

***Coolidge School Working Group***  
**Meeting Minutes, 4 pm Wednesday, May 29, 2019**  
**Town Hall, Maynard, MA**

**Committee Members Present:**

Linde Ghere – chair

Vicki Brown Stevens

Donna Dodson

Sarah Donnelly

**I. Public Presentations** – We talked about our public presentations, all led by Linde. It was noted at the last presentation that we should probably allow more time for responses to our RFP. We had only set the summer for response time but, as was pointed out by Ken Neuhauser, many businesses slow down in the summer months and won't have time to respond. We'll fix our timeline. We hope to have a proposal by the Nov. 18 Town Meeting.

**II. Adding to the Working Group** – Linde met with Town Administrator Greg Johnson about adding to our group. A couple names came up of people we can add when we reform after the RFP is issued in late June or so to look over and screen the responses.

**III. Bill Nemser Meeting** – Linde and maybe one other from our Group will meet with Bill Nemser next week regarding the special exception needed to subdivide Coolidge.

**IV. RFP** – Vicki wrote a draft for our RFP using Ellen Duggan's draft, Jack McKeen's Letter of Intent draft written in 2015, the final report of the Coolidge Re-Use Task Force, and other material including RFPs from Ayer and Westford. We'll look over our RFP and make alterations so we can have a final version by our next meeting.

**V. Next Meeting** – June 12, 4 p.m., Maynard Town Hall.

Respectfully submitted,  
Vicki Brown Stevens

