



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

Meeting Minutes

Tuesday, April 2, 2019

Time: 7:00 pm

Town Hall, Room 201

(This public meeting was recorded.)

Present:

Armand Diarbekirian, Selectman
Chris DiSilva, Chairman/Selectman
David Gavin, Selectman
Melissa Levine-Piro, Clerk/Selectman

Justine St. John, Selectman
Gregory W. Johnson, Town Administrator
Becky Mosca, Administrative Assistant

1. Call to Order

- A. Mr. DiSilva called the meeting to Open Session at 7:00 pm.
- B. Public Comments – none

2. Acceptance of Minutes

- A. **A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro** to accept and approve the March 19, 2019 Meeting Minutes, as presented. Voted: **Motion carried unanimously.**
- B. **A motion was made by Mr. DiSilva and seconded Ms. St. John** to accept and approve the amended Executive minutes March 5, 2019 Meeting Minutes, as presented, not to be release at this time. Voted: **Motion carried 4-0-1, Mr. Gavin abstained.**
- C. **A motion was made by Mr. DiSilva and seconded by Ms. St. John** to accept and approve the amended Executive March 19, 2019 Meeting Minutes, as presented, not to be release at this time. Voted: **Motion carried unanimously.**

3. Correspondence

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept the list of nine correspondence items (A thru I), as presented.

- A. Construction Notice from DPW.
- B. Public Hearing Notice with Board of Selectmen and new proposed Restaurant with liquor license at 51 Main Street.
- C. Public hearing notice with Planning Board and new proposed Ice Cream Shop at 21 Summer Street.
- D. Xfinity License Fee Payment and Information.
- E. Fiscal Year 2020 Assessment for Assabet Valley Regional District High School.

- F. Letter from Resident – School District concern.
- G. Single Audit Report from Roselli, Clark & Associates.
- H. Notice, What’s Happening with the Coolidge School.
- I. OARS Water quality data report for 2018

Mr. DiSilva wanted to know if item (H) for the Coolidge School flier was public. TA, Mr. Johnson replied yes, it is on the Town web site and flier is posted.

Voted: Motion carried unanimously.

4. Consent Agenda

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to accept and approve the one Consent Agenda item (A) as presented:

- A. Official Proclamation for Earth/Arbor Day as, April 26, 2019.

Voted: Motion carried unanimously.

5. Special Permit One-Day – Wine & Malt

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve the One-Day Wine & Malt liquor license at Fine Arts Theater, 19 Summer Street, on Wednesday, May 1, 2019 from 6:00 pm until 9:00 pm. Movie that night in theater #3 is Frida Khalo, this event is part of the Maynard Arts week and Cinco de Mayo. Voted: Motion carried unanimously.

6. Request for a Full Liquor License to be added to Maynard’s quota

Jamie and Sara Salamone had their lawyer send letter to the Board of Selectmen requesting the Town get another full package store license. The Salamone feel that the landscape at this end of town will be changing with new growth and want to keep up.

The town can add a Home Rule Petition Article for this town meeting coming in May and see if the residents agree.

Board had no issues with adding the Home Rule Petition as article for Town Meeting.

7. Application for Livery License

HOLD until May 8, 2019, applicant, Adem Yucel not able to make meeting.

8. Request from Metropolitan Area Planning Council

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro: In accordance with the provisions of Massachusetts General Law, Chapter 40B Section 24, I hereby appoint Chris DiSilva as the Town of Maynard’s representative to the Metropolitan Area Planning Council. Said appointment shall be for a term of three years as April 2, 2022. Voted: Motion carried unanimously.

9. Salary Administration Plan

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept the proposed amendments to the Town of Maynard Salary Administration Plan, to become effective May 2, 2019. Voted: *Motion carried unanimously.*

10. School Committee Budget Information

- A. School Committee member, Dawn Capello went back over the issues at Green Meadow School. The phases of issues, for steps in repairs and a hopeful timeline over summer to move this forward.
- B. Budget: Noted this is a better year for their budget with a few small cuts with teacher and program.
- C. School wants to start up a new committee for Green Meadow. School Committee will have more information to follow.
- D. Massachusetts School Building Authority support letter:

A Motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro Resolved: Having convened in an open meeting on April 2, 2019 prior to the SOI submission closing date, the Maynard Board of Selectmen, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 12, 2019 for the Green Meadow School located at 5 Tiger Drive Maynard, MA 01754 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future: Roofing issues, lead paint, single pane windows, deteriorating doorways, failing plumbing/fixtures, electrical/HVAC restrictions, asbestos remediation as part of a total building replacement; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority. Voted: *Motion carried unanimously.*

11. David Marks – Update on Book

David Marks updated the Board with his plans for the Sesquicentennial History Book he is reading for the Town of Maynard. This book will be for sale around town and at Town Hall. The money will help to defray costs surrounding the 150th Celebration for the Town of Maynard. This is one of the funding raising sources. David has table of content ready and about 10 chapters complete.

12. Contract Approval – Old Marlboro Road (OMR)

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve contract for construction of Old Marlboro Road (OMR) Water Treatment Plant Updates.

