



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

Selectmen's Meeting Minutes

Tuesday, June 19, 2018

Room 201, Town Hall

Time: 6:30 pm

Present: Chairman Chris DiSilva, Selectman Melissa Levine-Piro, Selectman Terrence Donovan, Selectman David Gavin. Acting Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca. Absent, Selectman Cheryl Steele.

(This public meeting was recorded).

Meeting Opening

Public Hearing at 6:30 pm

Continued Public Hearing from June 5, 2018.

Eminent Domain Taking by the Town of Maynard (Sudbury Street)

A motion was made by Selectman DiSilva to continue this Public Hearing to the June 26th Maynard Board of Selectmen meeting to await the title clearing that is expected to occur on June 21st. Selectman 4-0 seconded the motion. The Board voted 4-0 in favor of the motion.

Legal counsel indicated that the Middlesex Sheriff has tentatively scheduled the foreclosure for 6/21/2018. We are again being asked to continue the hearing.

TA Candidate Discussion

Chair indicated that the candidate from the Town Administrator Search Committee took a job in another community. We need to notify the TASC with this information and have them give us additional information on the remaining candidates or if they want us to move in another direction.

Public Comments:

Acceptance of Minutes: June 5, 2018

A motion was made by Selectman DiSilva to accept and approve the minutes of June 5, 2018 as shown. Selectman Levine-Piro seconded the motion. The Board voted 4-0 in favor of the motion.

List of Correspondences (mail to the Selectmen's Office for June 19, 2018). A- E

A motion was made by Selectman DiSilva to accept the list of correspondences as shown A thru E. Selectman Donovan seconded the motion. The Board voted 3-1 (Donovan abstained) in favor of the motion.

D. Gavin questioned the policy on watering as it appears to be different from what was discussed at the previous Board meeting. DPW Director Aaron Miklosko updated the Board to the new standard that DEP provided which indicated we can use water for life and safety matters and the use of hand held hoses for vegetable gardens and flowers.

Consent Agenda

- A. Re-appointment to Planning Board new term Bill Cranshaw, June 30, 2021**
- B. Re-appointment as Maynard Special Police Officer James M. Loomer, June 30, 2020**
- C. Use of Coolidge Park, Summer Season Boys & Girls Club**
- D. Appointment to Council on Aging, C. David Hull**
- E. Farmers Market Permit, Pony Shack**

A motion was made by Selectman DiSilva to accept and approve the Consent agenda as shown. Selectman Donovan seconded the motion. The Board voted 4-0 in favor of the motion.

Block Party Request

Julie Quatromini resident, Dix Road, One day permit request

A motion was made by Selectman DiSilva to accept and approve the One Day Block Party Permit. Location of Party at the 2nd intersection at Reo and Dix Road near (Playground) to Dana / George Road on Saturday, July 22, 2018 from 12:00 noon to 4:00 pm. Selectman Levine-Piro seconded the motion. The Board voted 4-0 in favor of the motion.

Public Work Water & Sewer

Aaron Miklosko - HOLD

D. Gavin had a list of concern and sections that needed corrections.

Adoption of Water Rules & Regulations - HOLD

Adoption of Sewer Rules & Regulations - HOLD

Reserve Fund Transfers

Aaron Miklosko confirmed that the transfer represents bills received for the tree damage removal from March storms and contractor bills received after the Town meeting warrant closed in April 2018.

A motion was made by Selectman DiSilva to acknowledge the reserve fund transfer of \$50,749.24 for final snow & ice bills not paid through Town Meeting articles. Selectman Donovan seconded the motion. The Board voted 4-0 in favor of the motion.

Economic Development Committee request for BEEP Funds for re-appropriation

The EDC received \$7000.00 from the BEEP program to establish the downtown retail and restaurant guides, GIS connections, and a database linked to the Town Assessor and Clerk's functions. The first two goals have been achieved and the database is not desired at this time by the Town Offices. The EDC seeks to re-purpose the remaining funds to firmly establish the DiscoverMaynard web presence. DiscoverMaynard is a web-based marketing site for the Town of Maynard and its businesses.

