



**MAYNARD
TOWN SCHOOL BUILDING COMMITTEE**

**MEETING MINUTES
Meeting # 56-1
January 11, 2012**

APPROVED

PRESENT	NAME	AFFILIATION	E- MAIL DISTRIBUTION
x	Robert Gerardi	Superintendent Maynard	✓
x	Pete DiCicco	Business Advisor Maynard	✓
No	Mike Sullivan	Town Administrator	✓
x	Laura Chesson	Principal, MHS	✓
x	Jerry Culbert	Committee	✓
x	Matt Briggs	Committee	✓
x	Philip Berry	School Committee	✓
x	Anthony Midey	Committee	✓
x	Ken Neuhauser	Committee	✓
x	Chris Johnson	Committee (FinCom)	✓
x	Bonnie Winokar	Committee	✓
x	Ed Mullin	Committee	✓
No	Bob Nadeau	Committee (Selectman)	✓
x	Gregg Lefter	Town Facility Manager	✓
x	Marie Morando	Secretary	✓

Additional attendees: Pat Saitta, Municipal Building Consultants and Brooke Trivas
Tappe' Associates

School Building

Committee

January 11, 2012

Meeting opened at 6:35 PM

Jerry Culbert, presiding

JC opened the meeting with a quorum at 6:35 pm

Safety issues: PD went over the correct and incorrect information regarding “the critter problem” at the high school. Pete DiCicco stated that he should have called the BOH director when the problem occurred at high school just to give him a heads up in case he received any calls from the parents. They have implemented a solution to the problem and since the last meeting they have only captured one critter. He is sure that the construction of the new high school brought the critters out and they had to go somewhere and the closest place was the old high school.

We have a couple of change orders:

Change Order #2	CTA	\$118,880.00
Change Order #3	CTA	\$13,390.00 (this is for unforeseen materials

Motion made by AM to approve both change orders seconded by BW – motion passed – 7-0

The following are a list of invoices received:

Tappe Associates	Services for December 2011	\$30,072
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Municipal Building Consultants	Services for December 2011	\$29,875
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EM – motion to approve both invoices seconded by KN – motion passed – 7-0

Invoice received from CTA construction for the month of December 2011 in the amount of \$1,319,763

AM motion to approve the invoice from CTA Seconded by EM – motion passed – 7-0

CJ – motion to approve the December 14, 2011 minutes – 2nd by AM – motion passed – 8-0

JC – NSTAR grant received in the amount of \$83,668. He stated that he sent copies out via – email; the cost to the project was \$9,000. – Unfortunately, the MSBA reimbursement will be reduced by this amount. MSBA will take the \$83,668 from the town and we will only be able to claim the \$9,000 against project costs.

PS – Municipal Building Consultants: Look at page 5 of his monthly report; there is CCD (Construction Change Document) – what is the difference in a Change Order and CCD – a change order closes the item the CCD leaves the item open and will let the project continue.

Went over the monthly report and we are pretty much on schedule.

There will be a credit for \$4,900 for the glass in the vestibule of the school. This will replace insulating glass with non-insulating in the lobby at the foyer inside wall. Long discussion if this is the right thing or not. The chair asked for a vote, but the board didn't think it was necessary. We will leave it the way it is with the recommendation of Tappe and Municipal.

AM motion to adjourn Seconded BW – any discussion: the next meeting will be February 8, 2012 at 6:30 – motion passed – 8-0