

Local Emergency Planning Committee (LEPC)

Meeting Minutes

Tuesday – March 22, 2011

8:30am in the MPD Training Room

I. Roll call and Determination of Quorum

The meeting was called to order at approximately 8:30am.

Present:

James Corcoran, Police Chief
Peter DiCicco, School Department
Stephanie Duggan, BOH Clerk
Gerald Flood, DPW
John Flood, MRC

Steve Kulik, Fire Chief
Robert Larkin, Housing
Michael Sullivan, Town Administrator
Kevin Sweet, Chairman/Health Officer

II. Review of Minutes

No amendments were noted.

III. Old Business

a. *Training Opportunities*

- ICS-200: The MRC will be hosting another group opportunity to complete the module online at the Fowler on April 7th at 6pm
- PIO: MEMA is offering a Basic Public Information Officer Course on April 12-13 in Framingham
- ICS-400: MEMA is holding this module in Westminster, May 16-17
- Crisis Counseling After a Disaster: Hosted by DMH Emergency Management Services on April 7-8 in Boston
- Family Assistance for Mass Fatality Response: hosted by DMH Emergency Management Services on May 24th in Shrewsbury
- PTSD Training for First Responders is being planned through the state

b. ***Regional Dispatch Update*** – Mr. Sullivan indicated that a Minnesota company has been chosen to move forward with the project. They will meet with local police, fire, and Emergency Planning Committees to inventory systems in each community prior to making recommendations. Northern Essex, Barnstable and Northampton counties are also being observed for planning purposes.

c. ***NERAC Evacuation Mapping Project*** – Chief Kulik noted that the plan is progressing.

IV. New Business

- ***NSTAR Rep*** – The committee agreed that a meeting with NSTAR was no longer necessary due to improved communication throughout the past six months.
- ***MRC Volunteer Recognition Event*** – to be held April 23rd, 6:30pm at the Maynard Country Club. Recognition event to thank MRC volunteers for their efforts with flu clinics, public events, and their new sub-committee's work on shelter planning.
- ***Federal Emergency Funds for Ice and Snow Removal Briefing*** – MEMA is holding six county application briefings for emergency funding for time and material as a result of the January 12th storm. Jerry Flood, Mr. DiCicco, and Chief Kulik will be attending the Middlesex County meeting on April 1st in Littleton.
- ***e-CEMP Program Training*** – Mr. Sweet and Chief Kulik will be attending this afternoon at the Tewksbury regional office.
- ***Assabet River Levels*** – Jerry Flood indicated that the river level reached five feet, eight inches at its highest point this season. Due to the test point located in Maynard, the town appears in local television news stories throughout the spring when river levels throughout the state begin to rise. Chief Kulik continues to communicate with Clock Tower Place regarding the low level of the fire suppression system in Mill Pond. Clock Tower attributes the low level to ongoing repairs. Additionally, Green Environmental and US Geological Survey are currently working to recertify the Ben Smith Dam.

- ***US Geological Survey Drinking Water Study*** – Mr. Sweet noted the results of the USGS study of drinking water wells where arsenic and uranium were found in recent private well samples. Maynard is unaffected since private wells in town are only utilized for irrigation purposes and are not for drinking water.

V. Adjournment

The committee agreed to adjourn the meeting at approximately 9:15am. The next meeting is scheduled for Tuesday, April 26, 2011.

*Respectfully submitted by: Stephanie Duggan, BOH Clerk
April 26, 2011*