



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

Meeting Minutes

Tuesday, July 31, 2018

Town Hall, Room 201

(This public meeting was recorded.)

Present:

Armand Diarbekirian, Selectman
Chris DiSilva, Chairman/Selectman
David Gavin, Selectman
Melissa Levine-Piro, Clerk/Selectman
Justine St. John, Selectman
Greg Johnson, TA

Andrew Scribner-MacLean, ATA
Adam Costa, Town Counsel
Kate Federoff, Town Counsel
Mike Guzzo, Finance Director
Cheryl Kane, Treasurer Collector
Becky Mosca, Administrative Assistant

1. Meeting Opening

Mr. DiSilva called the meeting to order at 7:00 pm.

Public Comments: Gwen Tomyl had comments about the Glenwood Cemetery. TA will check and give feedback.

Deb Roussell gave details on some efforts the Historical Commission and Boy Scouts had in the works at the Glenwood Cemetery.

Lee Caras also confirmed work by the Historical Commission.

2. BOND Loan Funding Enterprise Funds

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to convene into

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Maynard, Massachusetts (the "Town"), certify that at a meeting of the board held July 31, 2018, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$1,900,000 General Obligation Municipal Purpose Loan of 2018 Bonds of the Town dated August 8, 2018 (the "Bonds"), to Fidelity Capital Markets, a division of National Financial Services LLC at the price of \$1,969,756.30 and accrued interest is hereby approved and confirmed. The Bonds shall be payable on August 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

Interest

Interest

<u>Year</u>	<u>Amount</u>	<u>Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Rate</u>
2019	\$80,000	4.000%	2027	\$105,000	4.000%
2020	80,000	4.000	2028	110,000	4.000
2021	80,000	4.000	2029	85,000	4.000
2022	90,000	4.000	2030	85,000	4.000
2023	95,000	4.000	2031	90,000	3.125
2024	95,000	4.000	2035	380,000	3.375
2025	100,000	4.000	2038	320,000	3.500
2026	105,000	4.000			

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated July 18, 2018, and a final Official Statement dated July 25, 2018 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: July 31, 2018

Melissa Levine - Piro

Clerk of the Board of Selectmen

Board member asked if Treasurer could refinance if better interest rate came down. Her reply, yes they could make that change and refinance.

Voted: ***Motion carried unanimously.***

This Bond is for capital equipment for the water and sewer for the town. Town voted at the May 21, 2018 Annual Town Meeting article 23 & 24.

3. Auditor Report,

Presenter from Roselli, Clark & Associates Terenzio Volpicelli, CPA.

Mr. Volpicelli walked Board thru the audit process and commented that the Finance Director and Treasurer had a good handle on the Towns processing in the FY17 audit with no issues.

Board asked that the TA, plan to add the FY18 audit to the Boards agenda once it is received by the Town.

4. Powder Mill Place Local Initiative Program

Town Counsel, Adam Costa explained the next steps the Board and Town Departments should follow. Town Counsel is recommending further negotiations before deciding to reject or endorse. Board wants to see impacts to our town departments. Mr. Johnson needs to ask his Department Heads (Police, Fire, DPW, Building Commissioner, Town Planner and Finance) along with School and Maynard Housing Authority to give feedback. Will have information and pass to Board.

5. Acceptance of Minutes

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve the July 17, 2018 Meeting Minutes, as presented. Voted: ***Motion carried unanimously.***

6. Correspondences

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept the list of six correspondence items, as presented. Voted: ***Motion carried unanimously.***

7. Consent Agenda

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve the list of six Consent Agenda items, as presented:

- Reappointment for Andrew D 'Amour Planning Board term June 30, 2021.
- Appointment for Jim Coleman Planning Board term June 30, 2020.
- Special permit One-day for Community Fest (former October Fest) Event at Battle Road – Parking Lot 5 date of event 9-29-18.
- Special permit One-Day Beer & Wine license at Maynard Elks Family Day 9-15-18 time 12 to 5 pm.
- Special permit to use Crowe Park for the Annual Back to School picnic 9- 7-18 time 5 to 8:00 pm.

- Cemetery Deed # 2049

Voted: *Motion carried unanimously.*

8. Marijuana Regulations

Town Counsel, Kate Fedoroff had a draft for Board to review draft rules and regulations

Board had some additional feedback to add into the Town Rules and Regulations as follows:

Require age limit over 21 to purchase product.

Regulate the packaging on edibles.

Restrict no transfers of the Cannabis Licenses.

Amend the Town By-Law to put a cap on the amount of licenses.

9. BOS FY 2019 Meetings Schedule and Liaisons

- A. **FY 2019 BOS Meeting Calendar** - Board revised a few of the dates and requested to bring back to the next meeting on August 14, 2018.
- B. **FY2019 BOS Priorities and Initiatives – Set Special Meeting** - Board set Thursday, August 30, 2018 at the Maynard Golf Course, 50 Brown Street, at 6:00 pm in the Council on Aging room.
- C. **Select BOS Committee Liaisons** - Board made changes to some of the current roles and new members took up many. TA and BOS Admin. Assist. bring back the draft list for approval.

10. Town Administrator Report

Mr. Johnson thanked the Board, staff and town for his new position here in Maynard as the Town Administrator. Updated the Board on the progress of Maynard as a Canvas as the Artist has started his work at the Murphy and Snyder building. Announced that Maynard received another Green Communities Grant for \$242,936.00.

List of Projects funded:

- \$35, 158.00 Fowler School – Demand control ventilation
- \$27,429.00, Fowler School – Retro commissioning
- \$57,619.00 Library – LED lighting
- \$72,703.00 Town Hall – Boilers
- \$50,027.00, High School – LED lighting

Listed the Departments Heads that Mr. Johnson has had one-on-one meeting with. Reported on his tour of facilities, including with DPW Superintendent Miklosko, the Fire Station with Chief Stowers and the Police Station with Chief DuBois. Thanked Stephanie Duggan for hosting Employee cookout at lunch.

11. Chairman's Report

12. Board Member Report

Mr. Diarbekirian commented he had a conversation with Town Planner Mr. Nemser about the Town nuisance By-Law since it needs some updates.

Mr. Gavin also welcomed our new Town Administrator, Mr. Johnson. Mr. Gavin would like Mr. Johnson to review the inventory of vehicles for the Town.

13. Adjournment

Approved: 9:17 pm

Date: 8/14/18



Melissa Levine-Piro, Clerk/Selectman

Initials:

