we had to deal with and had already taken funds out of the Highway budget to cover some of these expenses.

March 26, 2012
Dept. Request Transfer


Signature (Department Head)

Reviewed by Board of Selectmen Dated: _____

Date of meeting: _____ Action of Finance Committee: _____

Transfer voted on in the sum of: _____ Approved _____ Disapproved _____

Number Present and Voting: _____

Finance Committee Chairman

Request should be made and transfer voted on before any expenditure in excess of appropriation is incurred.



RESERVE FUND TRANSFER FORM

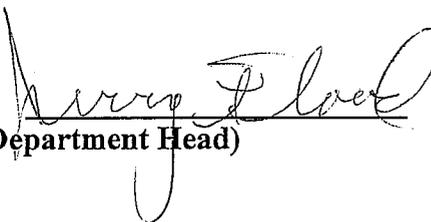
Date: March 26, 2012

Request is hereby made of the following transfer from the Reserve Fund in accordance with Chapter 40 of the Massachusetts General Laws.

1. Amount Requested: \$500.00
2. To be transferred to: Cemetery expenses
3. Present Balance in account \$137.17
4. The amount requested will be used for (specific reason): pay for materials for GI markers, Maynard Supply \$165.00 invoice for wire and light repairs, normal operating expenses,

This expenditure is extraordinary and unforeseen for the following reason: We are trying to charge more of the operating expenses to Cemetery expenses rather than Highway budget as has been done in the past.

March 26, 2012
Dept. Request Transfer


Signature (Department Head)

Reviewed by Board of Selectmen Dated: _____

Date of meeting: _____ Action of Finance Committee: _____

Transfer voted on in the sum of: _____ Approved _____ Disapproved _____

Number Present and Voting: _____

Finance Committee Chairman

Request should be made and transfer voted on before any expenditure in excess of appropriation is incurred.

Becky Mosca

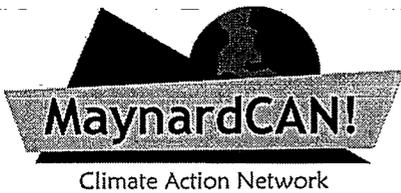
From: Tina Woolston <twoolston@hotmail.com>
Sent: Monday, March 19, 2012 10:55 PM
To: Becky Mosca
Cc: Kello Nadeau
Subject: request for cordoning off of parking spaces
Attachments: request for downtown parking lot space.docx

Hi Becky,

Stephanie at th BoH said I should email you a letter requesting the use of several parking spaces in the downtown central parking lot. MaynardCAN! is organizing a rainbarrel and compost bin distribution on May 5th and we thought having it downtown would be good for local businesses. Attached is a letter of request to the Board of Selectmen.

Thank you,

Tina



March 19, 2012

Dear Maynard Board of Selectmen,

MaynardCAN!, The Maynard Board of Health and the Maynard Community Garden Club have partnered to bring rainbarrels to Maynard at a steep discount on May 5th. In addition, we have created a form where citizens can pre-order compost bins, which the Board of Health will have delivered en masse on May 5th, where they will be distributed alongside the rainbarrels. The Aubuchon has graciously agreed to store the bins overnight so Maynard doesn't have to figure out how to move them to the pick-up site on Saturday morning.

John, the manager at Aubuchon, agreed that having the pickup right outside Aubuchon's back door would be ideal. It would drive business downtown and make it easy for the compost bin storage. Although the Clock Tower Place parking lot, where we had the pickup last year was fine and had plenty of space, we see this as a good opportunity to bring people into the downtown where they will perhaps stop in at the other establishments. Good for business and good for Maynard!

We would like to request the use of the parking spaces in front of Aubuchon – I think there are five spaces in front of the back door (in the parking lot next to El Huipel) – which would be perfect. They would need to be cordoned off on Saturday, May 5th from about 7:30 AM until noon.

We believe this program will benefit Maynard in many ways, including relieving pressure on Maynard's water supply and reducing the amount of municipal solid waste that needs to be collected.

Link to rainbarrel order form: <https://www.greatamericanrainbarrel.com:444/c-59-maynard.aspx>

Link to the compost bin order form: <http://bit.ly/MaynardCompost>

Thank you very much for your consideration of this request.

Sincerely,

Tina Woolston

MaynardCAN! Member



Board of Selectmen
Town of Maynard
Town Hall
Maynard, MA 01754

Dear Board of Selectmen:

The Maynard Business Alliance requests being put on the agenda for an upcoming Selectmen's meeting, in order to request permits for our upcoming concert series on May 5, 12 and 19, 2012.

Subsequent to the permits being issued, we would also request a meeting with the Police Department and Department of Public Works to review closure of the parking lot off Naylor Court ("The Basin"), in addition to the set-up and needs for the concert series.

Please advise Bob Gottlieb of the date of the meeting with the Selectmen. Bob can be reached via email to bob@sceptremarketing.us, or phone (508)904-1128.

For your information, I am attaching some preliminary information on the concerts. If you have any question, please do not hesitate to contact me at (978)897-2781.

Sincerely,

Nancy Ledgard Quinn

Nancy Ledgard Quinn

Maynard Business Alliance Concert Series
May 5, 12, 19, 2012

Location: 'Basin' parking lot off Naylor Court. Entrances at Naylor Court, Bank of America/Middlesex Savings, and entrance to lower deck will need to be closed off.
(Would like to leave parking lot across from movie theater open.)

Concert Time: 4:00 – 6:00 p.m. (approximately) Would request closure of parking lot take place at 1:00 p.m. to give ample time for set-up

Attendees: Initial estimates for 200 people

Facilities: 3 porta potties will be rented. Attendees asked to bring their own chairs.

