



**MAYNARD
TOWN SCHOOL BUILDING COMMITTEE**

Wednesday July 10, 2013 @ 6:30 PM

**Coolidge Building
Mtg. # 76-8**

APPROVED

PRESENT	NAME	AFFILIATION	E- MAIL DISTRIBUTION
x	Robert Gerardi	Superintendent Maynard	✓
	Pete DiCicco	Business Advisor Maynard	✓
	Kevin Sweet	Town Administrator	
x	Chuck Caragianes	Principal, MHS	✓
	Jerry Culbert	Committee	✓
	Matt Briggs	Committee	✓
x	Philip Berry - Chair	Committee (School Committee)	✓
x	Anthony Midey	Committee	✓
x	Ken Neuhauser	Committee	✓
x	Jen Gaudet	Committee (FinCom)	✓
x	Bonnie Winokar	Committee	✓
	Ed Mullin	Committee	✓
x	David Gavin	Committee (Selectman)	✓
	Gregg Lefter	Town Facility Manager	✓
	Marie Morando	Secretary	✓

Additional attendees: Chuck Adam, Municipal Building Consultants and Brooke Trivas, Tappé Associates

School Building

Committee

Meeting opened at 6:30 p.m.

- **Safety:** *No issues discussed*
- **Finance:**
 - **WAVM lighting package -**
 - The WAVM “Barbizon” lighting package was presented for consideration by the committee. The requested breakdown of the fixtures was received and reviewed by the PM and Designer. The amount of the lighting package was verified at \$65,300.00.
 - The superintendent and the principal discussed reasons why WAVM is important and better facilities help the ability to receive grants.

A motion was made by Anthony and seconded by Ken to move the \$65,300.00 from owners contingency to FFE for Barbizon lighting procurement.

- **Change Order #15** - was presented by MBC and Tappé and each item was reviewed. The change order includes:

PCO #	RCP #	Description	Approved Amount
97R		Cost associated with revision of one manual winch to a power operated one for the stage rigging	23,228.00
101	50	Cost associated with addition of security window per SKCA 031	3,156.00
104	59	Cost associated with providing slab on grade for shed	4,696.00
105	58	Changes to classroom signage scope	829.00
		TOTAL	31,909.00

Motion was made by Anthony to approve the change order as presented, 2nd made by Bonnie. All present voted approval

- **Review and approve any project bills presented to the committee.**
Municipal presented the following invoices for the committee’s approval:

Vendor	Description	Invoice Amount
W.B. Mason	FFE purchases	741.12
School Dude	Training for HS Maintenance Staff	2,350.00
Apple Computers	High School Technology Purchases	206,428.95
Briggs Engineering	Independent Testing	40.00
Pods Enterprises	Storage Containers for Old HS Storage	745.00

Vendor	Description	Invoice Amount
John Palmer Moving	Moving of materials into Pods	727.41
Gregg Lefter	Expense report for materials associated with move	3,313.85
Tappé Associates	Construction Phase Services	30,072.00
Municipal Building	Construction Phase Services	28,740.00
CTA Construction	Monthly Construction Requisition	1,167,372.00
	TOTAL	1,440,530.33

A motion was made by Anthony and seconded by David to approve the invoices as presented, all present voted approval

- **Full Committee:**
 - **Approve minutes of June 12, 2013:**
Motion to approve made by David, 2nd by Bonnie. *All present voted approval.*
 - **Voice/Data/Video utilities update**
 - Fiber Optic connectivity between the Fowler and New High School is complete.
 - Verizon Permanent Service - work underway and should be completed on time
 - Comcast Service for WAVM - being handled by School/WAVM - no progress
 - **Overall progress:**
 - Municipal provided a brief update to the construction progress over the past month. Progress has been excellent and contractor indicates they are on schedule. Tappé and Municipal agree that the completion schedule will be met but it will come right down to the last days.
- **Next Meeting: August 14, 2013 at 6:30 p.m. place to be determined.**
- **Motion to adjourn by Anthony and seconded by Bonnie, all present voted approval**