



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

Meeting Minutes

Tuesday, June 26, 2018

Town Hall, Room 201

(This public meeting was recorded.)

Present:

Chris DiSilva, Chairman/Selectman

Terrence Donovan, Selectman

David Gavin, Selectman

Melissa Levine-Piro, Selectman

Cheryl Steele, Selectman

Andrew Scribner-MacLean, Acting Town
Administrator

Sara Bellino, Town Counsel

Stephanie Duggan, Executive Assistant

1. Continued Public Hearing from June 5, 2018

Mr. DiSilva opened the Public Hearing at 6:30pm for the taking of real property in the Town of Maynard for Fire Department purposes, as authorized by Article 15 at the March 26, 2018 Special Town Meeting. He read aloud the following in its entirety:

Notice was given on April 25, 2018 to the following parties:

- *AS Clock Tower Owner, LLC*
- *Piecowicz Realty Trust*

And published in the Beacon Villager on May 3, 2018.

The real property to be taken by the Town is comprised of four (4) portions of land located at 30 Sudbury Street; 146 Main Street; and Church Place (so-called) totaling 41,418 ± SF

And are shown as, "Area #1 = 7004 ± SF; Area #2 = 15,776 ± SF; Area #3 = 15,676 ± SF; Area #4 = 2,962 ± SF" on a plan entitled "Proposed ANR Limits and Final Parcel Exhibit 30 Sudbury Street, Maynard, Massachusetts" prepared for the Town of Maynard by Nitsch Engineering, dated July 26, 2017, and revised February 5, 2018

Mr. DiSilva, hearing no requests for discussion from the public on the topic, closed the Public Hearing at 6:32pm.

A motion was made by Mr. DiSilva, and seconded by Ms. Steele, that the Board adopt the Order of Taking as approved by Article 15 at the March 26, 2018 Special Town Meeting, of four (4) portions of land located at 30 Sudbury Street; 146 Main Street; and Church Place (so-called) totaling 41,418 ± SF

And shown as, "Area #1 = 7004 ± SF; Area #2 = 15,776 ± SF; Area #3 = 15,676 ± SF; Area #4 = 2,962 ± SF" on a plan entitled "Proposed ANR Limits and Final Parcel Exhibit 30 Sudbury Street, Maynard, Massachusetts" prepared for the Town of Maynard by Nitsch Engineering, dated July 26,

2017, and revised February 5, 2018 for Fire Department purposes, and further to award damages in the amount of \$460,000.

Ms. Bellino provided an update, indicating that the sale was complete that morning, the title was clear, and, as opposed to lengthy foreclosure proceedings, the award of damages expedited the process.

Roll Call:

<u>Selectmen</u>	In favor	Opposed	Abstain	Absent
DiSilva	✓			
Donovan	✓			
Gavin	✓			
Levine-Piro	✓			
Steele	✓			

Voted: *Motion carried unanimously.*

2. Meeting Opening

Mr. DiSilva called the meeting to order at 6:35pm. No requests for public comment were heard.

3. Town Administrator Search Committee Update

As Search Committee Chair, Michael Noble, was not present, Mr. DiSilva read aloud the following email in its entirety:

It was the determination of the committee that the Board of Selectmen did not eliminate any candidates from consideration, but a technicality occurred where the Board ran out of time prior to choosing a candidate. Therefore, the committee is resubmitting the remaining candidates for consideration for the position.

4. TA Follow up Discussion

Lengthy discussion considering next steps in the process took place, focusing on previous experience and Board members' previous ranking of the remaining candidates, as well as the importance of the committee's work and the potential for re-opening the search.

A motion was made by Mr. Donovan and seconded by Ms. Levine-Piro to offer Greg Johnson the Town Administrator's position, pending successful contract negotiations. Voted: four in favor, one opposed: Mr. Gavin. Voted: *Motion carried.*

Mr. Gavin requested a revote of the motion. Voted: *Motion carried unanimously.*

5. Acceptance of Minutes

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve the June 19, 2018 Meeting Minutes, as presented. Voted: *Motion carried unanimously.*

6. Correspondences

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to accept the list of five correspondence items, as presented.

Clarification was requested as to the appointment process for temporarily filling the School Committee vacancy until the next election. Bill Cranshaw of the Housing Authority approached the podium, asking about a similar process clarification for filling the recent Housing Authority vacancy. Mr. MacLean will clarify with the BOS this week regarding filling vacancies of elected officials on multi-member boards in accordance with the Charter, Section 3-1 G) (1).

Discussion also noted the marked 48% increase in Verizon rates.

Voted: *Motion carried unanimously.*

7. Comcast Public Hearing

Mr. DiSilva took the agenda out of order until the posted public hearing hour of 7:15pm was reached.

