



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

Meeting Minutes

Tuesday, March 5, 2019

Town Hall, Room 201

(This public meeting was recorded.)

Present:

Armand Diarbekirian, Selectman

Chris DiSilva, Chairman/Selectman

David Gavin, Selectman

Melissa Levine-Piro, Clerk/Selectman

Justine St. John, Selectman

Gregory W. Johnson, Town Administrator

Becky Mosca, Administrative Assistant

1. Meeting Opening

A. Mr. DiSilva called the meeting to order at 7:00 pm.

B. Public Comments – none

2. Acceptance of Minutes

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve the February 19, 2019 Meeting Minutes, as presented. Voted: *Motion carried unanimously.*

3. Correspondence

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept the list of ten correspondence items (A thru J), as presented.

A. Board Vacancies as of February 14, 2019

B. Legal Notice Planning Board hearing 10 Main Street, March 12, 2019

C. Legal Notice Planning Board hearing 42 Summer Street, Feb 26, 2019

D. Legal Notice Zoning Board 1 Summer Street March 25, 2019

E. Annual Bingo Report from St. Bridget's Church for 2018

F. Xfinity TV Channel Updates

G. Annual Report Cover contest for Maynard High School Art Department

H. Representative Kate Hogan's 9th Annual St. Patrick's Day Celebration Friday, March 8, 2019 from 5:30 pm to 7:30 pm

I. Letter from Lt Karen Polito congratulate Maynard for completing the best practice standard in municipalities Community Compact program

J. Notice DA Ryan to visit Maynard Council on Aging – March 27, 2019

Voted: *Motion carried unanimously.*

4. Consent Agenda

A motion was made by Mr. DiSilva and seconded by Mr. Diarbekirian to accept and approve the list of two Consent Agenda item (A thru B) as presented:

- A. Proclamation request from Maynard Cultural Council for award ceremony to honor recipient of the annual Maynard Rocks award, Friday, March 29, 2019 from 7:00 – 8:00 pm at the Maynard Elks.
- B. One Day Special Permit, 7th Annual Spring Art Walk in Downtown Maynard, Saturday, May 4, 2019 from 5:00 – 7:30 pm in Downtown Maynard.

Voted: *Motion carried unanimously.*

5. Assistant Town Administrator Appointment

HOLD

6. Interview candidate for open Commission

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve, with support from the Recreation Commission, the appointment of Timothy Lawton to the Recreation Commission with a term ending June 30, 2021.

Voted: *Motion carried unanimously.*

7. Department Head Presentation

Maynard Police Chief DuBois presented a Life Saving Award to Police Officer Lucien Comeau for the following action:

On February 25th, the Maynard Police Department received two transferred E911 calls that provided almost no information, and a very vague location. Officers, specifically Officer Comeau, were dispatched to the area in search of the caller. Officer Comeau was able to locate a person who was actively attempting suicide; he intervened and rendered aid until the arrival of EMS. Because of Officer Comeau's dedication and efforts, this person is now receiving treatment. We are very proud of Officer Comeau's efforts.

Chief DuBois gave a presentation of an overview of the town's Police department organization. A copy of the presentation is on the town website. Chief DuBois is responsible for the management and operation for the Maynard Police Department. His overview referenced the department's responses to E911 Dispatch emergencies, and services with partnerships that benefit the community. Maynard has full accreditation as of January 2016, and was awarded with re-accreditation as of February 2019.

Board questions included: Do the police still help to insert child car seats? Chief DuBois replied that he no longer has an officer trained in the current standards.

Chief DuBois commented that the police do make many traffic stops, but those stops are mostly to give a verbal warning and or comment on an issue such as lights being out.

Selectmen Gavin left meeting at 7:40 pm

8. Draft Articles for Town Meeting

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept draft control CC, Amend By-Law Town Meeting Chapter 1 section 8 as shown.

Voted: *Motion carried 4-0-1 Mr. Gavin Absent.*

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept control DD, Amend By-Law Stormwater Management Chapter 34 Section 5A as shown.

Voted: *Motion carried 4-0-1 Mr. Gavin Absent.*

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve control EE Amend By-Law Town Meeting Chapter 1 Section 17D as shown.

Voted: *Motion carried 4-0-1 Mr. Gavin Absent.*

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve control FF, By-Law Utility Poles Chapter 38 as shown.

Voted: *Motion carried 4-0-1 Mr. Gavin Absent.*

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve control J, Appropriate Overlay Surplus as shown.

Voted: *Motion carried 4-0-1 Mr. Gavin Absent.*

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve control O, Amend Zoning By-Law Section 3.1.2 as shown.

Voted: *Motion carried 4-0-1 Mr. Gavin Absent.*

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve control P, Amend Zoning By-Law Section 9.4.5 as shown.

Voted: *Motion carried 4-0-1 Mr. Gavin Absent.*

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept control Q, Amend Zoning By-Law Section 9.4.4 as shown.

