

School Building Committee September 7, 2011

PRESENT	NAME	AFFILIATION	E- MAIL DISTRIBUTION
X	Bob Gerardi	Superintendent Maynard	✓
X	Pete DiCicco	Business Advisor Maynard	✓
No	Mike Sullivan	Town Administrator	✓
X	Laura Chesson	Principal, MHS	✓
X	Jerry Culbert	Committee	✓
NO	Matt Briggs	Committee	✓
X	Philip Berry	School Committee	✓
X	Anthony Midey	Committee	✓
No	Ken Neuhauser	Committee	✓
X	Chris Johnson	Committee (FinCom)	✓
X	Bonnie Winokar	Committee	✓
x	Ed Mullin	Committee	✓
x	Bob Nadeau	Committee (Selectman)	✓
X	Marie Morando	Secretary	✓

Additional attendees: Pat Saitta and Chuck Adam Municipal Building Consultants and Brook Trivas, Tappe' Associates, Greg Lefter, Facilities Manager

Pete DiChicco: With the help of Gregg Lefter the safety issues have been about 95% corrected; and they are up and running. The boiler situation at the Coolidge is being looked at.

Jerry Flood – Superintendent of Public Works – he has great concerns with the plowing at the School during the winter months. He has less space to due to the construction and the fencing around the back of the school. His suggestion is let them park at the Fowler School, there is plenty of parking at that school. The additional road that was built was for emergency vehicles to get to the site and the field. This road was built from the

request of the fire chief during the planning stages. Jerry believes that it is a school department issue and they should work this out; he also suggests that the dumpsters are moved to accommodate the snow in the winter months if we have 90" of snow again this winter we will be in tuff shape at the school.

JC vote to approve an invoice submitted by CTA Construction in the amount of \$519,641
Seconded PB – motion passed – 7-0

JC vote to approve an invoice submitted by Blatman, Bobrowski & Mead in the amount of \$1,207.50
Seconded AM – motion passed 7-0

JC vote to approve an invoice submitted by Tappe' Associates in the amount of \$127,500
Seconded EM – motion passed – 7-0

JC vote to approve an invoice submitted by Municipal Building Consultants in the amount of \$18,060.00
Seconded PB – motion passed 7-0

JC vote to approve the minutes of August 17, 2011 – Seconded AM – motion passed – 5-0 – 1 member abstained.

Chuck Adam- went over the details of the testing proposals; they evaluated all three submittals for Quality Control Construction Inspection and Material Testing Services and they the bids were opened; Briggs Engineering bid was the lowest and they were qualified; in the amount of \$38,640.00 which is lower than we had in the line item. We had \$60,000. This will probably be a little higher because we would want more testing.

JC – motion to accept proposal for Quality Control Construction Inspection and Material Testing Services from Briggs Engineering with an approximate amount of \$38,640.00
Seconded by EM – Motion passed – 6-0

Chuck Adam – went over what has been happening with the Elevator bids. Two of the elevator company prequalification envelopes were never opened. Town Counsel was in touch with the Attorney General's Office went over the procedure that the committee should take. Eagle Elevator was the only bid that we opened and that was prequalified. This was sent to the GC to take this company, but they have since been told not to sign a contract with Eagle. We have prequalified the last two companies and we are sending it out to bid only to the three companies; we do not have to put this in the central register or in the newspaper; this is a fair bid package, it was determined by the Attorney General's office . The OPM has been advised by TC not to talk to any of the elevator companies and we have not. We will give the elevator company at least two weeks possible three to respond to the bid.

JC – motion to reject the elevator bid of Eagle Elevator, since the other two companies were not prequalified; this has been recommended by Town Counsel
Seconded PB – Motion passed – 6-0

PD -Owner has issues with the Cori checks on construction workers – discussion on how the Cori checks are being conducted and who is submitted and who will get the information. The Cori check is a requirement of MSBA. CA – stated that the school department has a policy since 4/2003.

Pat Saitta – talked about the preconstruction meeting last week, went over the automated system that CTA uses; they will have a three month schedule with a complete breakdown of costs.

Ground breaking is scheduled for September 20, 2011 at 3:30 – MSBA will attend.

Conservation Agent has walked the site and has been very accommodating to the team.

Details of the trailers they are having wireless and that is in the contract with CTA. Will work out the details with DPW re: snow plowing at the site.

We will add change orders and issues and answers to the monthly report.

Next meeting September 21, 2011 at 6:30 pm

JC – motion to adjourn 7:45 pm – all in favor 6-0