8. Citizen's Petition for Street Acceptance – Rockland Avenue

A motion was made by Mr. DiSilva and seconded by Mr. Donovan to place the Citizen's Petition for inclusion on a future Special or Annual Town Meeting warrant, provided it meets the requirements of such petitions as determined by the Town Clerk.

Luke Sweeney (84 Rockland Avenue) spoke before the Board, indicating his intent to have the road accepted in an attempt to secure Chapter 90 funds for the Town to, in turn, provide improved maintenance to the road. His intent is not to pave the road, but to ensure that it is better maintained as a gravel road.

Discussion took place in which Ms. Bellino explained the street acceptance statutory process, Mr. Miklosko (DPW Director) commented on current maintenance efforts for the road, and Fire Chief, Tony Stowers indicated that current road conditions do not pose a public safety consideration.

Mr. DiSilva reminded Mr. Sweeney that he needs 10 Town-Clerk certified signatures for inclusion on the Annual Town Meeting warrant and 100 for inclusion on a Special Town Meeting warrant.

Voted: *Motion carried unanimously.*

9. Comcast Public Hearing

Mr. DiSilva opened the Public Hearing at 7:15pm.

David Flewelling of Comcast spoke before the Board, reviewing Comcast's plan to install new underground conduit to 16 Nason Street. This approval is necessary as the work constitutes new installation and access with no prior easement. The work will be located at the rear of Nason Street, crossing the municipal parking lot.

Discussion took place regarding traffic control, effects on the bike path, the potential for aboveground installation, and necessary underground conduit size.

A motion was made by Mr. DiSilva and seconded by Mr. Donovan to grant Comcast's request to install new underground conduit to 16 Nason Street, as proposed. Voted: *Motion carried unanimously.*

10. Review of ADA Transition Plan

The grant-funded, proposed, updated plan requires BOS adoption and the appointment of an ADA Committee before filing with the Commonwealth. Mr. MacLean asked the Board to review, comment, and offer proposed enhancements while the Town continues the update process, with an aim toward adopting the plan during the summer of 2018. ADA applicants will be brought before the Board in the summer of 2018.

11. Coolidge School Re-use

Immediately after the Annual Town Meeting, the Acting Town Administrator was asked to consider forming a group to create a scope for an RFP that addresses the current concerns of our residents. The BOS Chair agreed and suggested including in a June agenda. Three people have already expressed interest should such a group be formed. Possible members to be: A town staff member with experience writing RFPs, a member of the BOS, a member of the Coolidge School Re-use Task Force, and one or more other interested citizens. Using the Coolidge School Re-use Task Force recommendations as a foundation document, the Town hopes to determine the current community expectation for the future use of the subject property.

Discussion took place surrounding potential committee membership, the RFP process, and ensuring a draft warrant article for the Town's permission to move forward with the committee's final recommendation.

12. Town Administrator's Report

Given the brief timeframe between last weeks meeting and tonight's off-schedule meeting, no written report was available. Mr. MacLean noted the following updates:

- We have received funding for the Zagster bike rental program from the owners of Mill & Main.
- The first Visioning Session for the Master Plan was held on June 21st to a packed house at the Maynard Golf Course
- Town Planner, Bill Nemser wrote a feature article on Cultural Districts for the Spring 2018 Massachusetts Planning magazine
- A candidate has been chosen from among three finalists to fill the Conservation Agent/Assistant Town Planner position.

As the Acting Town Administrator does not have the authority to make permanent personnel appointments, Mr. DiSilva authorized Mr. MacLean to temporarily appoint the new CA/ATP; a permanent appointment can be made once the new Town Administrator is in place.

13. Chairman's Report

Mr. DiSilva thanked Mr. Donovan and Ms. Steele for their participation and service to the Town as Selectmen.

14. Board Member Reports

Mr. Gavin and Ms. Levine-Piro echoed the chair's sentiments to Mr. Donovan and Ms. Steele. Ms. Steele noted that it has been her honor to serve on the Board and she is grateful for their support

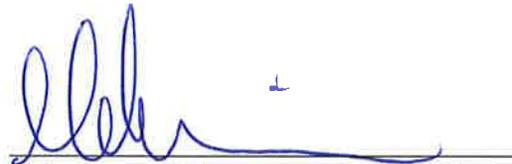
during her term. Mr. Donovan also thanked the Board for their work and wished everyone all the best going forward.

15. Adjournment

A motion to adjourn the meeting at 8:10pm was made by Ms. Steele and seconded by Mr. Donovan.

Motion carried unanimously.

Approved: 5-0
Date: 7/17/18



Selectman, Melissa Levine-Piro, Clerk

Initials: SED