



**MAYNARD
TOWN SCHOOL BUILDING COMMITTEE**

**MEETING MINUTES
Meeting # 61-6
June 13, 2012**

APPROVED

PRESENT	NAME	AFFILIATION	E- MAIL DISTRIBUTION
No	Robert Gerardi	Superintendent Maynard	✓
x	Pete DiCicco	Business Advisor Maynard	✓
No	Mike Sullivan	Town Administrator	✓
No	Laura Chesson	Principal, MHS	✓
No	Jerry Culbert	Committee	✓
x	Matt Briggs	Committee	✓
x	Philip Berry	School Committee	✓
x	Anthony Midey	Committee	✓
x	Ken Neuhauser	Committee	✓
No	Chris Johnson	Committee (FinCom)	✓
x	Bonnie Winokar	Committee	✓
No	Ed Mullin	Committee	✓
No	Bob Nadeau	Committee (Selectman)	✓
x	Gregg Lefter	Town Facility Manager	✓
No	Marie Morando	Secretary	✓

Additional attendees: Chuck Adam, Municipal Building Consultants and Brooke Trivas, Tappe' Associates

School Building

Committee

June 13, 2012

Meeting opened at 6:30 PM

Phil Berry, presiding

- **Safety:**
 - Safety issues highlighted in the schools.
 - **Green Meadow floor replacement work will start Monday**
 - **Will be receiving additional NSTAR incentives for the Energy Management System**

- **Finance:**
 - Review and approve any project bills presented to the committee.
 - **Phil presented the following (4) invoices for the committees approval:**
 - **FedEx - \$30.58**
 - **Tappé Associates - \$34,567.72**
 - **Municipal - \$31,540.00**
 - **Briggs - \$3,542.00**
 - **Total - 69,680.30**
 - **Motion to approve the invoices by Anthony and seconded by Bonnie, all present approved the invoices**

 - **MBC presented the CTA Constructions monthly requisition in the amount of \$943,834.00, for the work completed through May. The requisition represents about 25% completion on the project. A motion was made by Anthony and seconded by Ken, all present voted approval.**

 - Review and approve project change orders (If applicable)
 - **MBC presented change order #5 in the amount of \$7,582.00 which includes the following items:**
 - **PCO # 3 - Cost associated with Steel and foundation revisions noted ASI#1 - \$7,995.00**
 - **PCO # 6 - Cost associated with finish of the fin tubes radiation cover and credit for reducing the size of the fin tube radiation - \$0.00**
 - **PCO # 15 Rev1 - Cost associated with the additional partition. door, and transfer duct required by MA CHPS @ the loading/recycling area and elevator vent modification - \$10,931.00.**
 - **PCO # 19 Credit for use of non-plenum rated cable per RFI#129 - (\$8,000.00)**
 - **PCO # 29 - Credit associated with an alternate ETA installation at the Alum windows - (\$9,753.00)**

School Building

- PCO # 30 - Credit for straight windows in lieu of segmented windows - (\$5,000.00)
 - PCO #31 Rev2- Cost associated with coordination with ductwork and roof hatch location @ Recycling Room 0138 - \$4,700.00.
 - PCO #32- Costs associated additional angle supports for the auditorium seating - \$3,866.00
 - PCO#44 - Costs associated with cutting back the slab edge @ the second floor along column line 10.2 - \$2,883.00
 - A motion was made by Ken and seconded by Anthony to approve change order #5 as presented, all present voted approval.
- **Full Committee:**
 - Approve minutes from April 11th meeting
 - **None to approve**
 - Open discussion (Budget? to move from old to new school? What line items are in that move?)
 - **Gregg reported that last month's discussion of making the remaining contents of the existing school which is not being moved was reviewed with the contractor. Due to contractual and safety concerns the removal of additional contents cannot be allowed.**
 - Overall progress:
 - Tappe/ Municipal - Construction update / General schedule update
 - **MBC provided a general update on the progress of the project. The contractor has submitted a schedule update that indicates they are about 2-3 days behind schedule. The contractor however has noted that they believe there are enough activities with float included in them that these days will be made up.**
 - **Work continues with concrete slab pours, steel erection, mechanical trade's rough-ins, masonry and site work.**
 - **MBC informed the committee of a dimensional discrepancy that will impact the completion of the Area A steel work. The contractor has taken full responsibility for the discrepancy and is in the process of getting the remedial work approved by Tappé. The contractor has also indicated that the owner will not see any additional costs for this work. Tappé and their consultants may however incur costs for some redesign and analysis and the contractor has been informed that they will be responsible for these costs.**

- **Open issues/New Business:**
 - **Jennifer was introduced as new Finance Committee representative. The committee was unsure if they were required to take a vote as she was appointed by another committee. The selectmen will have to vote to appoint her to the building committee.**
 - **The committee also will ask the selectmen about an appointment to replace Bob Nadeau as the selectmen representative.**
 - **Ken inquired if there were any ongoing discussions about replacing the field in front of the school where the existing school is now with field turf. The committee felt that this would be a separate project with separate funding. MBC/ Tappé reminded the committee that the Project Funding Agreement with the MSBA must be followed and major deviations are not encouraged.**
 - **Motion to adjourn by Anthony, seconded by Ken, all present voted approval**