

TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Minutes CPC Meeting – Town Hall October 3, 2018

Members Present: Ellen Duggan, Bill Cranshaw, John Dwyer, Jim Coleman, Randy James, Rick Lefferts

Members Absent: Tom Hesbach, Steve Jones, Jon Lenicheck

John Dwyer called the Meeting to order at 7:00

Exhibits:

- 9/12/18 draft of CPC informational book
- Preliminary Application: Ice house landing improvements
- Preliminary Application: Replacing Alumni Field Bleachers
- Preliminary Application: Restoration of Historic Gravestones
- Preliminary Application: Conservation Fund Support

ADMINISTRATION:

Minutes of 9/19/18 Meeting

- Typo regarding Lisa contacting Tom Hesbach for 9/5 minutes
- Randy wasn't a member during that meeting because reappointment wasn't complete. As of 10/2/18 he has been reappointed.
- **Motion by Bill to approve Minutes as Amended. Seconded by Ellen. Unanimously approved.**

PROJECT BUSINESS:

Final Review of CPC Plan Section One

- Discussion to use a clear cover so title page can be seen and also thought style of previous booklet was a good one.

Review of Preliminary Applications

1. Restoration of Historic Gravestones

- Motion by Bill that the application meets CPA guidelines and can move forward. Seconded by Rick. Unanimously approved.

- Rick suggested that the project owner follow the guidelines in the National Park Services Preservation Brief #48.

2. Replacement of Alumni Field Bleachers

- Discussed giving a small fraction of the \$300k requested.
- Motion by Bill that the application meets CPA guidelines and can move forward with the possible exception of the press box. Seconded by Ellen. Unanimously approved.

3. Conservation Fund Support

- Bill noted that the reference to Dewey Street is not applicable to the application, because funds are already available
- Motion by Rick that the application meets CPA guidelines and can move forward. Seconded by Bill. Unanimously approved.

4. Ice House Landing Improvements

- Ellen thinks its eligible but things it would be better to buy a new table and retain the old tables.
- Bill said Printing is not eligible for CPC funds.
- Motion by Rick that the application meets CPA guidelines and can move forward. Bill Seconded. Unanimously approved.

Lisa will notify all parties that their applications will be accepted. Liaisons will contact applicants and notify them of questions/comments from the CPC.

**Discussion of potential CPC projects based on Town goals.
No new projects were proposed**

Discussion of Open Meeting Law Meeting

- Members can attend other meetings but can't discuss CPC business at those meetings without posting in advance.
- Subcommittees have to be treated the same as regular meetings.
- No discussion of CPC business in emails.
- Bill asked did they mention emails and texts during a meeting. That particular issue was not discussed at that meeting.

Memorial Park Project

- Discussed the issues of removing the trees behind the bandstand and what the replacement should be.
- If the issues are not resolved, Bill said we should pull the money. Rick said we need to first notify. Owner of project needs to fix proposal. John will contact and advise.

Motion by Jim to adjourn meeting. Bill seconded. Unanimously approved.

Respectfully submitted,

Randy James

Timeline of Dates for May 2019 Town Meeting — FY2019 CPA Proposals:

- October 1, 2018 – Preliminary Application due
- October 3, 2018 – CPC determine eligibility and notify applicants
- November 5, 2018 – Final Applications due
- December 5, 2018 – CPC develops question for applicants
- January 2 and January 16, 2019 – meetings with proponents of project and discussion
- February 20, 2019 – **Public Hearing and final vote on proposals**

2018-19 Committee Positions:

Chair – John Dwyer

Vice Chair – Rick Lefferts

Treasurer – Steve Jones

Clerk – Lisa Hanley