Voted: *Motion carried 4-0-1 Mr. Gavin Absent.*

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept control R, Amend Zoning By-Law Section 11.0 as shown.

Voted: *Motion carried 4-0-1 Mr. Gavin Absent.*

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept control S, Amend Zoning By-Law Section 11.0 from Section 9.3.14 as shown.

Voted: *Motion carried 4-0-1 Mr. Gavin Absent.*

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept control T, Amend Zoning By- Law Section 7.9 as shown.

Voted: Motion carried 4-0-1 Mr. Gavin Absent.

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept control U, Amend Zoning By-Law Section 9.4.5.1 as shown.

Voted: Motion carried 4-0-1 Mr. Gavin Absent.

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept control V, Amend Zoning By-Law Section 9.4.2 as shown.

Voted: Motion carried 4-0-1 Mr. Gavin Absent.

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept control W, Amend Zoning By-Law Section 9.4.3 as shown.

Voted: Motion carried 4-0-1 Mr. Gavin Absent.

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve control HH, the Easement Plan Lot 152 and 152A Map 25 as shown.

Voted: Motion carried 4-0-1 Mr. Gavin Absent.

9. Reserve Fund Transfers

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the application to the Finance Committee for a Reserve Fund Transfer for \$17,425.00 to be transferred to account number 0001.0192.586007.0000 repair of chain link backstop and overhead canopy at Crowe Park.

Voted: Motion carried 4-0-1 Mr. Gavin Absent.

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the application to the Finance Committee for a Reserve Fund Transfer for \$10,840.00 to be transferred to account number 0001.0610.519005.0000 sick leave buyback.

Voted: Motion carried 4-0-1 Mr. Gavin Absent.

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the application to the Finance Committee for a Reserve Fund Transfer for \$16,968.00 to be transferred to account number 0001.0500.530003.0000 consulting services for consultant when we did not have Conservation Agent at that time.

Voted: Motion carried 4-0-1 Mr. Gavin Absent.

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the application to the Finance Committee for a Reserve Fund Transfer for \$29767.50 to be transferred to account number 0001.0422.570113.0000 Municipal Separate Storm Sewer System (MS4) regulations due to maintenance and infrastructure management.

Voted: Motion carried 4-0-1 Mr. Gavin Absent.

10. Continuance Local Initiate Petition for Affordable Housing

Chair DiSilva said Mr. Gavin had a presentation he wanted to make to board and see if board could agree to any of the points.

Mr. Diarbekirian had a copy of what Mr. Gavin wanted to say. Mr. Diarbekirian spoke about the points.

Board members still have many concerns that they want worked out along with the financial impacts for this project and to know all the impacts before moving forward.

Board worked out a list of items with help from Mr. Johnson and Mr. Costa. Ms. Levine-Piro offered to assist in drafting information with Mr. Johnson and Mr. Costa.

Ms. Levine-Piro wants to clarify that prior work that led to the developer's initial draft proposal was through a working group and not any other name or group.

Mr. Costa will continue to work with Mr. Johnson on the list of items and impacts and get ready to work with legal counsel.

11. FY2020 Budget Update

Mr. Johnson indicated that he and Mr. Guzzo have worked out many revisions to the budget and this might not be the last but that the budget is balanced. The change to the free cash shown reflected proposed scenario number 3 as of March 1, 2019. The most significant change is in the recommended Free Cash allocations to the Capital & General Stabilization Funds and the Reserve Fund. Board believes they should hear directly from the School Committee as to what the School Committee's intended scope and plan and timeline is to complete the work at the Green Meadow School, and whether it is enough. They directed Mr. Johnson to request the School Superintendent to invite the School Committee to attend the Board of Selectmen meeting scheduled for April 2, 2019.

Mr. Johnson mentioned a potential cost savings approach for printing and mailing out the Town Meeting Warrant. Board agreed to ask the Town Moderator to ask the attendees at the Annual Town Meeting. If agreed to by the attendees at Town Meeting, the change will be made for the next warrant.

12. Town Administrator Report

No comments

13. Chairman's Report

No comments

14. Board Member Reports

No comments

15. Close Regular Session

A motion was made by Mr. DiSilva and seconded by Ms. St. John to adjourn regular session

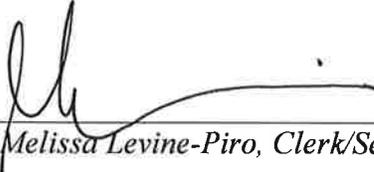
16. Executive Session

A motion was made by Mr. DiSilva and seconded by Ms. St. John to open in executive session in the matter of contract negotiations with Non-Union personnel.

17. Adjournment

A motion was made by Mr. DiSilva and seconded by Ms. St. John to adjourn the meeting at 10:05 p.m. Voted: *Motion carried unanimously.*

Approved: 7:19 pm
Date: 3/19/19



Melissa Levine-Piro, Clerk/Selectman

Initials: bjm