



**MAYNARD  
TOWN SCHOOL BUILDING COMMITTEE**

**MEETING MINUTES  
Meeting # 55-19  
December 14, 2011**

**DRAFT**

PRESENT	NAME	AFFILIATION	E- MAIL DISTRIBUTION
No	Robert Gerardi	Superintendent Maynard	✓
x	Pete DiCicco	Business Advisor Maynard	✓
x	Mike Sullivan	Town Administrator	✓
No	Laura Chesson	Principal, MHS	✓
x	Jerry Culbert	Committee	✓
x	Matt Briggs	Committee	✓
x	Philip Berry	School Committee	✓
x	Anthony Midey	Committee	✓
No	Ken Neuhauser	Committee	✓
x	Chris Johnson	Committee (FinCom)	✓
x	Bonnie Winokar	Committee	✓
x	Ed Mullin	Committee	✓
x	Bob Nadeau	Committee (Selectman)	✓
x	Gregg Lefter	Town Facility Manager	✓
x	Marie Morando	Secretary	✓

Additional attendees: Chuck Adam, Municipal Building Consultants and Brooke Trivas Tappe' Associates

## December 14, 2011

### **Meeting opened at 6:30 PM**

Jerry Culbert, presiding

PD – No safety issues

Mike Sullivan – TA – there has been an issue at the old high school; rodent problem; plan went into effect about two weeks ago, approved traps and proper chemicals have been used. BOH director will be on the site tomorrow morning; we have to take steps to protect the health and safety of children. Chuck Adam – the mice that lived in the woods had to go somewhere so they moved into the school. The woods have come down and the digging started and they had nowhere to go. The school and the contractor both have contracted with Waltham Chemical. The contract has in his contract to contract with a chemical company within his fence – not outside and they are doing everything they should be doing. PD – about two weeks ago the mice were found in the cafeteria. The school has always had Waltham Chemical Services. The activity has increased due to construction behind the school. I did not inform the health director. Kevin Sweet will be on site tomorrow (Thursday 12/15/2011). BN – the school should notify the Health Director as soon as they see a problem with the health and safety of the children.

JC – review and approval bills.

Tappe Associates	November services Invoice #111104	\$33,361.00
Tappe Associates	October services Invoice #011003 – for Project Dog.	\$31,018.91
(all back up material requested – received.)		
Municipal Consultants	November services	\$27,200.00
Briggs Engineering	Invoice #57613	\$2,287.00
Briggs Engineering	Invoice #58177	\$7,242.00
(the testing is well under budget at this point)		
CTA Construction	(Application No.4)	\$1,122,341.00
(after late day phone call we have removed from this invoice the change order in the amount of \$118,880.00) new pay Application No. 4		
		\$1,009,405.00

CTA requested a time extension; this has been the warmest fall and they don't need an extension. The foundations are basically done; for those reasons we decided to table the change order.

Fedex	Invoice No. 7-625-66438	\$12.13
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BN – motion to approve all of the above invoices MB 2<sup>nd</sup> any further discussion no – Motion passed -6-0.

CA – submitted monthly report

JC – motion to approve minutes of November 2<sup>nd</sup> meeting – EM – question on the insufficient netting around Crowe Park; MS this is for the Crowe Field activities; adjust the back stop, this is not the perfect solution; but it will help with the games. BN – motion to approve the minutes of November 2<sup>nd</sup>; BW – 2<sup>nd</sup> – Any further discussion – none – Motion passed – 7-0.

JC – NSTAR update; this is still under review; the work has been completed by Adelman and Lelek.

CA – monthly report; Page 5 – disregard change order no. 2; they are working on the amended contracts – MSBA counsel is looking at it now and then they will send it to the

town and they will have it reviewed; they have a good working relationship with the contractors, no problems at this time. The foundations are going well, Section D is done and they are working on C and B sections, progressing well; foundations will be done by the end of January.

BT – products are on schedule; she will bring color charts back to the committee; they are reviewing submittals; the steel should be delivered next month.

Next meeting is scheduled for January 11, 2012 at 6:30 pm

Adjourned at 7:45 pm