TBD: Electric service availability – who has key for electric box under parking deck?
Will anyone be selling any cold drinks (non-alcoholic), or snacks? If so, need to talk to Board of Health
Can the signs in front of fire and police departments add our events?
Who do we talk to about putting sign on high school field fence?
Trash cans – can DPW supply?
Is it possible to have no meter fee for parking the afternoons of the Concerts?
Do we need to meet with the Fire Department?



MEETING MINUTES February 1,, 2012

A meeting of the Maynard Business Alliance was held on February 1, 2012, in attendance were John Grasso, Deb Hledik, Laura Weinstein, Mike Candela, Amy Cao, Carol Leary, Mark Malcom, Sandy James, Rose Pollack, Kelli and Nick Costa, Dave Griffin, Tom Babian, Rick Maich, Alex Thayer, Steve Wood, Nanri Tenney, Bob Gottlieb.

1. John Grasso outlined the proposal for a Beacon-Villager photo contest and received a positive response for members to provide gift cards or certificates for winning entries. He will work with members and Bruce Coulter to set up.
2. John then discussed the possibility of having a food festival in the basin on the last day of the street performance. Need at least 8 vendors to set up, visitors would pay \$20 for adult entry and \$10 for kids. All you can eat with beer, wine and soda for sale. Visitors will get a stick on ID in order to participate. Street performers and things for kids should be part of event.
3. The Alliance agreed to help Mike Candela and Alex Thayer sell tickets for their April 23rd band concert.
4. Bob handed out flyers and counter cards inviting area bands to participate in May band concerts. Dates were set for May 5, 12, and 19. Dave Griffin set up a Facebook page for the band solicit.
5. The group thought Joe Mullin's idea for a Business Expo was a good idea.
6. Nan Tenney is working on designing a store window decal for MBA members.
7. Mark Malcom asked for support for the Library music events, no decision was made.
8. Bob indicated that it was tough to find vendors for a street Xmas light program but was still working on it.

(Continued)

9. **The next MBA Meeting is scheduled for Wednesday, February 15, 2012
At Design Solutions, 8 Nason Street, Maynard.**

**The Maynard Business Alliance's mission is to enhance the Maynard
business environment for the benefit of the private and public sectors
of the Maynard community.**

Respectfully,
Bob Gottlieb



March 29, 2012

Board of Selectmen
195 Main Street
Maynard, Massachusetts 01754

Honorable Board of Selectmen;

Please accept this as an abridged accounting of activities related to my activities as Town Administrator;

MIAA BC/BS Health Insurance Rates FY13; As you are aware we have received confirmation of our FY 13 rate increase and I am excited as you are to hear it is the first time in decades we can say it is not an increase. This news will benefit both the taxpayers and employees who receive health insurance benefits through the municipality. Zero percent increase in concert with the retiree decrease we realized in January by changing to the MEDEX III plan is very pleasing.

This is a direct result of an improving experience of the Maynard employee/family pool. Claims were down and costs were moderated, we also have redoubled our efforts to make sure those who are not eligible are not receiving benefits. I hope it also indicates we are getting healthier. I hope to announce in the next few weeks new programs we will be announcing with BC/BS to promote healthy living.

OPEB Shortfall; In coordination with GASB 45 we had ordered an actuarial evaluation of post employment benefits. Due to a reporting error it was determined that our unfunded liability was undervalued by \$890,000. Luckily the shortfall is not required to be prefunded and will be adjusted into our accumulated reserve over the thirty year amortization of the fund. The impact will not be significant, less than \$50,000 in FY 14 I suspect.

Regional Transportation ...again; Thankfully it never stops coming when we discuss transportation. We recently received the CIC grant for regional transportation expansion (or to some degree creation) and have signed on the Acton's JARC/New Freedom Grant application from FTA. Most of the participating communities met recently with Eric Halvorsen from MAPC to discuss the areas of need and focus. We also had a few communities who are working on some other projects around smart transportation that I and others are keenly interested the use of technology to enhance customer communications.

These various initiatives will eventually coalesce into a regional plan to provide real mass transportation options for this area. A fixed route or on-demand transit service will positively impact the life of every citizen in the area. Businesses will have employees with better options, employees will have more employment options, students will be able to participate in more after school programs, seniors will have more affordable choices, it will take years, but it will be worth it. It is a travesty that pizza have more transportation options than people.

Kevin Sweet is a Fellow; On March 26th Kevin Sweet was recognized by the Massachusetts Department of Public Health and the Local Health Institute of Massachusetts in Boylston a ceremony attended by his family and Becky Mosca represented the Town and Board of Selectmen. Five other

outstanding local health professionals were cited for their work by Commissioner Aurebach, none more impressive than Kevin! Congratulations Kevin!

Arts and the Community Grant, Mass Cultural Council; Carolyn Britt and I met recently with Jero Nessen (ArtSpace) and Bob Gottlieb (MBA) to get some ideas as to how we can use the creative economy to keep the momentum going in downtown.

Steve Wood; What can I say about the specialness of our Business Specialist Steve Wood. This week he successfully met with one of the key property owners in the central business district. Ms. Poulis's 4 through 10 Nason Street properties have long been vacant. I am happy to report through Steve's diplomacy, I think you will soon see some real activity at that location. Thank you Steve, for all your efforts, Maynard owes you a debt of gratitude. I will pay you in cookies or antiques when the stores open.

Steve was also in attendance at the Wednesday evening meeting at Gallery 7 of the Maynard Business Alliance. The decision was made to hold the concert series in Memorial Park, they will be asking for the BOS blessing for their plan at your April 3 meeting

Thank you for your support of Town Hall as we strive to provide the best service possible!

Respectfully submitted;

Michal J. Sullivan
Town Administrator, Maynard