A motion was made by Selectman DiSilva to allow the Economic Development Committee to use the available balance of previously approved BEEP funds for the purpose of establishing the DiscoverMaynard web site as described in the attached letter. Selectman Levine-Piro seconded the motion. The Board voted 3-0-1 (Selectman Donovan recused himself) in favor of the motion.

Affordable Housing Restriction Refinancing

The detailed information about the refinancing is in executive format to protect the privacy of the applicant.

A motion was made by Selectman DiSilva to approve the refinancing with a Home Equity Loan of 21 Marble Farm Road, a home that has an Affordable housing Restriction requiring Board of Selectmen approval to refinance. Selectman Gavin seconded the motion. The Board voted 4-0 in favor of the motion.

Cable Contract

The BOS are asked to allow the ATA to continue with this process through our special counsel. The CoA will be sent as soon as authorized by the BOS.

Authorize sending Compilation of Ascertainment

A motion was made by Selectman DiSilva to authorize the Town Administrator to send Comcast the attached Compliation of Ascertainment as part of the on-going contract negotiation. Selectman Levine-Piro seconded the motion. The Board voted 4-0 in favor of the motion.

Maynard Crossing MOA Revision

In early spring 2018, a conflicting interpretation of timing for work and issuance of permits was discovered in the Maynard Crossing MOA. The BOS authorized Special Counsel Witten to work with Capital Group Partners

A motion was made by Selectman DiSilva to accept revised MOA providing clarifying language on timing of infrastructure improvements and issuance of permits. Selectman Levine-Piro seconded the motion. The Board voted 4-0 in favor of the motion.

Police and Fire Chief Contract Renewals

Police and Fire Chief contract renewals

A motion was made by Selectman DiSilva to approve the Police Chief Contract renewal for a three-year term from July 1, 2018 – June 30, 2021. Selectman Donovan seconded the motion. The Board voted 4-0 in favor of the motion.

A motion was made by Selectman DiSilva to approve the Fire Chief Contract renewal for a four-year term from July 1, 2018 – June 30, 2022. Selectman Donovan seconded the motion. The Board voted 4-0 in favor of the motion.

NEPBA Tele communicators Collective Bargaining Agreement

Public Safety Dispatch Union Agreement

A motion was made by Selectman DiSilva to approve a successor agreement between the Town of Maynard and NEPBA Local 114 for a three-year term July 1, 2018 – June 30, 2021. Selectman Levine-Piro seconded the motion. The Board voted 4-0 in favor of the motion.

IAFF Fire Department Collective Bargaining Agreement

IAFF Local 1947 Union Agreement

A motion was made by Selectman DiSilva to approve the IAFF Local 1947 successor Collective Bargaining Agreement for a three-year term from July 1, 2018 – June 30, 2021. Selectman Donovan seconded the motion. The Board voted 4-0 in favor of the motion.

Acting Town Administrator Report

Report is attached to the agenda. In addition, a reminder that there is a Master Plan meeting on June 21 2018 at the Golf course.

Town Engineer worked with Maynard Crossing. They now plan to move forward with completing the perimeter landscaping using other products.

Chair Report; Flag Day Event at Memorial Park another good celebration here in Town, want to thank the Maynard Elks and Amanda Cormier for her singing at this event.

Board Member Reports

Selectman Levine-Piro: none

Selectman Gavin:

Selectmen Donovan: none

Selectmen Steele: Absent

A motion to adjourn the meeting was made by Selectman DiSilva. Selectman Donovan seconded the motion. The Board voted 4-0 in favor of the motion.

Meeting ended at 7:30 pm.

Approved: 5-0
Date: 6/26/18



Selectman, Melissa Levine-Piro, Clerk

Initials: BJM