Contractor is Weston and Sampson CMR. Inc. of Peabody, MA. With a total bid price of \$427,400.00. This project will be funded through the Water Enterprise capital improvement account, funding allocated at the past May 2018 Town meeting through a bond authorization. Construction is expected to begin in early spring of 2019 and will be completed by the fall 2019.

Voted: *Motion carried unanimously.*

13. Water Ban Updates

A motion was made by Mr. DiSilva and seconded by Ms. St. John to start the season with the permit-required restrictions. Level 1 Restriction Non-essential Outdoor Use 9 am to 5 pm May through September. Stop the mandatory outdoor water use restrictions that started in June 2018. If needed, elevated water ban may still be issued at any point this summer to ensure the Town can adequately supply water for drinking and fire protection.

Voted: *Motion carried unanimously.*

A motion was made by Mr. DiSilva and seconded by Mr. Diarbekirian to approve and sign the Notice of Intent for the MS4 permit and to authorize the Town Administrator, Gregory W. Johnson to sign the permit documents.

Voted: *Motion carried unanimously.*

14. Discuss New Fire Station Updates

Chief Stowers received about \$100,000.00 in grant funding. The equipment to be purchased with this money now will be ready for the new fire station. Chief Stowers keeps up with asking and looking for Federal grant monies to help pay for the new Fire Station.

Board agree to bring this back to a meeting in June and get the plans ready for set this up for a Fall Special Town Meeting. Note, to keep the Finance Committee in the loop for this plan.

Board requested that the appointment slips' for the Fire Station Building Committee stay updated.

15. Parking Authority Charter

Jack MacKeen updated the Board on the Parking Authority, note the documents are at version 3.2 also the Management Collaboration, will require annual audit report. This does not manage the revenue and audit of parking meter or permit funds. That is still the day-to-day operation of the town.

This is ready to start advertisement for volunteers to be on this new ad-hoc committee for the town.

16. Draft Articles for Town Meeting

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to Draft control K, Certified Free Cash Appropriations as shown.

Voted: *Motion carried unanimously.*

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve draft control SS, Acceptance of Home Rule Petition – Special Legislation Concerning Liquor License as shown.

Voted: *Motion carried unanimously.*

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to amend and approve control F, Sewer Enterprise Fund Budget Fiscal Year 2020 as shown.

Voted: *Motion carried unanimously.*

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to amend and approve control G, Water Enterprise Fund Budget Fiscal Year 2020 as shown.

Voted: *Motion carried unanimously.*

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to approve the draft articles (34) in the warrant for the annual Town Meeting in May as shown.

Voted: *Motion carried unanimously.*

17. Discuss Publishing the Town Meeting Warrant

Mr. Johnson went over the plan for this years' warrant with board support. Plan is to send final warrant to Action Unlimited for printing and distribution via the Action Unlimited Acton/Maynard Edition. Town will pay only the cost of printing and will save on the mail fee.

Have copies made for Library and COA. Note: Town Clerk post warrant at 10 Places in Maynard for review. In addition, to the Web site.

18. Town Administrator Report

Mr. Gavin said that the developer for Powder Mill Place is moving forward with going directly to Mass. Housing per minutes in Acton's Housing Trust Committee from February 25, 2019

Mr. Johnson indicated that our legal has sent appeals to the Department of Labor Standards fines regarding the Green Meadow School.

The bike service Zagster is available for use. A Spring Celebration is scheduled.

Mr. Gavin said on May 17th the senior project day event is schedule at Maynard High School.

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to revise the approved liquor license for Online Wine and Liquor license number 89501-PK-0676 Amendment Application for Pledge of Collateral (Pledge of License). Voted: *Motion carried unanimously.*

19. Chairman's Report

20. Board Member Reports

Mr. DiSilva indicated he attended the Open Table Celebration this past Friday night.

Other board members attended the Cultural Council Event

Maynard Golf Course is open for the season. An audit of the golf course is complete, now we are waiting for the report for the board to review.

Ms. Levine-Piro will be attending the Assabet Valley Chamber Auction this coming Friday night

Ms. St. John will be attending also.

Mr. Diarbekirian commented about his time at the Cultural Council event. He also commented that the work being done by the Economic Development Committee, he now sees some of the work being implemented and he thinks this is great work. Commented on first impressions around Maynard, one stands out and is at the Fire Station, (the sign out front). It looks awful. He asked if the board can consider to have it removed.

Mr. DiSilva said he would stop by the office on Thursday to sign documents.

All other members need to stop by and sign the Old Marlboro Road contract.

Ms. St. John thanked the film festival. Also, thanked the Moreno family for their business and new investment to come soon to town.

Mr. DiSilva welcomed our new WAVM Student Emily St. John for her work to film the board meetings for the next four years.

21. Adjournment

A motion was made by Mr. DiSilva and seconded by Ms. St. John to adjourn the meeting at 10:45 p.m. Voted: *Motion carried unanimously.*

Approved: 7:06 pm
Date: 4/16/19


Melissa Levine-Piro, Clerk/Selectman

Initials: bjm