



Town of Maynard  
CONSERVATION COMMISSION  
Town Building  
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## NOTICE OF ANRAD / INTENT CHECKLIST

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The following information is required for a complete application package

### Narrative Outline

1. Existing Conditions
2. Proposed Conditions
3. Construction Sequence/ Methods/ Equipment
4. Resource Area Impacts
5. Resource Area Replication / Mitigation (if applicable)
6. Sedimentation Controls
7. Storm Water Management (if applicable)
8. If in Natural Heritage area – Coordination with Fisheries and Wildlife/ Natural Heritage and Endangered Species
9. Riverfront alternatives (If applicable)

### Application & Narrative

- Use updated NOI, ANRAD form website found at the DEP Website at <http://www.mass.gov/eea/agencies/massdep/water/approvals/wetlands-and-waterways-forms.htm1#4>
- Complete Notice of Intent (WPA Form 3) as well as NOI Wetland Fee Transmittal Form.
- Electronic Copy and Plan is appreciated as well as 6 hard copies of NOI and 6 of Plan if 11X17. If full scale then submit 4 copies.
- Describe the existing conditions.
- Describe the proposed conditions
- Describe the proposed activity.
- Include English measurements throughout the narrative for permanent and temporary impacts to resource areas
- Include a locus map
- Include BVW and Soil Delineation sheets
- Include one set of photographs
- Include a copy of all checks state and local.
- Include an abutter list, notification to abutters and with copy of certificate mailing proof.