

## TOWN OF MAYNARD

### MAYNARD CONSERVATION COMMISSION

Minutes, June 21, 2011, 6:30 – 8:20

Conservation Commission Office, Town Hall

**PRESENT:** Commission Members: Fred King (chairman), John Dwyer, Doug Moore, Peter Keenan, and Jessica Pfeifer.  
Conservation Agent: Linda Hansen  
Visitors: Mark Donohoe (Acton Survey) and Anthony Gargas

#### ADMINISTRATIVE BUSINESS:

- Review minutes from 06/7/11. A motion was made, seconded, and approved by all present (5-0) to approve the minutes of 06/07/11 as amended.
- Sign authorized signature form and rate change form. Mr. King signed the rate change form and the Commission signed the signature authorization form. The FY12 budget included a rate increase for the agent.

#### FINANCIAL:

- L. Hansen's salary for 06/18 to 07/01 = \$947.60. Mr. King signed the payroll for L. Hansen.
- L. Hansen's salary for 07/02 to 07/15 = \$971.20. Mr. King signed the payroll for L. Hansen.
- L. Hansen's mileage reimbursement = \$54.40. A motion was made, seconded, and approved by all present (5-0) to approve the reimbursement.

#### PUBLIC HEARING:

- Notice of Intent  
26 Tobin Drive  
Anthony and Kristin Gargas  
House addition

The Commission reviewed the new information provided by the consultant. The outstanding issues that were discussed in the previous meeting (see minutes of June 7, 2011) were addressed in this information provided. The naturalized planting area is now 1,300 sq feet and is equal to the house addition. The recharge plateau was eliminated and a recharge trench was expanded to include the entire perimeter of the house. A PVC pipe will be installed under the driveway to connect the recharge trench. The Commission asked for some clarification in the plans, including a change to fiber logs rather than hay bales and boulders to demarcate the naturalized planting area. The notes on the plan will need to be updated to reflect the changes.

The drip line infiltration trench does meet the DEP stormwater standards and is therefore adequately sized. A motion was made, seconded, and approved by all present (5-0) to close the hearing. A motion was made, seconded, and approved by all present (5-0) to issue the OOC as discussed (a new plan will be provided prior to issuing the OOC).

#### WETLANDS/STORMWATER ISSUES:

- COC for 3 Lantern Lane needs to be revised to include reference to recorded local OOC. The agent printed a new COC that included two references for the recording information and changed the issue date to June 21, 2011. The original was given to the Mrs. Patel at the meeting.

#### LAND MANAGEMENT:

- Potential land swap on Acton Street. The Commission discussed the potential to swap a strip of conservation land equal to approximately 9,000 square feet of land in exchange for a parcel approximately 42,000 square feet. This matter will be addressed upon the agent's return from vacation.

#### BUSINESS:

- Agent will be on vacation from June 30 through July 13—discuss office coverage. Mr. Moore will check the physical mail, Mr. Dwyer will check the electronic mail, and Mr. Keenan will check voice mail. All email can be checked remotely by Mr. Dwyer and an out of office message will appear when email is sent to the Commission.
- The Commission agreed to cancel the July 5<sup>th</sup> meeting since no hearings are scheduled for that date. A motion was made, seconded, and approved by all present to cancel the July 5<sup>th</sup> meeting unless urgent business requires.

*Approved August 16, 2011*

- The commission discussed the membership in the SuAsCo Watershed Community Council. Educational material is available that would comply with NPDES. Mr. Dwyer requested that the Stormwater Matters material be added to the website, unless it has already been posted.
- The Wags to Whiskers mobile pet washing business was observed dumping the waste water from his truck into the storm drain in the presidential neighborhood (on either Harrison or McKinley). The agent will inform DPW of this violation.

**Mail of note:**

- FEMA Potential Hazard Mitigation Grant Application
- Mass Audubon electronic newsletter

**Meeting adjourned 8:20**