

TOWN OF MAYNARD
Town of Maynard

MAYNARD HISTORICAL COMMISSION MEETING

Tuesday, February 15, 2011 - Maynard Public Library, Trustees Room

As Approved at MHC meeting March 15, 2011

Meeting called to order by Jack MacKeen at 7:04.

Members Present: Jack MacKeen, Lee Caras, Peg

Brown. Guests: None

Acceptance of meeting minutes from the January 20, 2011 meeting. MOTION to approve the minutes as amended by Lee, seconded by Peg, unanimously approved.

Design Elements for certificates/markers/ etc.

Lee reported that based on her conversation with a member of an advisory board that Assabet Valley Regional Vocational School would not be an appropriate source for markers or plaques. The conversation did lead to a Hudson company, Signlogic, which indicated capability for signs in plastic, metal or wood. Lee to ask for information on sample marker and plaque based on current sketches (rectangular, light background, raised darker border and lettering) as well as sizes available. Peg will coordinate mockup being prepared by Ingrid Mach with Lee before above discussions. Intent is to purchase samples with FY2011 funds.

Progress update for MACRIS documentation

As there is no defined schedule for the Mass. Historic Commission to complete its scanning/digitizing program it was agreed we would continue on local paper based binder creation for Library use, and that further, we would organize the various forms to enhance clarity on a local basis. Suitable notice will be provided in the binder where there may be a difference with Mass. Commission usage. This practice is allowable by the state commission. The project is essentially on schedule per plan.

Budget comments

Jack has requested inclusion in the FY2012 budget of a \$600 line item for the Commission, i.e., the same as the current year. Verbal indication of support from the Town Administrator and one selectman was given. Future chairs of the Commission should remain sensitive to the timing of the budget cycle.

Discussion of items to be purchased with current funds include samples for the marker/certificate/ plaque program, graphic design assistance and publishing costs for at least one of the walking tours and binders for the MACRIS volumes. It was also suggested we seek sponsorship for the brochures, either outright or via a grant.

Walking tour update

Peg displayed more finished drafts of the walking tours and agreed to select one to be completed as proof of concept as a paper brochure, deferring implementation on audio support devices. Funding opportunities to be pursued, e.g., Middlesex bank, Maynard Cultural Council.

Glenwood Cemetery CPC Fence proposal

Peg will attend the Feb 16 CPC meeting to finalize proposal. CPC will propose, MHC will sponsor, DPW chief to be clerk of the works, Peg to be project manager. Funding recommendation is \$190,000 CPC and \$50,000 Perpetual Care, supported by the town administrator.

Discussion--Five things about the MHC as potential basis for Beacon-Villager segment.

Latest draft from Jack approved with minor modifications suggested by Lee. Pictures to be included are Erickson's for inside and a postcard showing Maynard Memorial for front page.

Member Concerns

Jack reviewed the notice re-issued by the town clerk's office reminding all chairs of the obligation under open meeting laws to post notice and agenda a minimum of 48 hours in advance of a scheduled meeting.

The Commission received notice of the latest grant round from Mass. Historic Commission for preservation projects. Applications are due by March 25th and will only be funded if funds are available. It was noted that we need to pay more attention to these and other grant opportunities.

Upcoming Commission Meeting Dates:

Motion to adjourn by Peg, 2nd Lee. Meeting adjourned at 8:35pm Next meeting is March 15th.

Respectfully submitted,
Jack MacKeen, Chair

