

TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Minutes CPC Meeting – Town Hall September 19, 2018

Members Present: Ellen Duggan, Bill Cranshaw, Steve Jones, John Dwyer, Jim Coleman, Jon Lenicheck

Members Absent: Tom Hesbach, Rick Lefferts

Also Present: Lisa Hanley
Randy James (as of 10/2/18 Randy has been re-appointed)

John Dwyer called the Meeting to order at 7:00

ADMINISTRATION:

Lisa will contact Tom Hesbach for minutes from 9/5 meeting.

John received an email from Coalition. They want an inventory of all properties purchased with CPC money. Discussed.

Lisa will forward all (4) signed grant agreements to be posted to CPC website.

CPC Plan Section One handed out to all members for review.

- Ellen said a review of Section 2 will now begin.
- Lisa will contact Stow and Concord CPC about their forms.
- Lisa will look into getting the Plan bound.

PROJECT BUSINESS:

Discussion of ongoing projects

Ellen stated that per Paul Boothroyd, the Cemetery work will begin in the fall.

Discussion of trees at Veteran's Memorial Park.

Motion by Bill to adjourn meeting at 7:30. Steve seconded. Unanimously approved.

Respectfully submitted,

Lisa Hanley

Timeline of Dates for May 2019 Town Meeting – FY2019 CPA Proposals:

- October 1, 2018 – Preliminary Application due
- October 3, 2018 – CPC determine eligibility and notify applicants
- November 5, 2018 – Final Applications due
- December 5, 2018 – CPC develops question for applicants
- January 2 and January 16, 2019 – meetings with proponents of project and discussion
- February 20, 2019 – **Public Hearing and final vote on proposals**

2018-19 Committee Positions:

Chair – John Dwyer
Vice Chair – Rick Lefferts
Treasurer – Steve Jones
Clerk – Lisa Hanley